**IEEE P802.15**

**Wireless Personal Area Networks**

|  |  |  |
| --- | --- | --- |
| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) | |
| Title | IG THz November 2016 Meeting Minutes | |
| Date Submitted | 08 November 2016 | |
| Source | Ken Hiraga NTT Network Innovation Laboratories  Hikarinooka 1-1, Yokosuka 239-0847 Japan | Voice: +81 46 859 3474 Fax: +81 46 855 1497 E-mail: hiraga.ken@lab.ntt.co.jp |
| Re: |  | |
| Abstract | Meeting notes on the 802.15 IG THz November 2016 Meetings | |
| Purpose | Meeting Minutes | |
| Notice | This document has been prepared to assist the IEEE P802.15. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by P802.15. | |

**IG THz November 2016 Meeting Minutes**

The IG THz meeting was held on November 7th 2016 at Grand Hyatt San Antonio.

* Meeting was called to order at 16:00.
* The patent policy was mentioned and no patent contributions were discussed.
* Approval of meeting minutes of the last IG THz meeting (15-16-0519r00).
  + Approved with unanimous consent.
* Approval of the IG THz agenda (15-16-0740r01)
  + Approved with unanimous consent.
* Listening contributions and discussions about the future IG THz activities
  + **Contribution # 1**

Thomas Kürner, “On the Working method of the IG THz,” (15-16-0776r00)

* + - The TG discussed possibilities for a future working method of the IG THz.
    - Currently the IG meet every IEEE802 Plenary, the proposal here is to meet at the venue where are convenient for attendees, the main motivation for that is to get more contributions to the IG.
      * For 2017; January in Atlanta, May in Korea, and July in Berlin
      * Adding other meetings outside IEEE802, IEEE International Microwave Symposiums (after 2018), European Microwave Week, etc
      * How to advertise to potential attendees
* AoB – None.
* Adjourned at 16:30.

**List of attendees in the meeting:**

* Thomas Kürner (TU-Braunschweig)
* Keiji Akiyama (Sony Semiconductor Solutions)
* Andrew Estrada (Sony Electronics)
* Jay Holcomb (Itm)
* Jae Hong Kwon (Korea University)
* Byungju Lim (Korea University)
* Rick Roberts (Intel)
* Iwao Hosako (NICT)
* Keitarou Kondou (Sony Semiconductor Solutions)
* Ken Hiraga (NTT)