**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) | |
| Title |  | |
| Date Submitted | [17 July 2013] | |
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| Re: | [If this is a proposed revision, cite the original document.]  [If this is a response to a Call for Contributions, cite the name and date of the Call for Contributions to which this document responds, as well as the relevant item number in the Call for Contributions.]  [Note: Contributions that are not responsive to this section of the template, and contributions which do not address the topic under which they are submitted, may be refused or consigned to the “General Contributions” area.] | |
| Abstract | Meeting minutes for the May Interim. | |
| Purpose | [Description of what the author wants P802.15 to do with the information in the document.] | |
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Minutes for IEEE 802.15.4p Task Group

July Plenary Meeting

15-18 July 2013

Jon Adams, chair and secretary

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| 1 | Monday PM2 - Agenda/Objectives/Minutes/Review balloting and BRC efforts |
| 2 | Tuesday AM2 – Prepare for Sponsor Ballot |
| 3 | Wednesday AM2 – Prepare for Sponsor Ballot |
| 4 | Wednesday PM2 - Prepare for Sponsor Ballot |
| 5 | Thursday AM1 - Prepare for Sponsor Ballot |
| 6 | Thursday AM2 - Vote to Accept, Schedule, Next Steps |

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| **1** | **Monday PM2 - Agenda/Objectives/Minutes/Recap activities/Comment Resolution** | | | |
| 1.1 | OPEN | Adams | 5 | 10:30 AM |
| 1.2 | Discuss Meeting Objectives/Opening Report and Agenda | Adams | 20 | 10:35 AM |
| 1.3 | Approval of Agenda | Adams | 10 | 10:55 AM |
| 1.4 | Read IEEE-SA Stds. Board Bylaws on Patents in Std's. & Guidelines | Adams | 5 | 11:05 AM |
| 1.5 | Approval of May Interim Minutes | Adams | 5 | 11:10 AM |
| 1.6 | Review balloting and BRC efforts | All | 75 | 11:15 AM |
| 1.7 | Recess | Adams | 0 | 12:30 PM |

Item 1.1: Meeting called to order.

Item 1.2: Document 15-13-0418-00-004p Task Group Opening Report

Item 1.3: Motion to approve agenda (15-13-0366-00-004p) as published: D Eggert (Atmel) moved, S Jillings (Semtech) seconded, approved unanimously.

Item 1.4: Went through P&P and Patent slides. No objections or raised hands noted.

Item 1.5: Motion to approve meeting minutes (15-13-0237-00-004p) from Waikoloa. S Jillings (Semtech) moved, D. Eggert (Atmel) seconded, approved unanimously.

Item 1.6: Review balloting to date and BRC work.

Item 1.7: Meeting recessed.

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| **2** | **Tuesday AM2 – Prepare for Sponsor Ballot** | | | |
| 2.1 | OPEN | Adams | 5 | 1:30 PM |
| 2.2 | Prepare for Sponsor Ballot | All | 115 | 1:35 PM |
| 2.3 | Recess | Adams | 0 | 3:30 PM |

Item 2.1: In-session.

Item 2.2: Prepare for Sponsor Ballot

Item 2.3: Recess.

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| **3** | **Wednesday AM2 - Comment Resolution** |  |  |  |
| 3.1 | OPEN | Adams | 5 | 1:30 PM |
| 3.2 | Prepare for Sponsor Ballot | TBD | 115 | 1:35 PM |
| 3.3 | Recess | Adams | 0 | 3:30 PM |

Item 3.1: Open.

Item 3.2: Prepare for sponsor ballot. Conclude work required.

Vote to accept package as assembled. B Rolfe (Blind Creek) moved, L Taylor (Discrete Time) seconded. Approved unanimously.

Went through next steps to get to sponsor ballot.

L Taylor (Discrete Time) moved to adjourn session for the week. B. Rolfe (Blind Creek) seconded. Approved unanimously.

Item 3.3: Adjourn.