

IEEE 802.16

Administrative Report

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Chair, IEEE 802.16 WG

Outline

- Administrative Announcements
 - See <http://iee802.org/16/legal.html>
 - Disclosure of Affiliation
 - Ethics policy
 - Patents
 - Copyrights
- IEEE 802 Rules
- Working Group operation

Disclosure of Affiliation

- See:
 - <http://standards.ieee.org/faqs/affiliation.html>
- Important note:
 - Attendance software requires an “Affiliation” field
 - This is the appropriate Affiliation field per IEEE-SA disclosure requirements and will be reported as such.

Ethics policy

See:

- <http://iee.org/about/ethics>

Patent Policy and Procedures

IEEE-SA Policy materials:

<http://standards.ieee.org/board/pat/pat-material.html>

Patent Policy Slides

Slide set for presentation:

[https://development.standards.ieee.org/myproject/
Public/mytools/mob/slideset.pdf](https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf)

Patent Slides for Pre-PAR Meetings
(Study Groups *without* assigned PARs)

[https://development.standards.ieee.org/myproject/
Public/mytools/mob/preparslides.pdf](https://development.standards.ieee.org/myproject/Public/mytools/mob/preparslides.pdf)

Patent Policy: Reiteration Plan

The Working Group Chair or his or her designee shall issue the call at every Working Group meeting.

If a group is “meeting” for consecutive days and the attendance is substantially the same for each day of the gathering, the policy only needs to be read once. If the chair plans not to read or display the policy each day, then the chair must either (a) ensure that the policy or a URL for it has been sent out to all attendees prior to the meeting (and is available in the registration packet for any on-site registrants), or (b) announce each day that the meeting is subject to the patent policy as read or displayed on the first day.

Note, though, that this rule applies separately to each “group” that is “meeting” during the week. For example, if a working group holds a meeting during the same week as its task group, task force, and/or study group, the chair of each of those groups must read or display the policy at the beginning of that group’s first day of “meeting.”

802.16 LoAs

IEEE 802.16-Specific Letters of Assurance in IEEE-SA Patent Database

http://standards.ieee.org/db/patents/pat802_16.html

Copyrights

<http://iee802.org/16/ipr/copyrights>

Contribution Procedures

<http://WirelessMAN.org/submit.html>

IEEE 802 Rules

<http://ieee802.org/devdocs.shtml>

Three IEEE 802 Rules docs:

1. Policies and Procedures (P&P)
2. Operations Manual (OM)
3. IEEE 802 Working Group P&P
4. IEEE 802 LMSC Chair's Guidelines

IEEE 802 Participation slide

<https://mentor.ieee.org/802-ec/dcn/16/ec-16-0180-01.pptx>

IEEE 802 WG P&P: Chair's Role

The responsibilities of the Chair or his or her designee shall include...

- Decide which matters are procedural and which matters are technical
- Decide procedural matters or defer them to a vote by the Working Group
- *Note: 802.16 Chair delegates the power to make procedural decisions to the presiding Task Group Chair*

IEEE 802 WG P&P: Chair's Role

The responsibilities of the Chair or his or her designee shall include...

- Determine if the WG is dominated by an organization and, if so, treat that organization's vote as one (with the approval of the Sponsor)

Please bring any concern to the immediate attention of WG Chair!