Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for September 8th, 2024  |
| Date Submitted | September 26th, 2024 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee of the Joint Treasury

Q: Question

**Sunday September 8th, 2024, 16:00 HAST**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:01 HAST
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.
1. **Attendees**: See Annex A
* Christy Bahn is the IEEE staff member present.
1. **Review and approve agenda**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0205-01-WCSG-2024-09-08-wireless-chairs-sc-meeting-agenda.docx>
* **Move to approve the agenda:**
	+ Moved: Ann Krieger, 2nd: Clint Powell
	+ No objection to approving by unanimous consent.
1. **Minutes and Actions**
* **Consider actions from the WCSC meeting August 14th, 2024:**
	+ None.
* **Move to approve the minutes for August 14th, 2024:**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0204-00-WCSG-2024-08-14-wireless-chairs-sc-meeting-minutes.docx>
	+ Moved: Stephen McCann, 2nd: Ben Rolfe
	+ No objection to approving by unanimous consent.
1. **Announcements**

None

1. **IEEE publicity**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0115-00-PVIS-possible-public-visibility-sc-activities-with-ieee-sections.pptx>
* Presented by Tuncer Baykas
* Recent updates for publicity.
* Chair: Please can you send the Linkedin announcement text to the WCSC email reflector.
* A: Yes. The title of the email will be “IEEE 802 LMSC Linkedin page”.
1. **IEEE 802.24**
	* <https://mentor.ieee.org/802.24/dcn/24/24-24-0019-03-0000-sept-2024-interim-meeting-agenda-and-presentation.pptx>
	* Presented by Tim Godfrey
	* There are 2 meetings this week and the group is working on the usual whitepapers, considering further updates.
	* No questions.
2. **IEEE 802.19**
* <https://mentor.ieee.org/802.19/dcn/24/19-24-0030-01-0000-september-2024-wg-opening-report.pptx>
* Presented by Tuncer Baykas.
* There are no letter ballots at the moment and the plan is to have 2 meeting slots during this September 2024 session.
	+ No questions.
1. **IEEE 802.18**
* <https://mentor.ieee.org/802.18/dcn/24/18-24-0081-00-0000-2024-september-rr-tag-chair-opening-report.pptx>
* Presented by Gaurav Patwardhan.
* The group will be discussing various consultation responses as shown in the document.
* Q: Is Edward Au attending the meeting in person.
* A: I don’t believe he is.
1. **IEEE 802.15**
	* <https://mentor.ieee.org/802.15/dcn/24/15-24-0430-01-0000-sept-2024-802-15-opening-report.pptx>
	* Presented by Clint Powell.
	* There will be some interesting WNG discussion this week, so please attend.
	* Chair: Regarding the voting update tool, is there any update?
	* C: Testing has been performed and all of the issues have been resolved. I’m happy to show people how the tool works if they are interested.
2. **IEEE 802.11**
	* <https://mentor.ieee.org/802.11/dcn/24/11-24-1362-01-0000-2024-september-working-group-chair-opening-report.pptx>
	* Presented by Robert Stacey.
	* There has been a lot of activity over the last 2 months, as many projects have finished. Therefore, the 802.11 agenda for this session is fairly light.
	* No questions.
3. **Future Interim Meetings**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0006-12-WCSG-ieee-802wcsc-meeting-venue-manager-report-2024.pptx>
* Slide #3 shows the status of the IEEE 802 plenary contracts.
* Please take note of the dates in 2026 and 2027, as some dates have changed.
* Slide #5 shows the status of the IEEE 802 interim contracts.
* **May 2025 Warsaw**
* The plan is to still to have Warsaw as the venue for this meeting, although the name of the hotel has changed.
* **January 2026 Victoria**
* This contract is progressing well.
1. **September 2024 Waikoloa**
* There are still some issues with the hotel room block.
* Please note that the rooms in the Ocean Tower do not belong to the Hilton Waikoloa Hotel. They belong to a different entity.
* There are 561 people registered for this session. 294 in-person and 255 remote.
1. **January 2025 Kobe**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0214-01-WCSG-kobe-interim-summary.pptx>
* The main hotel is the Portopia.
* C: The text will be simplified for the website. There are also some additional links to the hotels to be added. The website should be ready by the middle of September.
* There are a few issues that still need to be resolved, although this should not be a problem for the session to proceed.
* On the Thursday of the session, lunch will be provided as a Bento box. This is because the local restaurants are not available.
* There are some Japanese entities which will be providing about 20% of the session expenditure.
* An Outreach Workshop is planned for the prior Saturday (2025/01/11).
* The IEEE Japanese chapter has asked to arrange a workshop on the preceding Saturday of the session.
* **Motion (Slide #12)**
* **Move to approve to hold the outreach workshop on Jan 11 Sat, at Kobe as the following conditions.**
* **Organizer: Japanese Volunteer Committee**
* **Date: 2025/01/11 Sat (day before the interim)**
* **Attendance: 100 max**
* **Program:**
	+ - * **Opening remarks**
			* **Introduction of WG**
			* **Tutorial to join 802**
			* **Networking dinner**
* **Request to wireless chair meeting**
* **Speaker appointment**
* **Treasurer**
* **Japanese Volunteer Committee provides all of the expenses for this workshop.**
* Moved: Jon Rosdahl, Second: Robert Stacey
* C: I speak in favor of the motion
* Results: Unanimous approval – Motion passes (10 voters present)
* Call for workshop speakers.
* C: Stephen McCann & Ben Rolfe have already volunteered for this. Please can they work with Hiroshi Mano to arrange the details.
* C: It’s likely that they will require 1 speaker per working group.
* No questions.
1. **Treasurers’ Report**
* There has been a recent new banking system rollout.
* This has caused some issues and therefore there is no stable report at the moment.
1. **September 2024**
* Chair: are there any fee waivers for this session?
* None noted.
* Chair: There is a wireless interim opening meeting tomorrow morning at 08:00 HST.
* There is a “things to know” document about this week:
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0215-00-WCSG-waikoloa-802w-0924-thingstoknow-hwv-0904.pptx>
* C: There is a short dolphin show at 08:00 on Tuesday. There may be a hotel wide alarm test during the week. The Lava Lava restaurant has now re-opened.
* **Straw poll:**
* **Would you support returning to the Hilton Waikoloa for 2028 and 2029?**
* Yes: 89%, No: 11% (17/2/0)
* C: This is a great venue, although it’s a shame that the restaurant options are limited, especially in the evenings.
* C: Regarding the first-time attendees, one idea is to have an early morning breakfast on the Monday morning, prior to the start of the EC meeting.
* C: There used to be a document called “Why Hawaii”, which could be updated again. It’s a very useful international location between North America and Asia.
1. **AoB**
* **2024 November LMSC Workshop**
* Please note that there is an LMSC Workshop on Saturday 16th November 2024. WG vice-chairs are also invited. This meeting will be held in-person only.
* **WCSC Meetings**
* The dates of the next WCSC meetings are:
	+ 2024-10-09 – Wednesday, 3pm ET
	+ 2024-11-10 – Sunday, 4pm PT, Vancouver
	+ 2024-12-18 – Wednesday, 3pm ET
1. **AoB**
* None
1. **Adjourn**
* No objection to adjourning.
* Adjourned at 16:04 HAST.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Patwardhan, Gaurav | HPE |
| Stanley, Dorothy | HPE |
| Krieger, Ann | DoD |
| Slykhouse, Dawn | FTF Events |
| Bahn, Christy | IEEE Staff |
| Stacey, Robert | Intel |
| Stuebing, Gary | Cisco |
| Chaplin, Clint | Samsung Electronics |
| Das, Subir | Peraton Labs |
| Hamilton, Mark | Ruckus/CommScope Wireless |
| Beecher, Phil | Wi-SUN Alliance |
| Levy, Joseph | InterDigital |
| Jorg, Robert | TU Ilmenau |
| Ansley, Carol | Cox Communications |
| Eastlake, Donald | Futurewei |
| Benham Dezfouli | Nokia Technologies |
| Godfrey, Tim | Electric Power Research Institute Inc. (EPRI) |

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