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| Project | **IEEE 802.21m Media Independent Services Framework: 802.21-2008 Revision Project** |
| Title | **Minutes of the 802.21-2008 Revision Project during IEEE 802.21 Wireless Plenary meeting #61, March 2014** |
| DCN | **21-14-0064-00-REVP-802-21m-session-61-minutes** |
| Date Submitted | **March 20, 2014** |
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| Abstract | This document documents discussion, agreements and action items noted in the 802.21m meetings during the IEEE 802.21 meeting #61 in March 2014  |
| Purpose | To become part of the formal record of the WG activities. |
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Date: 18 March 2014 AM2: 10:45-11:45

Chair: Charlie

Notes: Charlie

Participations: Subir, Yoshi, Charlie, Lily, Toru, Yazu, Clint

* 802.21m meeting is governed by 802.21 IPR disclosure agreements, etc.
* Review agenda: 21-14-0043-00-REVP-802-21m-session-61-agenda.pptx
* 802.21-2008 issues update (summary in 21-13-0182-04-REVP-802-21m-issues-spreadsheet.xlsx)
* Review current split of 802.21-2008 specification, 802.21{c,d} not included
* Infeasible to transform figures from .tif format to Microsoft Word format
	+ May only be possible with specialized Adobe tools
	+ Plan to meet with Lisa Perry and Michelle Turner for next steps

Date: 19 March 2014 AM1: 8:15-10:00

Chair: Charlie

Notes: Charlie

Participations: Subir, Yoshi, Charlie, Lily, Yazu, Lisa Perry, Michelle Turner

* Briefly review agenda: 21-14-0043-00-REVP-802-21m-session-61-agenda.pptx
* Detailed review of action items from Session #60 meeting
* Detailed review of modifications as captured by revision control in document DCN 21-13-0210-05-REVP-802-21-2008-text-to-be-included . Goal is to accept the changes and produce a “clean” document which is to be uploaded before initiating further revisions.
	+ All recent revisions have been purely editorial, largely formatting changes to tables and table entries.
* Agree to create spreadsheet to manage conversion of figures and equations
* Lisa Perry and Michelle Turner attended meeting, agreed to either help with conversion of selected figures, or outsource the work
* Equations can perhaps be reproduced using Microsoft Equation tool
* New action items:
	+ Create spreadsheet for figures and equations
		- identify which figures are highest priority for Lisa
		- identify changes needed for each figure
		- maintain status for each figure and modifications needed
		- create and upload spreadsheet as 802.21m WG document
	+ Get email from Subir to understand comment from David Cypher about undefined variable
	+ Recommend 802.21.1 to carry out gap analysis on 802.21m features
	+ Resubmit continuing 2013 documents to get 2014 document numbers