**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | **IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs)** |
| Title | **TG4aa JRE September Virtual Interim Session Minutes** |
| Date Submitted | [21 September 2021] |
| Source | [Kiyoshi Fukui, OKI, Japan] | E-mail: [fukui535@oki.com] |
| Re: |  |
| Abstract | [IEEE 802.15 TG4aa JRE Acting Task Group Interim Session Call Minutes.] |
| Purpose | [Report of progress to WG.] |
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**16 September 2021 Virtual Interim Minutes - IEEE 802.15.4aa**

**Attendees (15):**

Chris Calvert

Don Sturec (Itron)

Hiroshi Harada (Kyoto University)

Jeng-Shiann Jiang (Vertexcom)

Kai Lennert Bober (Fraunhofer HHI)

Kamaran Sayrafian

Kiyoshi Fukui (OKI)

Kunal Shah (Itron)

Norihiko Sekine (NICT)

Phil Beecher (Wi-SUN Alliance)

Ruben Salazar

Shoichi Kitazawa (Muroran IT)

Takashi Kuramochi (Lapis)

Tero Kivinen (self)

Yoshio Kashiwagi (Nissin Systems)

**Thursday 16th September 2021 17:00 EDT**

17:04 EDT: Kuramochi calls meeting to order and introduces opening report 15-21-0453-00-04aa

Kuramochi reads Administrative Items and introduces task group officers (15-21-0453-00-04aa).

Kuramochi reads Patent Policy and IEEE-SA Policy and Procedures (15-21-0453-00-04aa).

Opportunity for patent declarations: none are made

Kuramochi shows slides from opening report (15-21-0453-00-04aa) and explains recording attendance using IMAT.

Kuramochi shows slides from opening report (15-21-0453-00-04aa) and explains JRE schedule for the week.

**Agenda**

Kuramochi shows slides from opening report (15-21-0453-00-04aa) and explains agenda.

Approval of the Agenda

Moved: Hiroshi Harada (Kyoto University)

Second: Kunal Shah (Itron)

There is no discussion or objections.

Agenda is approved unanimous consent.

**Last meeting minutes**

Kuramochi shows July Plenary minutes (15-21-0382-00-04aa).

Approval of the last meeting minutes

Moved: Kunal Shah (Itron)

Second: Hiroshi Harada (Kyoto University)

There is no discussion or objections.

last meeting minutes is approved unanimous consent.

**SA ballot results**

Kuramochi shows slides from opening report (15-21-0453-00-04aa) and explains the results as shown below.

The initial SA Ballot for P802.15.4aa (JRE) has closed with the following results:

Ballot Group members: 71

Responses: 55 (77%) Minimum Return rate is 75%

Abstains: 1 (1%) Abstentions must be below 30%

Approve: 53 (98%) Approval rate must be at least 75%

Disapprove with MBS: 1

Total Comments: 5

**Review and resolve SA ballot results and comments**

Kuramochi shows slides from opening report (15-21-0453-00-04aa) and explains the comments

(15-21-0495-00-04aa)

There were five comments received. All comments were resolved one by one (15-21-0495-01-04aa).

**Next Steps**

Kuramochi shows slides from opening report (15-21-0453-00-04aa) and explains next steps.

Kuramochi mentioned that we will amend the draft based on comment resolution spread sheet (15-21-0495-01-04aa)

**Recess**

Kuramochi informed that Updated draft will be review on second session Monday EV1 20th September 2021.

18:05 EDT Meeting was recessed.

**20th September 2021 Virtual Interim Minutes - IEEE 802.15.4aa**

**Attendees (10):**

Chris Calvert

Don Sturec (Itron)

Gary Stuebing (Cisco)

Hiroshi Harada (Kyoto University)

Jeng-Shiann Jiang (Vertexcom)

Kiyoshi Fukui (OKI)

Kunal Shah (Itron)

Norihiko Sekine (NICT)

Phil Beecher (Wi-SUN Alliance)

Takashi Kuramochi (Lapis)

**Monday 20th September 2021 17:00 EDT**

17:04 EDT: Kuramochi calls meeting to order and introduces opening report (15-21-0453-02-04aa).

Kuramochi shows slides from opening report (15-21-0453-02-04aa) and explains recording attendance using IMAT.

**Draft reiew**

Kuramochi shows the comment spread sheet (15-21-0495-01-04aa) and draft P802.15.4aa/D09.

Kuramochi shows changes in the draft P802.15.4aa/D09 one by one.

There are no comments about the amendments in the draft P802.15.4aa/D09.

**TG Motions**

Kuramochi shows the TG motion document (15-21-0496-01-04aa).

Kuramochi reads all the motions and reviewed text one by one.

There are three TG motions.

-Motion 1: Approve the comment resolutions in the spreadsheet that is posted to Mentor.

-Motion 2: Approve the draft for recirculation

-Motion 3: Approve the CRG formation

All motion texts were reviewed and amended as the motion document (15-21-0496-02-04aa).

**Plan for November Plenary**

Kuramochi announced that TG4aa meeting will be planned two slots.

Topics will be “Review & resolve comments on SA ballot”

**Next Steps**

Kuramochi shows slides from opening report (15-21-0453-02-04aa) and explains the time line.

Second SA ballot: 1st October,2021(Open)/15th October (Close)

 EC to Revcom: November,2021

 Revcom to SASB: December,2021

**Adjourn**

17:50 EDT Meeting was adjourned.

Moved: Don Sturek (ITRON)

Second: Gary Stuebing (CISCO)

There is no discussion or objections. Adjourn is approved unanimous consent.