IEEE P802.11
Wireless LANs

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| WG11 2020 July Plenary Details |
| Date: 2020-07-12 |
| Author(s): |
| Name | Affiliation | Address | Phone | email |
| Dorothy Stanley | HP Enterprise | 3333 Scott BlvdSanta Clara, CA 95054 | +1 630-363-1389 | dstanley@ieee.org  |
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Abstract

This document contains details related to the WG11 July Plenary meeting, including attendance credit and voting.

R1: Added Q&A

R2: Added Q&A to Question 6

R3: Updated Q&A Q4 re: WNG and Q5 re: attendance requirements to obtain session attendance credit

R4: Added Q&A 12, change “meeting” to “session” in subgroup officer section

# 2020 July IEEE 802.11 Working Group Plenary session

The WG11 July plenary is being held electronically, via teleconference due to COVID-19 travel restrictions and related concerns.

No advance registration or registration fee is required.

Opening Plenary: Monday 2020-07-13 9am – 11am Eastern

Closing Plenary: Thursday 2020-07-16 9am – 11am Eastern

Documents:

WG11 agenda: <https://mentor.ieee.org/802.11/dcn/11-20-0868>

WG11 operations manual: <https://mentor.ieee.org/802.11/dcn/14/11-14-0629>

# Voting Rights and Attendance Recording

Attendance at the WG11 plenary will count towards earning/maintaining or losing voting rights.

Attendance will be recorded in IMAT, see <https://imat.ieee.org/attendance> . As at an in-person session, attendance at a minimum number of meetings during the plenary is required for attendance credit at the session. Attendance at 802.11 teleconferences, which are held between Monday July 13, 2020 9am Eastern and Thursday July 16, 2020 at 11am Eastern count towards attendance credit for the 2020 July IEEE 802.11 Electronic Plenary session.

The agenda graphic is included in the agenda document, see <https://mentor.ieee.org/802.11/dcn/11-20-0868> .

# Motion mechanics

Motions will be either (a) by unanimous consent or (b) conducted using the Webex Polling mechanism. See <https://www.cisco.com/c/en/us/td/docs/collaboration/CWMS/2_0/User_Guide/User_Guide_chapter_01010.pdf> .

Motion poll results during the teleconference are preliminary, and will be finalized after validating that only voting members submitted votes.

At the CAC meeting on Wednesday 2020-07-15 Noon Eastern, prepared motions will be reviewed and the corresponding polls prepared.

# WG Officer Elections

Typically, WG officer elections are held at the March Plenary of even number years. The March WG11 Plenary was cancelled. Officer elections will be held at this July meeting. The Officer Election Process is described below:

* The WG officer elected positions (Chair, 2 vice chairs) are open for election ~~in March~~ July2020.
* Nominations will be opened, received and closed during the July Monday opening plenary. Self nomination is valid.
* Current officers are seeking re-election:
	+ WG11 Chair – Dorothy Stanley
	+ WG11 Vice Chair – Jon Rosdahl
	+ WG11 Vice Chair – Robert Stacey
* Introductory statements made by candidates with Q&A on Monday.
* Elections take place on ~~Wednesday~~ Thursday.
	+ In the case of a contested election, secret elimination ballot(s) will be held as necessary
	+ All positions require majority confirmation vote. This will be a recorded count.
	+ Stephen McCann, WG Secretary will conduct the election related polls.
* The WG chair & vice chairs are subject to confirmation by IEEE 802 EC, and must provide and have had accepted statements of affiliation and support to 802 EC secretary before the Friday closing EC meeting [July 24].

# Subgroup Officer Confirmations & Affirmations

TG/SG/SC Officer confirmations and affirmations are held at the ~~meeting~~ session following the WG officer elections.

TG/SG/SC chairs are confirmed by the Working Group.

TG/SG/SC vice Chairs and Secretaries are reaffirmed by the TG/SG/SC.

# Teleconference Ettiquette

Please

Mute your audio if you are not speaking

Use the chat widow to request to be on the queue

Only vote if you are a voting member.

Indicate your member status by editing your name and prepending
[V]” Voter

[PV]Potential Voter

[NV]Aspirant, non-voter, observer

Current Potential Voters become Voters upon attendance at the plenary session, so should use [V] during the July meeting. Please confirm your current member status, see <http://www.ieee802.org/11/members.htm> .

# 802 EC Plenary

The 802 July plenary dates are

Opening Plenary: Friday July 10, 2020 1-3PM Eastern

Closing Plenary: Friday July 24 1-5PM Eastern

IEEE 802 Electronic Plenary Sessions are listed in the IMAT tool, see <https://imat.ieee.org/sp7200043/attendance-groups?p=3034200005>

# Q&A

1. Q: If they meet the attendance requirements, will current Aspirants become Potential Voters, and will current non-voters become Aspirants?

A: Yes

1. Q: Are all sessions worth one credit, or is it a function of the duration of the session?

A: All meetings are one credit. Most meetings are 2 hours in duration. A few are one hour, and those are being treated as a normal 2-hour meeting block that ends early. In the face-to-face plenary/interim, the closing plenary is scheduled for 4 hours and receives 2 attendance credits.

1. Q: What is WCSC (or WCSC\*)?

A: Wireless Chairs Standing Committee; no credit for WG11 attendance given.

1. Q: When will the Wireless Next Generation Standing Committee (WNG) slot be?

A: WNG is scheduled for Monday, July 13th 11:00am-noon Eastern.

1. Q: Due to the very reduced number of 802.11 sessions of this electronic plenary, attending 6 of them nearly makes the attendance to this 11be session [Monday 7pm Eastern] mandatory. Can we consider this session as providing an extra credit (for those who may attend), and reduce to 5 the number of sessions to gain/maintain the voting rights?

A: Several additional meetings have been added in the R1 schedule. There are adequate sessions, so that most of the required 6 sessions can be met by attendance in the 9-11am Eastern time block.
Q: Are 6 meeting attendances required during the plenary session or is it that 75% of the 6 meeting attendances are required to obtain session attendance credit?

A: Attendance at 6 meetings during the session is required to obtain July plenary session attendance credit. This is equivalent to a 75% attendance requirement applied to a total pool of 8 sessions.

1. Q: Are we having motions as usual like a face to face during the **Task Group** teleconferences during the plenary week?

A: Yes

Q: Is a 10 day advance notice required for motions held during the plenary week?

A: No

1. Q: One detail I don't see in the documents is the tool we will use to conduct the meeting.  What tool will we use (Zoom, Webex, etc.)?

A: Generally, Webex will be used. The specific tool is listed on the 802.11 webpage calendar. See <http://grouper.ieee.org/groups/802/11/> . The tool information is not included in this document, as the specific details might change.

1. Q: I read the poll document but one thing was not clear--for those of us voting, do we need to install any special software?

A: No additional tool is needed over and above the teleconference tool (Webex) itself. Webex browser or desktop is required to vote. Dial-in only connections will not be able to submit a vote.

1. Q: Are task groups and the working group bound to keep the published schedule--do meetings have to end at the scheduled end time or can they overflow?

A: If there is a subsequent meeting scheduled, the time cannot be extended. Generally, the meeting should end by the scheduled end time. If no meeting using the teleconference tool is scheduled then the call can be extended with approval of the group for a limited time.

1. Q: Will IEEE 802.11 retain and public a specific list of who voted and how they voted or is voting anonymous or something in between?

A: Attendance recording is required. The same rules as for an in-person meeting apply. Generally, individual votes are not recorded; however, a member can request a recorded vote, and then the name, affiliation and vote will be maintained in the minutes, as normal. For the WG officer election motions, the voter name, affiliation and vote details are not retained and are not public. The WG officer election tally results are public.

1. Q: Will reciprocal credit be given?

A: Similar to a face to face meeting, reciprocal credit will be given for at other WG/TAG meetings which occur during the WG11 plenary session, Monday July 13, 2020 9am Eastern to Thursday, July 16, 2020 11am Eastern.

1. Q: How do I edit my WebEx name so I can prepend "[v]"?  Sorry if this is trivial, but I can't figure out how to do it.
A: In the webex app, select the pencil icon and edit the name. See the information here: <http://www.ieee802.org/11/email/stds-802-11-cac/msg03478.html> (includes additional material).

**References:**