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| **Draft Minutes of the Nendica Meeting of 2019-08-28** | | | |
| **Date: 2019-08-28** | | | |
| **Author(s):** | | | |
| **Name** | **Affiliation** | **Phone** | **email** |
| Roger Marks | Huawei Technologies Co., Ltd. | +1-802-capable | roger@ethair.net |

**Abstract**

Draft minutes of the IEEE 802 Network Enhancements for the Next Decade Industry Connections Activity (Nendica) teleconference meeting of 28 August 2019.

# Attendance and affiliation

(as declared)

|  |  |  |
| --- | --- | --- |
| **Name (Family)** | **Name (Given)** | **Affiliation** |
| Zein | Nader | NEC Europe - NLE |
| Marks | Roger | Huawei |
| KOTO | Hajime | NICT |
| Maruhashi | Kenichi | NEC |
| Ohue | Hiroshi | Panasonic |

## Nendica

The IEEE 802 Network Enhancements for the Next Decade Industry Connections Activity (Nendica) Chair, Roger Marks, presided.

Roger Marks wrote the minutes.

**28 August 2019 09:00 ET (call to order by the Nendica Chair)**

The Nendica Chair presented the IEEE-SA PatCom Guidelines for IEEE-SA Meetings <https://development.standards.ieee.org/myproject/Public/mytools/mob/preparslides.pdf>, the IEEE 802 Participation slide <https://mentor.ieee.org/802-ec/dcn/16/ec-16-0180.pdf>, and *IEEE ICCOM requirements* <https://1.ieee802.org/802-nendica/ieee-iccom-requirements/>.

The Nendica Chair discussed how to record attendance for the meeting, using the link embedded in the agenda. The participant list above in section 1 is provided from the logs.

**Agenda Approval**

The Nendica Chair presented the previously-available draft agenda.

**Disposition**: The agenda was reviewed and approved. The approved agenda is recorded in the Annex below.

**Minutes Review**

The group reviewed the draft minutes of the Nendica meeting of 2019-07-15/18, in document [IEEE 802.1-19-0058-01](https://mentor.ieee.org/802.1/dcn/19/1-19-0058-01-ICne.docx).

**Disposition**: No comments were raised.

**FFIoT**

Nader Zein presented 802.1-19-0067-00-ICne (“Update FFIoT Status Report - IEEE 802 Nendica August 2019”). He reported that the FFIoT Call for Comments had closed on August 18. Four comments, all editorial, were submitted, all in 802.1-19-0064-00-ICne. Nader presented proposed resolutions in 802.1-19-0067-00-ICne. Nader reviewed a proposed draft 802.1-19-0026-03-ICne addressing the comments.

**Motion:** To accept the Flexible Factory IoT report titled “Flexible Factory IoT: Use Cases and Communication Requirements for Wired and Wireless Bridged Networks” in IEEE 802.1.19-0026-03-ICne as the final draft FFIoT report and submit it to IEEE-SA for review and publication.

**Made:** N. Zein

**Second:** H. Koto

Approved without objection, 09:35.

**Action Item**: Marks to contact IEEE-SA staff for editorial review toward publication.

**Future meetings/teleconferences**

The teleconference of 4 September (09:00 ET), set to focus on FFIoT, is not necessary and was cancelled, without objection.

**Action Item**: Marks to cancel teleconference of 4 September on web site and by email notice.

Nendica meets again in Edinburgh at the IEEE 802.1 Interim, meeting 2019-09-16 and 2019-09-19.

**A.O.B.**

None.

**Adjournment**

The meeting was adjourned at 09:47 ET.

**Annex: Approved Agenda**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Topic** | **Subtopic** | **Subtopic Detail** | **Doc/Link** | **Type\*** | **Lead** | **min** |
| Information | Date/time |  | [2019-08-28, 09:00-11:00 ET](https://www.timeanddate.com/worldclock/fixedtime.html?msg=Nendica+Teleconference&iso=20190828T09&p1=179&ah=2) |  |  |  |
|  | join.me connection link | Note: Meeting open to anyone interested | <https://join.me/Nendica802> |  |  |  |
| Opening | Call to Order |  |  | I | Marks | 2 |
|  | Identify secretary |  |  |  |  | 1 |
|  | Introductions |  |  | I |  | 1 |
|  | Guidelines for IEEE-SA Meetings |  | [Guidelines for IEEE-SA Meetings](https://development.standards.ieee.org/myproject/Public/mytools/mob/preparslides.pdf) | I |  | 3 |
|  | IEEE 802 Participation |  | [IEEE 802 Participation](https://mentor.ieee.org/802-ec/dcn/16/ec-16-0180.pdf) | I |  | 1 |
|  | IEEE ICCOM requirements |  | [IEEE ICCOM requirements](https://1.ieee802.org/802-nendica/ieee-iccom-requirements/) | I |  | 1 |
|  | Attendance | [Log Attendance here](https://forms.zohopublic.com/virtualoffice15133/form/RSVP/formperma/sR48N3urdRWNU4-HXPJcQB4T27Zdn9dO1Qs4TkDQnXc) |  | I |  | 2 |
| Agenda | any modifications to the Agenda | approval of the agenda as displayed |  | V |  | 1 |
| Update | [Nendica Web Site](https://1.ieee802.org/802-nendica) |  |  | I |  | 0 |
|  | [Nendica Mentor Server](https://mentor.ieee.org/802.1/documents?is_group=ICne) |  |  | I |  | 2 |
|  | Membership: none |  |  | I |  | 0 |
| Minutes |  |  |  |  |  |  |
|  |  | review draft minutes of Nendica meeting of 2019-07-15/18 | [IEEE 802.1-19-0058-01](https://mentor.ieee.org/802.1/dcn/19/1-19-0058-01-ICne.docx) | A |  | 3 |
| Work Items |  |  |  |  |  |  |
|  | Flexible Factory IoT (FFIOT) |  |  |  | Zein |  |
|  |  | results of Call for Comments | [IEEE 802.1-19-0067](https://mentor.ieee.org/802.1/dcn/19/1-19-0067-00-ICne.pptx) | I |  | 5 |
|  |  | Comment Resolution |  | D |  | 70 |
|  |  | Motion to approve FFIoT draft 802.1-19-0026-03 as a Nendica Report, subject to editorial revision | [IEEE 802.1-19-0026-03](https://mentor.ieee.org/802.1/dcn/19/1-19-0026-03-ICne.pdf) | V |  | 15 |
| Future Meetings |  | teleconference-FFIoT (decide whether to cancel) | 2019-09-04 | I,A |  | 3 |
|  |  | Edinburgh | Week of 2019-09-16 | I |  | 3 |
| New Business |  |  |  |  |  |  |
|  |  | Any other business |  | I,D |  | 5 |
| Adjournment |  |  |  |  |  |  |
|  |  | \*I=Information D=Discussion A=Action V=Vote/Decision |  |  |  | 118 |