IEEE P802.15
Wireless Specialty Networks

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| IEEE 802.15.7a TG7a March 2023 Plenary Meeting Minutes |
| Date: 2023-05-08 |
| Author: |
| Name | Affiliation | Address | Phone | Email |
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Abstract

# This document contains the TG7a Optical Camera Communications meeting minutes during March 2023 Plenary.

**Tuesday, 14th March 2023, 08:00 (Atlanta) AM#1 (2nd FL Room 203, Virtual Rm. #3)**

Attendance in-person :

* Sang-Kyu Lim (ETRI)
* Catherine Berger (IEEE Staff)
* Ian Barbour (IEEE Staff)

Attendance remotely by Webex :

* Yeong Min Jang (Kookmin University)
* Huy Nguyen (Kookmin University)
1. The Vice-Chair, Sang-Kyu Lim (ETRI), supported the mixed-mode hybrid meeting by connecting the audio and video cables for the WebEx and testing its audio quality. Then, he shared his screen on the laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University). Sang-Kyu Lim (ETRI) recorded the minutes.

1. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rules
2. The Chair brought the agenda document (15-23/0156r0) showing TG7a schedule for March and he updated the agenda items while introducing the overall agenda for the meeting. The Chair will upload the updated agenda document 15-23/0156r1 to the document server.
* Agenda in doc. 15-23/0156r1
* 3 slots for TG7a this week
* TUE March 14, AM#1 08:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (156-00)
* Approval January meeting minutes (98-00)
* Approval CRG Teleconference minutes from Feb. to March (127-00)
* Presentation document on 802.15 Letter Ballot 1st Recirculation Comment Submission IEEE P802.15.7a (99-000)
* Comment Resolution for 802.15 Letter Ballot 1st Recirculation (114-01)
* TG Motion
* Any of Business
* WED March 15, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval
* Discussion of WG Motion
* Review LB package document
* Plan for May meeting
* Teleconference Schedule
* Discuss Milestone
* Any of Business
* THUR March 16, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval
* Any of Business and Adjourn
1. TG7a Motion to approve the agenda for March 2023 TG7a hybrid meeting

*Motion to approve the agenda for March 2023 hybrid meeting in doc. 15-23/0156r1.*

* + Moved by: Young Min Jang
	+ Seconded by: Sang-Kyu Lim
	+ Approved by unanimous consent
1. The Group reviewed and discussed January 2023 Wireless Interim TG7a meeting minutes (doc. 15-23-0098r0).
2. TG7a Motion to approve January 2023 Wireless Interim TG7a meeting minutes

*Motion to approve January 2023 Wireless Interim Meeting Minutes of TG7a in doc. 15-23/0098r0.*

* + Moved by: Young Min Jang
	+ Seconded by: Sang-Kyu Lim
	+ Approved by unanimous consent
1. The Group reviewed and discussed the CRG Teleconference minutes (doc. 15-23-0127r0) from February to March.
2. TG7a Motion to approve the CRG Teleconference minutes from February 2023 to March 2023

*Motion to approve the CRG Teleconference of TG7a from February to March in doc. 15-23/0127r0.*

* + Moved by: Young Min Jang
	+ Seconded by: Sang-Kyu Lim
	+ Approved by unanimous consent
1. The contribution document (doc. 15-23-0099r0) to resolve the comments from the 1st recirculation was presented by Sang-Kyu Lim (ETRI).
2. The Group reviewed and discussed the document of comment resolutions for LB#195 (doc. 15-23-0114r1).
3. The Group decided to discuss the issues on the WG motions for 2nd recirculation start next session tomorrow.
4. The Group recessed.

**Wednesday, 15th March 2023, 09:00 (Atlanta) AM#1 (2nd FL Room 214, Virtual Rm. #3)**

Attendance in-person :

* Sang-Kyu Lim (ETRI)
* Clint Powell (Meta)

Attendance remotely by Webex :

* Yeong Min Jang (Kookmin University)
* Huy Nguyen (Kookmin University)
* Around 18 people
1. The Vice-Chair, Sang-Kyu Lim (ETRI), supported the mixed-mode hybrid meeting by connecting the audio and video cables for the WebEx and testing its audio quality. Then, he shared his screen on the laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University). Sang-Kyu Lim (ETRI) recorded the minutes.
3. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rules
4. The Chair brought the agenda document (15-23/0156r1) showing TG7a schedule for March.
* Agenda in doc. 15-23/0156r1
* 3 slots for TG7a this week
* TUE March 14, AM#1 08:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (156-00)
* Approval January meeting minutes (98-00)
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* Presentation document on 802.15 Letter Ballot 1st Recirculation Comment Submission IEEE P802.15.7a (99-000)
* Comment Resolution for 802.15 Letter Ballot 1st Recirculation (114-01)
* TG Motion
* Any of Business
* WED March 15, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval
* Discussion of WG Motion
* Review LB package document
* Plan for May meeting
* Teleconference Schedule
* Discuss Milestone
* Any of Business
* THUR March 16, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval
* Any of Business and Adjourn
1. The Group reviewed and discussed the document of comment resolutions for LB#195 (doc. 15-23-0114r2). In this discussion, Sang-Kyu Lim and Clint said that the resolution detail for the accepted comments is “Do as indicated in the proposed change”. The resolution detail for the revised comments is to specify how to revise the draft for its comment resolution. The resolution detail for the rejected comments is to specify why the comment has been rejected.
2. So, the group decided to update the comment resolution document (doc. 15-23-0114r2) to apply the discussion results.
3. The Group recessed.

**Thursday, 16th March 2023, 08:00 (Atlanta) AM#1 (2nd FL Room 204, Virtual Rm. #3)**

Attendance in-person :

* Sang-Kyu Lim (ETRI)
* Volker Jungnickel (Fraunhofer HHI)

Attendance remotely by Webex :

* Yeong Min Jang (Kookmin University)
* Huy Nguyen (Kookmin University)
1. The Vice-Chair, Sang-Kyu Lim (ETRI), supported the mixed-mode hybrid meeting by connecting the audio and video cables for the WebEx sharing with his laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University). Sang-Kyu Lim (ETRI) recorded the minutes.

1. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rules
2. The Chair brought the agenda document (15-23/0156r1) showing TG7a schedule for March and he updated the agenda items while introducing the overall agenda for the meeting. The Chair will upload the updated agenda document 15-23/0156r2 to the document server.
* Agenda in doc. 15-23/0156r2
* 3 slots for TG7a this week
* TUE March 14, AM#1 08:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (156-00)
* Approval January meeting minutes (98-00)
* Approval CRG Teleconference minutes from Feb. to March (127-00)
* Presentation document on 802.15 Letter Ballot 1st Recirculation Comment Submission IEEE P802.15.7a (99-000)
* Comment Resolution for 802.15 Letter Ballot 1st Recirculation (114-01)
* TG Motion
* Discussion of WG Motion
* Review LB package document
* Any of Business
* WED March 15, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (156-01)
* Discussion of WG Motion
* Discussion on Comment Resolution for the Comments from Volker and Tero
* Review LB package document
* Any of Business
* THUR March 16, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (156-02)
* Comment Resolution for the Comments from Volker and Tero
* Review LB package document
* Plan for May meeting
* Teleconference Schedule
* Discuss Milestone
* Any of Business and Adjourn
1. The Group discussed the comment resolution on the comments from Tero in the initial WG Letter Ballot.
2. The Group discussed the comment resolution on the comments from Volker in the initial WG Letter Ballot.
3. In order to resolve the 1st recirculation comments, prepare the D4 draft, and get the editorial support from IEEE publication staff and IEEE 802.15 Technical Editor, the CRG teleconference schedule was discussed. The telco dates should be announced at least 10 days before the telco meeting.
* 4 times between April and May 2023
	+ April 05 Wednesday 03:00 EST (17:00 KST)
	+ April 12 Wednesday 03:00 EST (17:00 KST)
	+ April 26 Wednesday 03:00 EST (17:00 KST)
	+ May 03 Wednesday 03:00 EST (17:00 KST)
1. The plan for May 2023 Wireless Interim Meeting was discussed as well.
* Plan for May Meeting
* 3 Time Slots (AM#1 on Tue., Wed., and Thur.)
* Complete Comment Resolution of WG LB 1st Recirculation including the comments from “No” voters in Initial WG LB
* Prepare the D4 draft for the 2nd Recirculation
* Start the WG LB 2nd Recirculation
1. Ida Bagus Krishna Yoga Utama (Kookmin University) volunteered to be a Secretary of TG7a and was approved by the group.
2. Motion to adjourn.
	* Approved with unanimous consent
3. The meeting adjourned.

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