IEEE P802.11
Wireless LANs

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| WG11 2020 November Plenary Details |
| Date: 2020-10-30 |
| Author(s): |
| Name | Affiliation | Address | Phone | email |
| Dorothy Stanley | HP Enterprise | 3333 Scott BlvdSanta Clara, CA 95054 | +1 630-363-1389 | dstanley@ieee.org  |
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Abstract

This document contains details related to the WG11 electronic 2020 November Plenary meeting, including attendance credit and voting.

# 2020 November IEEE 802.11 Working Group Plenary session

The WG11 November plenary is being held electronically, via teleconference due to COVID-19 travel restrictions and related concerns.

No advance registration or registration fee is required.

Opening Plenary: Monday 2020-11-02 9am – 11am Eastern

Closing Plenary: Thursday 2020-11-10 9am – 11am Eastern

Documents:

WG11 agenda: https://mentor.ieee.org/802.11/dcn/20/11-20-1605

WG11 operations manual: <https://mentor.ieee.org/802.11/dcn/14/11-14-0629>

# Voting Rights and Attendance Recording

Attendance at the WG11 plenary will count towards earning/maintaining or losing WG11 voting rights. Attendance at 802.11 teleconferences which are held from Monday November 2, 2020 9am Eastern to Tuesday November 10, 2020 at 11am Eastern count towards attendance credit for the 2020 November IEEE 802.11 Electronic Plenary session. Attendance at 9 meetings during the plenary session is required to obtain attendance credit.

Attendance will be recorded in IMAT, see <https://imat.ieee.org/sp7200043/attendance-log?p=3036700005&t=47200043> . As at an in-person session, attendance at a minimum number of meetings during the plenary is required for attendance credit at the session.

The agenda graphic is included in the agenda document, see <https://mentor.ieee.org/802.11/dcn/20/11-20-1605> .

# Motion mechanics

Motions will be either (a) by unanimous consent or (b) conducted using the Webex Polling mechanism. See <https://www.cisco.com/c/en/us/td/docs/collaboration/CWMS/2_0/User_Guide/User_Guide_chapter_01010.pdf> .

Motion poll results during a teleconference meeting are preliminary, and will be finalized after validating that only voting members submitted votes.

At the CAC meeting on Monday 2020-11-09 at 11:15 am Eastern, prepared motions will be reviewed and the corresponding polls prepared.

# Teleconference Etiquette

Please

Mute your audio if you are not speaking

Use the chat window to request to be on the queue

Only vote if you are a voting member

Indicate your member status by editing your name and prepending
[V]” Voter

[PV]Potential Voter

[NV]Aspirant, non-voter, observer

Current Potential Voters become Voters upon attendance at the plenary session, so should use [V] during the November meeting. Please confirm your current member status, see <http://www.ieee802.org/11/members.htm> .

# 802 EC Plenary

The 802 November plenary dates are

Opening Plenary: Friday October 30, 2020 1-3PM Eastern

Closing Plenary: Friday November 13 1-5PM Eastern

IEEE 802 Electronic Plenary Sessions are listed in the IMAT tool, see <https://imat.ieee.org/sp7200043/attendance-groups?p=3036700005>

# Q&A

1. Q: If they meet the attendance requirements, will current Aspirants become Potential Voters, and will current non-voters become Aspirants?

A: Yes

1. Q: Are all sessions worth one credit, or is it a function of the duration of the session?

A: All meetings are one credit. Most meetings are 2 hours in duration. One is one hour, and is being treated as a normal 2-hour meeting block that ends early. In the face-to-face plenary/interim, the closing plenary is scheduled for 4 hours and receives 2 attendance credits.

1. Q: How many meetings must be attended to gain attendance credit?

A: Attendance at 9 meetings during the session is required to obtain November plenary session attendance credit. This is equivalent to a 75% attendance requirement applied to a total pool of 12 sessions.

1. Q: Are we having motions as usual like a face to face during the **Task Group** teleconferences during the plenary week?

A: Yes

Q: Is a 10 day advance notice required for motions held during the plenary week?

A: No

1. Q: What tool will we use (Zoom, Webex, etc.)?

A: Generally, Webex will be used. The specific tool is listed on the 802.11 webpage calendar. See <http://grouper.ieee.org/groups/802/11/> . The tool information is not included in this document, as the specific details might change.

1. Q: For those of us voting, do we need to install any special software?

A: No additional tool is needed over and above the teleconference tool (Webex) itself. Webex browser or desktop is required to vote. Dial-in only connections will not be able to submit a vote.

1. Q: Are task groups and the working group bound to keep the published schedule--do meetings have to end at the scheduled end time or can they overflow?

A: If there is a subsequent meeting scheduled, the time cannot be extended. Generally, the meeting should end by the scheduled end time. If no meeting using the teleconference tool is scheduled then the call can be extended with approval of the group for a limited time.

1. Q: Will IEEE 802.11 retain and public a specific list of who voted and how they voted or is voting anonymous or something in between?

A: Attendance recording is required. The same rules as for an in-person meeting apply. Generally, individual votes are not recorded; however, a member can request a recorded vote, and then the name, affiliation and vote will be maintained in the minutes, as normal.

1. Q: Will reciprocal credit be given?

A: Similar to a face to face meeting, reciprocal credit will be given for at other WG/TAG meetings which occur during the WG11 plenary session, Monday November 2, 2020 9am Eastern to Tuesday, November 10, 2020 11am Eastern.

1. Q: How do I edit my WebEx name so I can prepend "[v]"?
A: In the webex app, select the pencil icon and edit the name. See the information here: <http://www.ieee802.org/11/email/stds-802-11-cac/msg03478.html> (includes additional material).

**References:**