**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) |
| Title | TG3e November 2016 Meeting Minutes |
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| Re: |  |
| Abstract | This document provides TG3e November 2016 Meeting Minutes. |
| Purpose | Meeting Minutes |
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**TG3e November 2016 Meeting Minutes**

The TG3e meetings were held on November 8th-10th 2016 at Grand Hyatt San Antonio.

### <<Meeting #1 Tue AM1>>

* Meeting was called to order at 8:00.
* The patent policy was mentioned and no patent contributions were discussed.
* Approval of meeting minutes from the last meetings (15-16-0607r00).
	+ Updated to 15-16-0607r01 with corrections for typo and presenter name.
	+ Approved with unanimous consent.
* Approval of the agenda (15-16-0750r00) for this week
	+ Meeting objectives
		- Address comments from the second recirculation sponsor ballot.
		- Reapprove the BRC
		- Prepare for WG and EC motion
	+ A couple of items were added in Wed and Thu for Lee’s contributions about comment resolutions.
	+ Revised agenda, r01, was approved with unanimous consent.
* Status overview
	+ Second last recirculation sponsor ballot
		- The recirculation sponsor ballot had been closed at November 6th.
		- 25 comments, that had not to be satisfied, were received.
		- Four No votes had changed into Yes. There was no negative vote.
	+ Schedule for the RevCom submission (at December 20th) are reviewed.
		- In this San Antonio session, the TG was going to reject some of the comments while rejecting others and prepare draft 07 for conditional approval for EC.
		- This week remaining comments would be resolved and the draft 07 would be prepared for conditional approval for RevCom submission
		- Potential fourth recirculation sponsor ballot should be started before the RevCom submission.
		- The RevCom submission is allowed when that recirculation is ongoing.
* Comment resolutions with comment spreadsheet, 15-16-0585r02
	+ Resolutions and assignments for members
* Recess at 9:45.

### <<Meeting #2, Tue AM2>>

* Meeting was called to order at 10:30.
* The patent policy was mentioned and no patent contributions were discussed.
* Comment resolution status
	+ Resolved comments and assignments were reviewed.
* Review the tasks for the week
* Recess at 10:45.

### <<Meeting #3 Wed PM1>>

* Meeting was called to order at 13:30.
* The patent policy was mentioned and no patent contributions were discussed.
* Schedule
* BRC teleconferences schedule
	+ 2 calls between November 2016 and January 2017 sessions
	+ 20-22 PDT (13-15 next day for Korea and Japan, 5-7 CET) on 11/16, 11/23, 11/30, 12/7, 12/14.
* TG Motion for BRC for sponsor ballot:
	+ *Move that 802.15.3e TG approve the formation of a Ballot Resolution Committee (BRC) for the Sponsor balloting of the P802.15.3e\_D07 with the following membership: Andrew Estrada (Chair), Ko Togashi, Itaru Maekawa, Jae Seung Lee, Keitarou Kondou, Keiji Akiyama, and Ken Hiraga. The 802.15.3e BRC is authorized to approve comment resolutions and to approve the start of recirculation ballots of the revised draft on behalf of the 802.15 WG. Comment resolution on recirculation ballots between sessions will be conducted via reflector email and via teleconferences announced to the reflector as per the LMSC 802 WG P&P*
	+ Moved by Thomas Kürner
	+ Seconded by Ken Hiraga
	+ Motion carried with unanimous consent.
* Editorial check of the draft
* Recess at 14:20.

### <<Meeting #4, Wed PM2>>

* Meeting was called to order at 16:05.
* The patent policy was mentioned and no patent contributions were discussed.
* Sponsor ballot comment resolution
	+ **Contribution # 1**
		- Jae Seung Lee, “SB Comment resolution on Security Part 1,” (15-16-0804r01)
		- Proposed comment resolution for comments about security.
		- Comment ID #r02-4, 5, 10, 18~21, 22, 23, and 25.
	+ **Contribution # 2**
		- Jae Seung, “SB comment resolution on Security Part 2,” (15-16-0809r01)
		- Proposed comment resolution for comments about security.
		- Comment ID #r02-6, 11, 12, and 17.
	+ Remaining comments were resolved with comment spreadsheet.
* Recess at 17:12.

### <<Meeting #5, Thu AM1>>

* Meeting was called to order at 8:09.
* The patent policy was mentioned and no patent contributions were discussed.
* Review of the draft 07 after comment resolutions of the 2nd recirculation
	+ TG went through each comment on comment spreadsheet 15-16-0789r02.
* Recess at 10:08.

### <<Meeting #6, Thu AM2>>

* Meeting was called to order at 11:00.
* The patent policy was mentioned and no patent contributions were discussed.
* Schedule and procedure review.
* TG motion for conditional approval of draft submission to RevCom
	+ *Motion: that 802.15 WG has reviewed and approves the CSD [15-14-0716-07-003e] and requests conditional approval from the EC to submit P802.15.3e-D07 (or current revision) to RevCom.*
	+ Moved By: Thomas Kürner
	+ Seconded By: Keitarou Kondou
	+ Motion carried with Yes / No/ Abstain = 10 / 0 / 0.
* AoB – none.
* Recess at 11:18.

### <<Tasks completed during the session>>

* Resolved to all 26 comments received in the second recirculation sponsor ballot
* BRC members and teleconference schedule were approved
* TG approved to move the WG request the EC conditional approval for RevCom submission

### <<Next steps>>

* After November session at San Antonio
	+ 6 BRC calls between September and November sessions
		- * (1) 11/16 Wed, 20-22 PDT (13-15 next day for Korea and Japan)
			* (2) 11/23 Wed, 20-22 PDT (13-15 next day for Korea and Japan)
			* (3) 11/30 Wed, 20-22 PDT (13-15 next day for Korea and Japan)
			* (4) 12/7 Wed, 20-22 PDT (13-15 next day for Korea and Japan)
			* (5) 12/14 Wed, 20-22 PDT (13-15 next day for Korea and Japan)
	+ One or two recirculation sponsor ballots
	+ RevCom submission would be in December 20th
	+ RevCom meetings in January 2017