IEEE P802.15
Wireless Specialty Networks

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| IEEE P802.15.13January 2021 Virtual Interim Meeting Minutes |
| Date: 2021-02-25 |
| Author: |
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Abstract

# This document contains the TG13 Multi-Gigabit/s Optical Wireless Communications meeting minutes of the January 2021 virtual interim.

**Friday, Jan. 15, 2021, 9 a.m. ET / 3 pm CET**

**Attendance:**

* Kai Lennert Bober (Fraunhofer HHI)
* Volker Jungnickel (Fraunhofer HHI)
* Yoshio Kashiwagi (Nissin Systems)
* Joerg Robert (FAU Erlangen-Nürnberg)
* Tuncer Baykas (Hyperion Technologies)
* Billy Verso
* Daoud Serang
* Gary Stuebing
* Huan Bang Li (NICT)
* Jarek Niewczas (Qorvo)
* Jodi Haaz (IEEE SA)
* Johannes Wechsler (Fraunhofer IIS)
* Juha Juntinen (Meteorcomm)
* Matthias Wendt (Signify)
* Phil Beecher
* Sang-Kyu Lim
* Tero Kivinen

**Minutes:**

* Comment: Use official patent policy slides, prepared by IEEE SA.
* In the 802.15 opening plenary, patent slides were shown. Reference to those was made.
* Patent call was made, no responses.
* Need to attend 6 out of 8 days, counts towards voting rights.
* TG13 Folder on mentor, uploads should not contain company logos.
* TG13 personnel was introduced.
* Operating rules were explained.
* Scheduled three meeting slots in this interim.
* Approve the minutes next week.
* **Motion:** Motion to approve the agenda in 15-21/0031r1
	+ Move: Kai Lennert Bober
	+ Second: Jörg Robert
	+ Result: Approved Unanimous
* SA-Ballot results were presented.
	+ 82% participation (75/91)
	+ 95% approval rate, 3 NO votes with MBS comments
	+ 314 comments
* What information should be included in the comment sheet, uploaded to mentor? Preliminary answer: Include personal info on mentor, but remove phone numbers and email. But don't want to delete, but just hide. More information follows.
* Comment resolution in doc. 15-21-0033-00-0013.
* **Motion:** Motion to table the approval of the meeting minutes from November until Monday.
	+ Move: Tuncer Baykas
	+ Second: Sang-Kyu Lim
	+ Result: Approved Unanimous

**Monday, Jan. 18, 2021, 9 a.m. ET / 3 pm CET**

**Attendance:**

* Kai Lennert Bober (Fraunhofer HHI)
* Volker Jungnickel (Fraunhofer HHI)
* Matthias Wendt (Signify)
* Tuncer Baykas (Hyperion Technologies)
* Ann Krieger (US DoD)
* Daoud Serang (CML Microcircuits)
* Johannes Wechsler (Fraunhofer IIS)
* Juha Juntunen (Meteorcomm)
* Maximilian Riegel (Nokia)
* Ryuji Kohno
* Sang-Kyu Lim (ETRI)
* Shoichi Kitazawa
* Tero Kivinen (Self)
* Tel<anonymous>

**Minutes:**

* Attendance reminder
* Logistics were discussed
* Minutes document is slideset (15-21-0031-03-0013)
* Activities this week were discussed / presented.
* Started comment resolution last week with attending comment authors.
* **Motion**: Motion to approve of the meeting minutes from November plenary in doc. 15-20/0364r0 and CRG telco in doc. 15-20/0377r0.
	+ Moved: Tuncer Baykas
	+ Seconded: Sang-Kyu Lim
	+ Result: Approved unanimously
* Comment resolution

**Wednesday, Jan. 20, 2021, 9 a.m. ET / 3 pm CET**

**Attendance:**

* Kai Lennert Bober (Fraunhofer HHI)
* Volker Jungnickel (Fraunhofer HHI)
* Andreas Bluschke (Signify)
* Tuncer Baykas (Hyperion Technologies)
* Jody Haasz (IEEE SA)
* Maximilian Riegel (Nokia)
* Sang-Kyu Lim (ETRI)
* Shoichi Kitazawa

**Minutes:**

* Minutes are kept in slide deck
* Instructions to review the copyright policy are included in the minutes / slide deck
* Comment resolution
* **Motion:** Move to request that 802.15 WG approves the formation of a Comment Resolution Group (CRG) for the Standards Association balloting of the P802.15.13\_D4 with the following membership: Volker Jungnickel as Chair, Nikola Serafimovski, Tuncer Baykas, Sang-Kyu Lim, Jörg Robert, Tero Kivinen. The 802.15.13 CRG is authorized to approve comment resolutions, edit the draft according to the comment resolutions, and to approve the start of recirculation ballots of the revised draft on behalf of the 802.15 WG. Comment resolution on recirculation ballots between sessions will be conducted via reflector email and via teleconferences announced to the reflector as per the LMSC 802 WG P&P.
	+ Moved: Tuncer Baykas
	+ Seconded: Sang-Kyu Lim
	+ Result Approved unanimously