IEEE P802.22
Wireless RANs

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| Meeting Minutes of the Spectrum Characterization and Occupancy Sensing |
| Date: 2018-02-22 |
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Abstract

This document provides the minutes of the Spectrum Characterization and Occupancy Sensing Ad-hoc held on

**Year 2018** – February 22

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**1. March 29th 2018– Spectrum Characterization and Occupancy Sensing
Ad-Hoc Conference Call Meeting Minutes**

1. Attendance

Brad Eales (BE), NTIA

Gianfranco Miele Cerro (GC), University Pegaso

Roger Hislop (RH), TG chair, Internet Solutions

Jerry Kalke (JK), CBS

Oliver Holland (OH), KCL

2.1 Agenda

* Attendance
* IEEE norms and processes
* Discussion
* New business

Minutes and Discussions

* Meeting started at 14h00 UTC
* The IEEE 802.22.3 Task Group Chair took the attendance
* Chair asked if everyone attending was familiar with the IEEE patent policy – No one seemed to be unfamiliar with the IEEE Patent Policy
	+ <http://standards.ieee.org/board/pat/pat-slideset.pdf>
* Chair reiterated the IEEE prohibition of commercial discussion and early disclosure of Intellectual Property, and meeting commenced.
* Task Group process
	+ Review and accept minutes of 15th March meeting
	+ Moved to accept BE, seconded JK
* Task Group planning:
	+ Metadata discussion considered whether there would be any significant changes to the metadata definitions if the document saw substantial restructure. It was widely accepted that the metadata sections (which define nature of scans, nature of radio, system configuration, etc) would be unaffected and work to finalise metadata could continue. There may still be some updates to the hierarchy; and possibly removal of some sections relating to command&control activities.
	+ Restructure of document – MC working to produce an updated Word doc for submission for LB3 to reflect Chicago changes
	+ Modes of Operation would be expanded on/refined by RH as an LB3 submission
	+ NOTE: April 6th is the last day for comments; after which there is a one month period for submissions.
* Meeting was adjourned at 14h45 UTC, next meeting to be held 12th April.