Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for January 12th, 2025 | |
| Date Submitted | January 24th, 2025 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by IEEE 802. | |

**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee of the Joint Treasury

Q: Question

**Wednesday January 12th, 2025, 16:00 Japan Time (JST)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:05 JST

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* <http://ieee802.org/sapolicies.shtml> .
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A

* There are the following IEEE staff present:
  1. Christy Bahn, Senior Program Manager.
  2. Yui Nozoe, Director, IEEE Japan Office.
  3. Meiko Kajikawa, Project Manager, IEEE Japan Office.

1. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/25/ec-25-0010-01-WCSG-2025-01-12-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
  + Moved: Ann Kreiger, 2nd: Tuncer Baykas
  + No objection to approving by unanimous consent.

1. **Minutes and Actions**

* Consider actions from the WCSC meeting December 18th, 2024:
  + None.
* **Move to approve the minutes for December 18th, 2024:**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0315-01-WCSG-minutes-december-18-2024.docx>
  + Moved: Stephen McCann, 2nd: Jon Rosdahl
  + No objection to approving by unanimous consent.

1. **Announcements**

* Please remember to tidy any meeting rooms this week. The conference center will not provide cleaners during the daytime.
* Also note that there are wireless chargers for the microphones. Please leave the microphones in the charging boxes at the end of each meeting.
* **Japan Workshop**
* Chair: I would like to thank Mano-san for holding the Japan IEEE Workshop on Saturday January 11th, 2025.
* C: The workshop was very useful for the Japanese delegates. Hopefully, there will be further workshops in the future. All of the presentations will be assembled and shared in the near future.

1. **IEEE 802 Publicity**
   * <https://mentor.ieee.org/802-ec/dcn/25/ec-25-0011-01-PVIS-ieee-802-january-2025-public-visibility-standing-committee-report.pptx>
   * Presented by Tuncer Baykas
   * The document summarizes various publicity items and links regarding current and recent IEEE 802 activities.
   * There is an IEEE 802 related conference in Kyoto on Friday January 17th, for more details see: <https://ken.ieice.org/ken/program/index.php?mode=program&tgs_regid=58056984cfac617843301b8c7cd5c46dd6c281f7addbd8c4f4245a7de3ec65e9&tgid=IEICE-SRW&layout=&lang=eng> .
   * No questions.
2. **IEEE 802.19**

* <https://mentor.ieee.org/802.19/dcn/25/19-25-0002-02-0000-january-2025-wg-opening-report.pptx>
  + Presented by Tuncer Baykas.
  + There are no coexistence assessment documents at the moment.
  + There will be 2 meetings this session.
  + No questions.

1. **IEEE 802.24**

* <https://mentor.ieee.org/802.24/dcn/25/24-25-0002-01-0000-tag-agenda-and-meeting-presentation.pptx>
* Presented by Ben Rolfe.
* One of the goals of this meeting is to complete the IoT white paper.
* The original smart grid paper from about 10 years will be re-assessed this week.
* Regarding the IoT whitepaper, there are some minor items to address before it is complete.
  + No questions.

1. **IEEE 802.18**

* <https://mentor.ieee.org/802.18/dcn/24/18-24-0125-01-0000-2025-january-rr-tag-chair-opening-report.pptx>
* Presented by Al Petrick.
* There are 2 meeting slots this week.
* No questions.

1. **IEEE 802.15**

* [https://mentor.ieee.org/802.15/dcn/24/15-24-0670-04-0000-jan-2025-802-15-opening-report.pptx starting at slide #29](https://mentor.ieee.org/802.15/dcn/24/15-24-0670-04-0000-jan-2025-802-15-opening-report.pptx%20starting%20at%20slide%20#29).
* Presented by Phil Beecher.
  + Q: The meeting with 802.11 on Tuesday evening is a typo.
  + A: Ok. It will be removed from the slide deck.
  + There will be several discussions and presentations about terahertz technology this week, including some demonstrations, as described in <https://mentor.ieee.org/802.15/dcn/24/15-24-0680-02-0000-kobe-802-15-wng-technology-focus-info-pkg.pptx> . These will be on level 5 of the conference center on Wednesday.
  + No questions.

1. **IEEE 802.11**
   * <https://mentor.ieee.org/802.11/dcn/24/11-24-2106-01-0000-2025-january-working-group-chair-opening-report.pptx>
   * Presented by Robert Stacey.
   * IEEE 802.11-2024 is undergoing publication editing now and should be ready towards the end of January 2025.
   * No questions.
2. **January 2025 session**

* <https://mentor.ieee.org/802-ec/dcn/25/ec-25-0006-00-WCSG-kobe-january-interim-things-to-know.pptx>
* Please note that there are Japanese holidays this week.
* Please note that the convention center closes at 9pm, so please leave the building by 9pm.
* C: The venue also opens at 6.30am.
* Please download and use the meeting application provided by MTG Events. This is a useful tool to view room and schedule changes.
* From Monday to Wednesday, lunch is served in the Ohwada room in the Portopia Hotel – South Wing 1F. However, Thursday the Portopia has other events remembering the Kobe earthquake anniversary, lunch bento boxes will be provided on level 3 of this conference center.
* C: Regarding the social on Wednesday evening, buses will leave from the Portopia hotel. The other hotels do not have buses, so please come over to the Portopia hotel. This is to determine the correct number of people boarding the boat.
* C: On the way back, you don’t need to take the bus back to the Portopia hotel.
* Thanks to Sara and Daniel (MTG Events) for all their help organizing this January session.

1. **802.15 WNG demonstrations**

* Presenters for the 802.15 presentations will be given separate badges and do not require specific waivers to attend on Wednesday.

1. **802 Wireless Opening Plenary**

* <https://mentor.ieee.org/802-ec/dcn/25/ec-25-0007-01-WCSG-2025-january-wireless-interim-opening-plenary-agenda.xlsx>
* The agenda for the Monday 802 wireless opening plenary was reviewed.
* There are no discussion topics at the moment.

1. **Treasurers’ Report**

* <https://mentor.ieee.org/802-ec/dcn/25/ec-25-0001-00-WCSG-wireless-treasurer-report-2025.pptx>
* The values are correct as of December 31st, 2024.
* There are 666 people attending this session and there are 415 people attending in person. 92 people are from Japan.
* Registration for the May 2025 interim session in Warsaw is expected to open on or near February 1st, 2025.
* There are a few new deadbeats from the May and Sept 2024 Interim sessions.
* C: Thanks to Jon and Ben for all their hard work with all the finances.
* Annex B contains a breakdown of the countries from which people are attending.

1. **Future Sessions**

* <https://mentor.ieee.org/802-ec/dcn/25/ec-25-0002-00-WCSG-wireless-venue-manager-report-2025.pptx>
* There are 4 outstanding contracts at the moment.
* There may be an issue with the May 2026 session in Antwerp, as the number of in-person attendees is increasing.
* Q: There are no extra meeting rooms available at the hotel.
* **Straw Poll:**
* **Therefore, do we continue with the Antwerp venue, understanding that meeting rooms may be full/over-full (depending on the attendance level) ,or find a new venue?**
* Stay the course with Antwerp: 7
* Other venue (Plan B): 2
* Abstain: 2
* Plan B will be discussed on Thursday 8am in the Future Venue ad-hoc.
* No questions.

1. **AoB**

* [Post-meeting update] The WCSC Chair designates Clint Powell, [cpowell@ieee.org](mailto:cpowell@ieee.org) as a specific individual expert to attend the Thursday, January 16th 7:30-9am JST venue related ad-hoc meeting.

1. **Adjourn**

* No objection to adjourning.
* Adjourned at 17:36 JST.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Stanley, Dorothy | HPE |
| Krieger, Ann | DoD |
| Bahn, Christy | IEEE Staff |
| Stacey, Robert | Intel |
| Beecher, Phil | Wi-SUN Alliance |
| Levy, Joseph | InterDigital |
| Au, Edward | Huawei Technologies Co., Ltd |
| Petrick, Al | Jones-Petrick and Associates, LLC. |
| Yee, Peter | NSA-CSD |
| Das, Subir | Peraton Labs |
| Hamilton, Mark | Ruckus/CommScope |
| Robert, Joerg | FAU Erlangen-Nuernberg / Fraunhofer IIS |
| Chaplin, Clint | Samsung |
| Dunna, Manidepp | Qualcomm |
| Sherlock, Ian | TI |
| Stubeing, Gary | Cisco |
| Mano, Hiroshi | Koden Techno Info K. K. |
| Yuki, Nagai | Mitsubishi Electric Corporation |
| Alfvin, Rick | Linespeed |
| Harry, Bims | Bims Laboratories, Inc. |
| Wang, Lei | Futurewei |
| Nozoe, Yui | IEEE Staff |
| Kajikawa, Meiko | IEEE Staff |

**Annex B: Attendees by Country**

A screenshot of a graph

AI-generated content may be incorrect.

A table with numbers and a number of countries/regions

AI-generated content may be incorrect.

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