**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) |
| Title |  |
| Date Submitted | [17 December, 2014] |
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| Re: | [meeting minutes] |
| Abstract | [meeting minutes for the 802.15.4q BRC teleconference call on 2014.12.17] |
| Purpose | [meeting minutes] |
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**Meeting minutes:**

7:05 PST, technical editor, Allan Zhu, called the meeting to order.

6 people attended the meeting：Henk, CT, Kiran, Jinesh, Allan, Youngsoo. 50% quorum was met.

Allan discussed on the meeting agenda:

1. The editor update the BRC about the progress;
2. The BRC discuss the Introduction paragraphs, and approve it;
3. Hear updates from sub-editors, if there is any;
4. Approve the comment resolutions.
5. The editor updated the BRC with the progress of comment resolution. The only undetermined resolution was for CID 1259, which comments on the style of the Introduction. Allan put together a document on Introduction (15-14/722r0), reflecting contributions from Shahriar, Henk and CT. It needed to be reviewed in this meeting.
6. The BRC reviewed the Introduction, made minor changes and approved the Introduction.
7. Sub-editors, CT and Henk, gave brief update on their portion. Basically, all resolutions were completed.
8. A motion was passed to approve all comment resolutions and to go for recirculation ballot.

*“Move to approve all resolutions to comments received for LB95, as presented in document 15-14/0644r03, along with documents referred in 15-14/0644r03, and to request 802.15 WG approve the start of a recirculation of to Sponsor Ballot.*

Moved by Henk, Seconded by CT

No discussions.

Motion carried by unanimous concern.

Meeting ended at 7:45AM, PST.

Note: The wording we used for approving the recirculation ballot was not quite right as the motion was not made during a face-to-face meeting; the BRC has the power to start the recirculation ballot instead of the WG in this case. An email ballot was sent out on 12/26/2014 as described below.

*Move to approve all resolutions to comments received for LB95, as presented in document 15-14/0644r03, along with documents referred in 15-14/0644r03, and to authorize the start of a recirculation of draft 2.0 with those resolutions applied.*

This revised motion was moved by Chunhui Zhu and was seconded by Youngsoo Kim. Approval votes were received from the following BRC members.

* Kiran Bynam, CT, Chunhui Zhu, Youngsoo Kim and Henk.

The motion was approved.