**IEEE P802.15.4f Active RFID System**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) | |
| Title |  | |
| Date Submitted | [21 September 2011] | |
| Source | Mike McInnis The Boeing Company Seattle, WA | Voice:  Fax:  E-mail: michael.d.mcinnis@boeing.com |
| Re: | [802.15 Plenary Meeting in Okinawa, Japan] | |
| Abstract | [IEEE 802.15.4f Task Group Minutes] | |
| Purpose | [Official minutes of the TG4f Task Group September 2011 Session] | |
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**IEEE 802.15 Interim Meeting – Session #74**

**TG4f Meeting Session #17**

**Okinawa, Japan**

**September 18-21, 2011**

**Monday, 18 September 2011**

**AM2**

**10:31** Chair called meeting to order

Chair opened the meeting with the TG4f Agenda document 0558-00.

Chair moved into the TG4f Opening- Introduction document 0614-00.

IEEE patent policy

802.15 TG chair read the IEEE-SA patent policy instructions for the TG chair and displayed the four slides explaining patent policy and informed the attendees that additional information could be found on the PatCom web site.

Chair asked participants to identify patent claim(s)/patent application claim(s) and/or the holder of patent claim(s)/patent application claim(s) that the participant believes may be essential for the use of that standard in the appropriate TG. There were no respondents.

802.15 TG chair read IEEE anti-trust policy.

Chair moved back to the TG4f Agenda document.

Task Group approved the TG4f Agenda document without amendment. Moved: Roger, Seconded: Tim, passed by unanimous consent.

Task Group approved the San Francisco, CA July 2011 meeting minutes 0521-00. Moved: Tim, Seconded: Roger, passed by unanimous consent.

The TG4f SB BRC began the Sponsor Ballot comment resolution process on comments received during initial 30-day Sponsor Ballot on draft 5 of the TG4f Active RFID standard document.

**12:30** Meeting recessed

**Monday, 18 September 2011**

**PM1**

**13:30** Chair called meeting to order

The TG4f SB BRC continued the comment resolution process.

**15:31** Meeting recessed

**Monday, 18 September 2011**

**PM2**

**16:00** Chair called meeting to order

The TG4f SB BRC continued the comment resolution process.

**18:00** Meeting recessed

**Tuesday, 19 September 2011**

**AM1**

**08:05** Chair called an ad-hoc TG4f meeting to order

Continued the comment resolution process.

**10:00** Meeting recessed

**Tuesday, 19 September 2011**

**AM2**

**10:31** Chair called meeting to order

The TG4f SB BRC continued the comment resolution process.

**12:30** Meeting recessed

**Tuesday, 19 September 2011**

**PM1**

**13:30** Chair called meeting to order

TG4f Technical Editor was unavailable due to other commitments so we recessed until 14:00.

**14:10** Chair called meeting to order

The TG4f SB BRC worked on a response to ‘BLINK’ frame comments received during the TG4e Sponsor Ballot and e-mailed them to Pat Kinney.

The TG4f SB BRC continued the comment resolution process.

**15:32** Meeting recessed

**Tuesday, 19 September 2011**

**PM2**

**16:00** Chair called meeting to order

The TG4f SB BRC continued the comment resolution process.

**18:00** Meeting recessed

**Wednesday, 20 September 2011**

**AM1**

**08:01** Chair called meeting to order

Continued the comment resolution process.

**10:00** Meeting recessed until PM1.

**Wednesday, 20 September 2011**

**PM1**

**13:36** Chair called meeting to order.

Continued the comment resolution process.

**Motion to 802.15.4f SB BRC:**

The 802.15.4f SB BRC approves the resolutions of d5p802-15-4f\_draft\_standard comments in document number 0579-01.

Moved: Tim

Seconded: Mike

Vote: Unanimous consent

**Motion to 802.15.4f SB BRC:**

The 802.15.4f SB BRC approves of, and the immediate release of TG4f draft document d6p802-15-4f\_draft\_standard document, to IEEE-SA for 10-day recirculation ballot.

Moved: Tim

Seconded: Mike

Vote: Unanimous consent

**15:15** Meeting recessed until Thursday PM1.

**Thursday, 21 September 2011**

**PM1**

**13:30** Chair called meeting to order.

Announcements made;

1. TG4f draft document d6p802-15-4f\_draft-standard has been posted on the IEEE 802.15 WG server in the ‘drafts’ folder and in addition it has been uploaded to the IEEE-SA for a 10-day recirculation sponsor ballot.
2. TG4f –first-SB-comment-resolutions-on-d5p802-15-4f-draft-standard document number 15-11-579-01-004f has been posted on the IEEE 802.15 WG server and in addition it has been uploaded to the IEEE-SA for a 10-day recirculation sponsor ballot.

Chair worked on and posted TG4f Active RFID closing report, document number 15-11-0680-00-004, on the IEEE 802.WG server.

Chair worked on cleaning up and finishing the TG4f September meeting minutes document. This document will be posted on the server immediately after the meeting is adjourned.

**Motion to the 802.15.4f SB BRC:**

Motion made to adjourn the September 2011 Okinawa meeting session.

Moved: Roger

Seconded: Mike

Vote: Unanimous consent.

**14:30** Meeting adjourned.