**IEEE P802.15**

 **Wireless Personal Area Networks**

|  |  |
| --- | --- |
| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) |
| Title |  |
| Date Submitted | [21 September 2012] |
| Source | [][][2905 Stender Way, Suite 78Santa Clara, CA 95054 USA] | Voice: [+1 480.628.6686]Fax: [ ]E-mail: [jonadams@ieee.org] |
| Re: | [If this is a proposed revision, cite the original document.][If this is a response to a Call for Contributions, cite the name and date of the Call for Contributions to which this document responds, as well as the relevant item number in the Call for Contributions.][Note: Contributions that are not responsive to this section of the template, and contributions which do not address the topic under which they are submitted, may be refused or consigned to the “General Contributions” area.] |
| Abstract | Meeting minutes for the Atlanta Interim. |
| Purpose | [Description of what the author wants P802.15 to do with the information in the document.] |
| Notice | This document has been prepared to assist the IEEE P802.15. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by P802.15. |

Minutes for IEEE 802.15.4p Task Group

July Plenary Meeting

16-20 July 2012

Jon Adams, chair and acting secretary

|  |  |
| --- | --- |
| **1** | Monday AM2- Agenda/Objectives/Minutes/Recap activities |
| **2** | Monday PM1 - Technical Proposals |
| **3** | Monday PM2 - Technical Proposals |
| **4** | Tuesday AM1 - Technical Proposals |
| **5** | Tuesday AM2 - Technical Proposals |
| **6** | Wednesday AM1 - Summary of Preliminary Technical Proposals, Next Steps |

|  |  |
| --- | --- |
| **1** | **Monday AM1- Agenda/Objectives/Minutes/Recap activities** |
| 1.1 | OPEN | Adams | 5 | 10:30 AM |
| 1.2 | Discuss Meeting Objectives/Opening Report and Agenda | Adams | 20 | 10:35 AM |
| 1.3 | Approval of Agenda | Adams | 10 | 10:55 AM |
| 1.4 | Read IEEE-SA Stds. Board Bylaws on Patents in Std's. & Guidelines | Adams | 5 | 11:05 AM |
| 1.5 | Approval of San Diego Minutes | Adams | 5 | 11:10 AM |
| 1.6 | Review of Technical Guidance Document | All | 75 | 12:15 PM |
| 1.7 | Recess | Adams | 0 | 12:30 PM |

Session opening postponed to Monday PM1 due to logistical issues.

Item 1.1, 1.2: Document 15-12-0493-01-004p Task Group Opening Report

Item 1.3: Motion to approve agenda (15-12-0467-00-004p) as published. Heile moved, Powell second, approved unanimously.

Item 1.4: Went through P&P and Patent slides. No objections or raised hands noted.

Item 1.5: Motion to approve meeting minutes (15-12-0436-00-0ptc) from San Diego. Powell moved, Heile second, approved unanimously.

Item 1.6: Technical Guidance Document is an informative document. Other groups have called theirs Technical Requirements, Technical Expectations, etc. Purpose is to provide group with a list of things that are certainly in scope and things that by their omission are likely out of scope.

Item 1.7: Meeting recessed.

|  |  |
| --- | --- |
| **3** | **Monday PM2 - Technical Proposals** |
| 3.1 | OPEN | Adams | 5 | 4:00 PM |
| 3.2 | Technical Presentation | M-C Doong | 115 | 4:05 PM |
| 3.3 | Recess | Adams | 0 | 6:00 PM |

Item 3.1. In-session.

Item 3.2: Heard technical presentation 15-12-0521-00, “Final Technical Proposal for Train Control Communications”, M-C Doong (Lilee Systems). Document available on Mentor.

Item 3.3: Recessed.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **4** | **Tuesday AM1 - Technical Proposals** |  |  |  |
| 4.1 | OPEN | Adams | 5 | 8:00 AM |
| 4.2 | Technical Presentation | Muftic | 115 | 8:05 AM |
| 4.3 | Recess | Adams | 0 | 10:00 AM |

Item 4.1 Open.

Item 4.2 Document 15-12-0508 “Proposal to Include 5 MHz of DSRC Band (5.850 – 5.855 GHz) in 802.15.4p” uploaded to Mentor. Adams presented for Muftic.

Item 4.3 Recess.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **5** | **Tuesday AM2 - Technical Proposals** |  |  |  |
| 5.1 | OPEN | Adams | 5 | 10:30 AM |
| 5.2 | Technical Presentation | Brown | 115 | 10:35 AM |
| 5.3 | Recess | Adams | 0 | 12:30 PM |

Item 5.1 Open.

Item 5.2 Document 15-12-0508 “A Brief Overview of Draft Approval Process” (Monique Brown, M.B. Brown Consulting), providing guidance on the next steps in the specification development process, is now available on Mentor.

Item 5.3 Recess.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **6** | **Wednesday AM1 - Summary of Preliminary Technical Proposals, Next Steps** |  |  |  |
| 6.1 | OPEN | Adams | 5 | 8:00 AM |
| 6.2 | Write closing report | TBD | 115 | 8:05 AM |
| 6.3 | Adjourn | Adams | 0 | 10:00 AM |

Item 5.1 Open.

Item 5.2 Chair asked if there were any other preliminary technical proposals or informative presentations. None heard. Chair then began discussion of next steps, future schedule, and drafting of closing report (15-12-532-01-004p).

Next face to face meeting in San Antonio TX, in November. Weekly call schedule will continue Wednesday mornings at 0800 US Pacific time. Next call will be 26 September. Meeting notice will be sent out soon.

Item 5.3 Adjourn