**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | **IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs)** |
| Title | **TG4md Jan 14 Task Group Minutes**  |
| Date Submitted | [January 14, 2020] |
| Source | [Don Sturek][Itron][San Jose, CA] | Voice: 669-770-4790Fax: [ ]E-mail: [don.sturek@itron.com] |
| Re: | DCN **15-20-0032-01-04md** |
| Abstract | [IEEE 802.15 TG4md Interim January 2020 Task Group Minutes.] |
| Purpose | [Report progress to WG.] |
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IEEE 802.15.4md January 2020 Task Group Minutes

**Monday AM2**

Meeting convened at 10:30am PST

Presenting the 15-20-0001-01 agenda for the meeting

IEEE-SA Patent slides read by Gary, call for essential patents was made. None were declared.

Approval of Minutes 15-19-0561-00 from Waikoloa November 2019 plenary

 Moved by Clint Powell, second by Kunal Shah, Meeting minutes approved by unanimous consent

Approval of Minutes 15-19-0583-00 from CRG call

 Moved by Clint Powell, Second by James Gilb, Meeting minutes approved by unanimous consent

Motion to accept agenda presented in 15-20-0001-01: Moved by Clint Powell, second by Phil Beecher, agenda approved by unanimous consent

Hanging paragraph issue reported in comments for the Sponsor Ballot: Group resolved to review these comments to decide which ones should be fixed and which might be sent to the IEEE editors for resolution. Section heading for 4.5.1 should be removed as a sub-section (since there is not a 4.5.2)

Comment resolution spreadsheet is 15-20-0020-00. Using this version of the spreadsheet to begin comment resolution. Resolutions will be tracked in this document

Chair asks for any objections agreeing to include 2 rogue comments provided in response to the Sponsor Ballot. No objection from the TG to including these 2 rogue comments.

Comment spreadsheet posted as 15-20-0020-01at the conclusion of the AM2 session

Meeting recessed at 12:30pm PST

**Monday PM1**

Meeting re-convened at 1:34pm PST

Comment spreadsheet is 15-20-0020-01. Comment resolutions will be tracked in this document.

Comment spreadsheet posted as 15-20-0020-02 at the conclusion of the PM1 session

Meeting recessed at 3:30pm PST

**Monday PM2**

Meeting re-convened at 4:00pm PST

Comment spreadsheet is 15-20-0020-02

Comment spreadsheet posted as 15-20-0020-03 at the conclusion of the PM2 session

Meeting recessed at 6:00pm PST

**Tuesday PM1**

Meeting re-convened at 1:33pm PST

Comment spreadsheet is 15-20-0020-03

Comment spreadsheet posted as 15-20-0020-04 at the conclusion of PM1 session

Meeting recessed at 3:28pm

**Tuesday PM2**

Meeting re-convened at 4:00pm PST

TG motion for TG4md Sponsor Ballot Recirculation – See 15-20-0001-01 for motion and results

TG motion for TG4md CRG formation – See 15-20-0001-01 for motion and results

Comment spreadsheet is 15-20-0020-04

Comment spreadsheet posted as 15-20-0020-05 at the conclusion of PM2 session

Meeting recessed as 6:00pm PST

**Wednesday PM1**

Meeting re-convened at 1:30pm PST

Comment spreadsheet is 15-20-0020-05

Meeting recessed at 2:40pm PST, re-convened at 2:50pm PST

Motion: Move to assign all editorial comment in 15-20-0020-05 to the technical editor for resolution by Phil Beecher. Second by Clint Powell. No objections, 1 abstain by James Gilb. Motion passes

2pm PST on Thursday’s is the CRG call time. First CRG session is January 30.

Thursday PM1 and PM2 sessions cancelled

Motion to adjourn by Phil Beecher, seconded by Kunal Shah

Meeting adjourned at 3:13pm PST