Sponsor Ballot – Vote Change

How to change a Sponsor ballot vote in myProject

Updated : 2 September 2011
Background

As you may know, IEEE-SA Standards Board Operations Manual 5.4.3.5 states:

In order for a Do Not Approve vote to be changed to an Approve or Abstain vote, the Sponsor shall obtain and provide to RevCom written confirmation from each voter (by letter, fax, or electronic mail) that indicates concurrence with any change of his or her vote.

Therefore, to automate the vote change, we are implementing a new feature in myProject that allows a baloter to change his or her vote after the Initial ballot or Recirculation ballot has closed.
Vote Change Features

This feature allows a baloter to change his or her vote from Disapprove (with or without comment) to Approve or Abstain.

The system notifies the Sponsor through email and the vote change automatically becomes part of the ballot documentation.

Automating the vote change process will eliminate the need for additional paperwork to be submitted to RevCom by the Sponsor when RevCom Submittal is automated in myProject. Until then, the Sponsor will need to save the email notifications of any vote changes and submit them to the RevCom Administrator as part of the RevCom Submittal Package.

Please refer to the enclosed screen shots of the new process.
Once the ballot closes, the Disapprove voters will see a “Change Vote” link. Note: Approve and Abstain voters will not see this link.
Vote Change

myBallot™ Home (Voter) >> Manage myBallot Activity >> Change Vote

836-2009 IEEE Recommended Practice for Precision Centrifuge Testing of Linear Accelerometers

Note: A Sponsor cannot commit to make a future change to resolve a ballot comment. After Sponsor balloting on 836-2009 concludes, the only changes that can be made to 836-2009 are editorial and are at the discretion of IEEE-SA Publications Staff. Any comments held for a future revision of 836-2009 will be reviewed by a future Sponsor ballot group; thus, no changes to document content can be guaranteed.

VOTE: Disapprove

[Dropdown menu with options: Disapprove, Approve, Abstain - Conflict of Interest, Abstain - Lack of expertise, Abstain - Lack of time, Abstain - Other]

[Buttons: OK, CANCEL]
Confirm Vote Change

Are You Sure?
By submitting this vote change you are confirming that you change your vote for 836-2009 from Disapprove to Approve. You will receive an email confirmation of this action.

OK    CANCEL
A notification will be sent to the voter, WG Chair, and Standards Representative.
The vote change notification can be used as part of RevCom Submission.

NOTE: When RevCom submission is automated, the email will automatically be included in the RevCom submittal package.
The chair (sponsor, standards rep and/or ballot designee) will be able to easily identify a changed vote in the Ballot Summary View. Clicking on “Flipped” will open the file.
Comments and/or questions should be sent to Christina Boyce

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