**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) | |
| Title |  | |
| Date Submitted | [9 April, 2016] | |
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| Re: |  | |
| Abstract | [IEEE 802.15 TG4s Minutes.] | |
| Purpose | [Report progress to WG.] | |
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**AGENDA IEEE 802.15 TG4s MEETING**

**101st IEEE 802.15 WPAN MEETING**

**Venetian Macau Hotel and Convention Center**

**Macau, China**

**Chair: Shoichi Kitazawa**

**Wednesday AM1 Session – 16 March, 2016**

The meeting was called to order at 8:00 by the TG4s chair, Shoichi Kitazawa.

Chair presented IEEE PATENT POLICY--CALL FOR LOAs using TG4s Opening Information for March 2016 (15-16-243r0) and made a call for notification of essential patents. There were no responses in the meeting.

Chair presented TG4s March 2016 Agenda (15-16-167r1).

There was no discussion nor objection and the agenda was approved by unanimous consent.

Chair presented TG4s January 2016 Meeting Minutes (15-16-145r0) and TG4s Teleconference Minutes for March 2016 (15-16-262r0).

There were no comments. The minutes approved by unanimous consent.

Chair presented TG4s Opening Information for March 2016 (15-16-243r0) and explained agenda item of the week and current contribution lists.

**Presentation**

Hidetoshi Yokota presented “Proposal of SRM service primitives for Technical Guidance Document” (15-16-128r2) on behalf of the contributors. The group agreed with the proposal and to add it to the TGD.

Chair recessed at 10:00 until Thursday AM1 session.

**Thursday AM1 Session – 17 March, 2016**

The meeting was called to order at 8:00 by the chair.

It was proposed to invite people from 802.22.3 (spectrum characterization and occupancy sensing) to share their idea and discuss possible co-operations. The group agreed with it and the chair will ask the TG about it.

**Review Technical Guidance Document (TGD)**

The group reviewed and discussed the latest TGD (15-14-0555r11).

* The document was updated based on January meeting and March teleconference and the discussion in the previsions sessions of this meeting. The group confirmed the changes and agreed on them.
* There was a comment that physically feasible Max TxPower and sensitivity should be added to the PIB, which is aligned with the proposed ZigBee specifications. The group agreed to consult with ZigBee experts for more details.

Chair recessed at 9:36 until Thursday AM2 session.

**Thursday AM2 Session –18 March, 2016**

The meeting was called to order at 10:30 by the chair.

**Review Technical Guidance Document (TGD)**

The group reviewed the revised TGD (15-14-0555r13), which resolved the comment in the previous session and incorporated the proposal (15-16-128r2). The group confirmed and agreed with the changes.

**Editing of Draft document**

The group discussed the latest Draft document and it was agreed to move the outcome of TGD into Draft document accordingly.

**Overall discussion**

* The group agreed to start comment collection of the Draft document before May meeting
* The group agreed to appoint Hidetoshi Yokota, who is the secretary of TG4s, as Vice-Chair.

**Plan for May meeting and Teleconferences**

The group confirmed that the TG4s has 3 slots in May meeting and will have teleconferences every Tue 22:00 ET / Wed 10:00 JST starting from April 5th before May meeting for updating the TGD and Draft document.

More details about teleconference logistics will be notified by the reflector.

Chair moved the group to adjourn the meeting. There were no objections. The meeting adjourned at 12:29.

**Contributions**

* + TG4s March 2016 Agenda (15-16-167r1)
  + TG4s Opening Information for March 2016 (15-16-243r0)
  + TG4s January 2016 Meeting Minutes (15-16-145r0)
  + TG4s Teleconference Minutes for March 2016 (15-16-262r0)
  + Proposal of SRM service primitives for Technical Guidance Document (15-16-128r2)
  + TG4s Technical Guidance Document (15-14-555r13)