**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Wireless Personal Area Networks | |
| Title | **Minutes TG4r July 2014** | |
| Date Submitted | 16 July 2014 | |
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| Re: | Task Group Meeting, July 12-18 2014 San Diego, CA. | |
| Abstract | Meeting minutes for the (first) Task Group meeting held in San Diego, CA, USA | |
| Purpose | Document meeting activity and action items. | |
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Minutes for IEEE 802.15 Task Group 4r

July 2014

July 12-18 2014 San Diego CA

Interim Task Group Chair: Dietmar Eggert (Atmel)

Acting Recording Secretary: Benjamin Rolfe (Blind Creek Associates)

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# PM1 Wed 16 July 2014

Dietmar calls the meeting to order 13:30 local time.

Dietmar presents 15-14-0456-00-004r.

Dietmar presents meeting preamble including meeting guidelines and IEEE patent policy, and provides a call for essential patents and opportunity for response. None heard.

Dietmar asks for a motion to approve the minutes from the March Study Group meeting.

Motion to approve document 15-14-0352-00 minutes of May meeting.

Moved by: Ben Rolfe (BCA)

Seconded by Kunal Shah (SSN).

Discussion: None

No objections heard, motion carries by unanimous consent.

Dietmar presents doc 15-14-0386-01 TG4r July Agenda. After discussion amended agenda posted as 15-14-0386-02.

Motion to approve the agenda, document 15-14-0386-2.

Moved by Frederik Beer (Univ Erlangen-Nuremberg)

Seconded by Ben Rolfe (BCA)

Discussion: None

No objections heard, motion carries by unanimous consent.

Dietmar presents TG schedule and proposed process and first steps. Following discussion no objections are voiced to the suggested sequence.

Dietmar presents the results from the call for intent. Atmel has responded with intent to submit a proposal.

Dietmar leads a discussion developing contribution to the Technical Guidance document.

Recessed at 15:00 Local Time

# PM2 Wednesday 16 July 2014

Called to order ad 16:00 local time.

Dietmar reviews the process for developing the TGD.

Dietmar leads work session developing input to the TGD.

Recessed at 17:15 local time.

# PM1 Thursday 17 July 2014

Called to order at 13:30 local time.

Dietmar presents the TGD outline discussed in the previous session, and leads working session developing input for the TGD.

Recessed at 15:00 local

# PM2 Thursday 17 July 2014

Dietmar calls the meeting to order at 16:01 local.

Dietmar leads a discussion on “next steps”. The results, including the near term plan, action items, and volunteers are recorded in document 15-14-0474-00. Dietmar notes that many action items lack a volunteer and asks attendees to review the document and volunteer were they are able.

Dietmar presents closing report, document 15-14-0476-00. No comments or changes requested.

Chair asked if there is any other business. None heard.

Motion to adjourn the meeting

Moved by: Phil Beecher (Wi-SUN Alliance)

Seconded by: Kunal Shah (Silver Spring Networks)

Non-debatable motion, no objections heard, motion carries by unanimous consent.

The meeting is adjourned at 17:50 local time.