IEEE P802.15
Wireless Personal Area Networks

Project	IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs)
Title	**Document Review Methodology**
Date Submitted	July 2015
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Re:	
Abstract	[This document contains a suggested review methodology]
Purpose	[Adopt the suggested methodology for use in the committee.]
Notice	This document has been prepared to assist the IEEE P802.15. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein.
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Document Review Methodology via Text Circulation and Comment Submittal.

The proposed method for IEEE802.5.7r1 to generate, review, and edit documents is as follows:

1. The committee selects baseline text (i.e. the document that contains the first draft of the text)

2. The baseline draft is open for view for a fixed time duration

3. Comments are submitted in writing against the draft text indicating:
    - location of text for editing in the document
    - what is wrong with the current text
    - suggested text/action for fixing the problem

4. The technical editing staff then modifies the text off-line (real-time editing is inefficient and confusing)

5. Repeat steps 2, 3 and 4 until the committee feels the document has converged on the final text

6. If appropriate, hold a technical vote to approve the text and make it official

7. This methodology can be circumvented for any particular document by the will of the committee via a procedural vote.

Motion to adopt this methodology for use in 15.7r1.

Mover:
Seconder:

Yes: No: Abstain: