**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) | |
| Title |  | |
| Date Submitted | [13 November 2013] | |
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| Re: | [If this is a proposed revision, cite the original document.]  [If this is a response to a Call for Contributions, cite the name and date of the Call for Contributions to which this document responds, as well as the relevant item number in the Call for Contributions.]  [Note: Contributions that are not responsive to this section of the template, and contributions which do not address the topic under which they are submitted, may be refused or consigned to the “General Contributions” area.] | |
| Abstract | Meeting minutes for the November Plenary. | |
| Purpose | [Description of what the author wants P802.15 to do with the information in the document.] | |
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Minutes for IEEE 802.15.4p Task Group

November Plenary Meeting

12-13 November 2013

Jon Adams, chair and secretary

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| 1 | Tuesday AM1 - Agenda/Objectives/Minutes/Do Work |
| 2 | Tuesday AM2 - Do work |
| 3 | Tuesday PM1 - Do work |
| 4 | Wednesday PM1 - Do Work |
| 5 | Wednesday PM2 - Closing, Next Steps and Schedule |

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| **1** | **Tuesday AM1 - Agenda/Objectives/Minutes/Recap activities/Comment Resolution** | | | |
| 1.1 | OPEN | Adams | 5 | 10:30 AM |
| 1.2 | Discuss Meeting Objectives/Opening Report and Agenda | Adams | 20 | 10:35 AM |
| 1.3 | Approval of Agenda | Adams | 10 | 10:55 AM |
| 1.4 | Read IEEE-SA Stds. Board Bylaws on Patents in Std's. & Guidelines | Adams | 5 | 11:05 AM |
| 1.5 | Approval of November Interim Minutes | Adams | 5 | 11:10 AM |
| 1.6 | Do Work | All | 75 | 11:15 AM |
| 1.7 | Recess | Adams | 0 | 12:30 PM |

Item 1.1: Meeting called to order.

Item 1.2: Document 15-13-0683-00-004p Task Group Opening Report

Item 1.3: Motion to approve agenda (15-13-0674-00-004p) as published: M Brown (MB Brown Consulting) moved, B Rolfe (Blind Creek Associates) seconded, approved unanimously.

Item 1.4: Went through P&P and Patent slides. No objections or raised hands noted.

Item 1.5: Motion to approve meeting minutes (15-13-0537-00-004p) from Nanjing. B Rolfe moved, M Brown seconded, approved unanimously.

Item 1.6: Reviewed balloting to date and BRC work.

Item 1.7: Meeting recessed.

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| **2** | **Tuesday AM2 – Do Work** | | | |
| 2.1 | OPEN | Adams | 5 | 10:30 AM |
| 2.2 | Discuss next steps in IEEE SA process. | All | 115 | 10:35 AM |
| 2.3 | Recess | Adams | 0 | 12:30 PM |

Item 2.1: In-session.

Item 2.2: Discussion of SA standards process from here to publication. Thank group for their work.

B Rolfe moved to adjourn session for the week. M Brown seconded. Approved unanimously.

Item 2.3: Adjourn.