**IEEE P802.15**

**Wireless Personal Area Networks**

|  |  |  |
| --- | --- | --- |
| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) | |
| Title | **TG4s September 2017 Meeting Minutes** | |
| Date Submitted | [6 November, 2017] | |
| Source | [Hidetoshi Yokota] [Landis+Gyr] [Tokyo Japan] | Voice: [+81-3-4572-1407] Fax: [ ] E-mail: [hidetoshi.yokota@landisgyr.com] |
| Re: |  | |
| Abstract | [IEEE 802.15 TG4s Minutes.] | |
| Purpose | [Report progress to WG.] | |
| Notice | This document has been prepared to assist the IEEE P802.15. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by P802.15. | |

**AGENDA IEEE 802.15 TG4s MEETING**

**109th IEEE 802.15 WPAN MEETING**

**Hilton Waikoloa Village Hotel and Conference Center**

**Waikoloa, Hawaii, USA**

**Chair: Shoichi Kitazawa**

**Monday PM2 Session – 11 September, 2017**

The meeting was called to order at 16:00 by the TG4s chair.

Chair presented IEEE PATENT POLICY--CALL FOR LOAs using TG4s Opening Information for September 2017 (15-17-518r2) and made a call for notification of essential patents. There were no responses in the meeting.

Chair presented TG4s September 2017 Agenda (15-17-465r2).

There was no discussion nor objection and the agenda was approved with unanimous consent.

Chair presented TG4s July 2017 Meeting Minutes (15-17-455r0) and TG4s BRC Teleconference Minutes for September 2017 (15-17-468r1). There were no comments. The minutes were approved with unanimous consent.

Chair presented TG4s Opening Information for September 2017 (15-17-518r2) and explained agenda item of the week and current contribution lists. It was also mentioned that the first Sponsor Ballot circulation was on going, whose deadline is October 3rd.

**Discussion on Draft document**

* The results of LB145 and comment resolution were reviewed.
* All the comments received were reviewed by the group. So far, there were 28 comments, in which 4 comments were MSB.

Chair recessed at 17:00 until Tuesday AM2 session.

**Thursday AM2 Session – 14 September, 2017**

The meeting was called to order at 10:30 by the chair.

**Discussion on Draft document**

* The introduction part of the Draft was created and agreed.
* The resolution proposal for the collected comments were made in advance and reviewed by the group.
* The BRC will be held if necessary before September meeting. The date and time will be announced by the reflector.

**TG Motion**

1. The Motion to request approval to reform TG4s BRC, which is composed of the same members, was moved and carried to the WG.

**Plan for November meeting and teleconference**

The group agreed that the BRC may be held on Mon 22:00 ET / Tue 11:00 JST if necessary. The group confirmed that the TG4s has 4 slots in November meeting.

Chair moved the group to adjourn the meeting. There were no objections. The meeting adjourned at 12:30.

**Contributions**

* + TG4s September 2017 Agenda (15-17-465r2)
  + TG4s Opening Information for September 2017 (15-17-518r2)
  + TG4s July 2017 Meeting Minutes (15-17-455r0)
  + TG4s BRC Teleconference Minutes for September 2017 (15-17-468r1)
  + 802.15.4s D04 Letter Ballot Consolidated Comments (15-17-461r1)