

**IEEE P802.19
Wireless Coexistence**

Project	IEEE P802.19 Wireless Coexistence WG		
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Title	July 2020 Sub-1 GHz Task Group Minutes		
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Date Submitted	Aug 19, 2020		
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Re:			
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Abstract	[Meeting Minutes]		
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Purpose	[To document the activities of Task Group 3 within the IEEE 802.19 Working Group]		
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Session 1: Wednesday, July 15, 2020

1. The TG Chair called the meeting to order at 18:00 EDT.
2. Group is reminded that this meeting is in the scope of the virtual plenary; the IEEE Patent, copyright and meeting conduct slides were presented at the Working Group opening and attendees are reminded that those requirements apply to TG meetings.
 - a. An opportunity for disclosures is provided: None heard.
3. Chair presents the meeting slides in document 19-20-0026-00.
 - a. <https://mentor.ieee.org/802.19/dcn/20/19-20-0029-01-0003-july-meeting-slides.pptx>
4. Agenda
 - a. Proposed agenda is document 19-20-0026-00
 - b. <https://mentor.ieee.org/802.19/dcn/20/19-20-0026-01-0003-july-agenda-tg3.xlsx>
 - c. Following neither discussion nor objection, agenda approved by unanimous consent.
5. The minutes for January contained in document 19-20-0006-00 are approved by unanimous consent.
 - a. <https://mentor.ieee.org/802.19/dcn/20/19-20-0006-00-0003-january-2020-plenary-meeting-minutes.docx>
6. Status: WG Ballot is ongoing
7. Technical Presentations and Discussion: None
8. Any other Business: None
9. Recessed at 18:34 EDT

Session 1: Wednesday July 22, 2020

1. The TG Chair called the meeting to order at 10:00 EDT.
 - a. Meeting conduct reminders given, opportunity for disclosures provided, none heard.
2. Reviewed the agenda for the week.
 - a. Revised agenda to add MEC review. Changes posted as rev 2
 - b. <https://mentor.ieee.org/802.19/dcn/20/19-20-0026-02-0003-july-agenda-tg3.xlsx>
 - c. Following neither discussion nor objection, agenda change approved by unanimous consent.
3. Comment resolution (ballot)
 - a. Doc 19-20-0030-00 contains ballot comments.
 - b. Reviewed and resolved all comments.
 - c. Results posted in rev 01
 - d. <https://mentor.ieee.org/802.19/dcn/20/19-20-0030-01-0003-wg-recirculation-3-comments.xlsx>
4. MEC Review
 - a. Posted MEC review document as 19-20-0031-00.
 - b. <https://mentor.ieee.org/802.19/dcn/20/19-20-0031-00-0003-mec-review-comments.pdf>
 - c. Reviewed comments and directions from MEC:

- d. Copyright and Open source: The draft does not use Open Source, and the group is not aware of any material used that requires copyright permissions; the group will review each revision of the draft as requested and ensure any changes that introduce such material are identified and appropriate actions taken.
 - e. Legal: "Absolute" verbiage: Group reviewed draft and there are no draft makes no guarantees. Each instance of suspect words are from referenced sources, e.g. "Guaranteed Time Slot" which is the name of a feature defined in IEEE Std 802.15.4.
 - f. Standards verbs: Reviewed 12 instances of "shall" in the draft; 5 instances identified for change (see below).
 - g. Trademarks and Service marks: TG Chair and TE to consult with editors to confirm correct formatting/use of trademarks and add introductory text as needed.
 - h. Registration Objects: The draft does not contain any objects requiring registration. Group will review at each draft revision for possible registration objects.
 - i. General: Annex B content will be moved to Bibliography combining annex B and annex C as requested.
5. Changes made to the draft following "shall" review:
- a. Clause 7.3 (line 11 of clean D5) change "shall" to "should".
 - b. Clause 7.3 (line 12 of clean D5) change "shall transmit" to "transmits".
 - c. Line 13 change "shall first scan" to "scans"
 - d. Line 15 change "shall occupy" to "can change to"
 - e. Line 18 change "shall first scan" "first scans"
6. Any Other Business: None
7. Adjourn: Having reached the end of the agenda, meeting is adjourned at 11:46 EDT