IEEE Standards Association

Logging and Viewing Meeting Attendance Using IMAT
Sign in to IMAT

Welcome to the IEEE Meeting Attendance Tool (IMAT) - the Standards Association's electronic tool for managing your meetings.

Please use your IEEE Account username and password to begin using this system.

An IEEE Account provides IEEE members, IEEE-SA Members and other valued customers access to a variety of IEEE online services.

Username/Email: IMENGINEER
Password: ********
Sign in to: IMAT

http://imat.ieee.org

Enter your IEEE Account username/email and password

If you need to create an account or forgot your password, click the link

Need an IEEE Account or forget your username or password?

Note: IEEE uses Cookies for Account Registration, Change Password and Recover Username/Password
Select the meeting you are attending

Attendance

Home - Iman Engineer, SA PIN: 64872

Welcome to the IEEE Attendance Tracking system. This system provides on-site home tracking integrated with the IEEE myProject™ system. You can view your prior attendance on the Attendance History Report.

Active Meetings

Please select the meeting you are currently attending

802 Wireless Interim      Atlanta      US      04-Jun-2012

Upcoming Meetings

802 Plenary Session      San Diego      US      13-Jul-2012
Input access code (if applicable)

Attendance

Access Code Required

Access to this Session requires a Session access code. If you are an attendee at this Session you should have received this code from your working group chair or vice-chair.

Session Access Code: 12345

OK  Cancel
Select your working group

Select the working group holding the meeting you would like to claim attendance for.
Click to log attendance

Active meetings will appear in yellow. You will only be able to log attendance for active meetings.

<table>
<thead>
<tr>
<th>Schedule</th>
<th>7:00</th>
<th>8:00</th>
<th>9:00</th>
<th>10:00</th>
<th>11:00</th>
<th>12:00</th>
<th>13:00</th>
<th>14:00</th>
<th>15:00</th>
<th>16:00</th>
<th>17:00</th>
<th>18:00</th>
<th>19:00</th>
<th>20:00</th>
<th>21:00</th>
<th>22:00</th>
<th>23:00</th>
</tr>
</thead>
<tbody>
<tr>
<td>meeting 1</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Test meeting 1</td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please record your attendance for an active Meeting (denoted by yellow bar) by clicking on the yellow bar. Once your attendance has been recorded, the yellow bar changes to a green bar.

Submittal: As the person submitting this form, I certify that:
1. I am submitting this attendance record for myself and not someone else. DO NOT SUBMIT FOR OTHERS!
2. At the time of the submittal, I am currently in the Session above.

Confidentiality: All user contact information is considered confidential and is to be released (from this system) only to IEEE authorized personnel (Staff and Chairs)
Declare affiliation

Type your affiliation and/or select from the list.

Failure to materially support an individual's participation in a particular IEEE standards activity will result in loss of voting or committee membership rights. "Materially supporting" an individual's participation includes, but is not limited to, his or her employer and any individual or entity that has or will have, either directly or indirectly, requested, paid for, or otherwise sponsored his or her participation."
Declare affiliation

Attendance

Are You Sure?

I confirm that the Affiliation that I have chosen (Ajou University) represents the individual or entity that has been, or will be, financially or materially supporting my participation in this particular IEEE standards activity meeting.

OK Cancel

Confirm your affiliation.
Attendance is recorded

C/LM/WG802.11 Attendance Log
Attendee: Iman Engineer, SA-Pin: 64872
Affiliations: C/LM/WG802.11 A Company
Percentage: 26% (100% = 19) credits

Please record your attendance for an active Meeting (denoted by yellow bar) by clicking on the yellow bar. Once your attendance has been recorded, the yellow bar changes to a green bar.

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Overlapping Meetings

C/LM/WG802.11 Attendance Log

Attendee:  Iman Engineer, SA-Pin: 64872  
Affiliations: C/LM/WG802.11 A Company  
Percentage: 26% (100% = 19) credits

<table>
<thead>
<tr>
<th>MON</th>
<th>TUE</th>
<th>WED</th>
<th>THU</th>
<th>FRI</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 Apr 2012</td>
<td>1 May 2012</td>
<td>2 May 2012</td>
<td>3 May 2012</td>
<td>4 May 2012</td>
</tr>
</tbody>
</table>

Schedule

- meeting 1
- Test meeting 2

Please record your attendance for an active Meeting (denoted by yellow bar) by clicking on the yellow bar. Once your attendance has been recorded, the yellow bar changes to a green bar.

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Viewing Attendance

C/LM/WG802.11 Attendance Log
Attendee: Iman Engineer, SA-Pin: 64872
Affiliations: C/LM/WG802.11 A Company
Percentage: 26% (100% = 19) credits

Click on the attendance percentage to view your attendance for the meeting

<table>
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**Schedule**

7:00  8:00  9:00  10:00  11:00  12:00  13:00  14:00  15:00  16:00  17:00  18:00  19:00  20:00  21:00  22:00  23:00

meeting 1

Test meeting 2

Please record your attendance for an active Meeting (denoted by yellow bar) by clicking on the yellow bar. Once your attendance has been recorded, the yellow bar changes to a green bar.

**Submittal:** As the person submitting this form, I certify that:

1. I am submitting this attendance record for myself and not someone else. DO NOT SUBMIT FOR OTHERS!
2. At the time of the submittal, I am currently in the Session above.

**Confidentiality:** All user contact information is considered confidential and is to be released (from this system) only to IEEE authorized personnel (Staff and Chairs)
All attendance credited to the selected Working Group will be shown. Check the “Show all breakouts attended” box to show all breakouts attended at the selected event.

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Committee</th>
<th>Location</th>
<th>Facilitator</th>
<th>Breakout Name</th>
<th>Credit</th>
<th>Organization</th>
<th>Home Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>05-Jun-2012</td>
<td>C/LM/WG802.11</td>
<td></td>
<td>Adrian Stephens</td>
<td>TGad</td>
<td>Normal</td>
<td>Intel Corporation</td>
<td></td>
</tr>
<tr>
<td>06-Jun-2012</td>
<td>C/LM/WG802.18</td>
<td></td>
<td>John Notor</td>
<td>RR-TAG</td>
<td>Normal</td>
<td>Intel Corporation</td>
<td></td>
</tr>
<tr>
<td>07-Jun-2012</td>
<td>C/LM/WG802.11</td>
<td></td>
<td>Adrian Stephens</td>
<td>WG Mid-Session Plenary</td>
<td>Normal</td>
<td>Intel Corporation</td>
<td></td>
</tr>
</tbody>
</table>

Reciprocal attendance is highlighted.
Percentage: (3 credits / 19) 16%
Return to the Attendance Log
Viewing Attendance History

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Active Meetings
Please select the meeting you are currently attending

802 Wireless Interim  Atlanta  US  04-Jun-2012

Upcoming Meetings

802 Plenary Session  San Diego  US  13-Jul-2012
Viewing Attendance History

**Attendance History for Iman Engineer**

<table>
<thead>
<tr>
<th>Committee</th>
<th>Attendance Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>C/LM/WG802.11</td>
<td>attendance summary</td>
</tr>
<tr>
<td>C/LM/WG802.15</td>
<td>attendance summary</td>
</tr>
<tr>
<td>C/LM/WG802.16</td>
<td>attendance summary</td>
</tr>
<tr>
<td>C/LM/WG802.18</td>
<td>attendance summary</td>
</tr>
</tbody>
</table>

Select the Working Group you would like to view attendance for
Viewing Attendance History

Specify a date range to view attendance

Click on the attendance percentage to view your attendance detail for the meeting
Questions?

Contact the Standards Solutions Support Team
solutions-support@standards.ieee.org