Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for April 10th, 2024  |
| Date Submitted | April 23rd, 2024 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Wednesday April 10th, 2024, 15:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:00 ET
* **Acting Chair**: Jon Rosdahl, 802W Future Venue Manager
	1. No Objection to Jon Acting as Chair
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.
1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0072-00-WCSG-2024-04-10-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
	+ Moved: Clint Powell, 2nd: Stephen McCann
	+ No objection to approving by unanimous consent.
1. **Consider actions from the last WCSC meeting March 10th, 2024:**
* Deferred until next meeting.
1. **IEEE 802.18**
* Presented by Edward Au.
* There are 3 possible motion for the EC members to consider.
* Welcome to the new IEEE 802.18 vice-chair.
* There may be a presentation during the May interim meeting from a Polish regulator. If they can attend in person, there may be a registration fee waiver motion on the Sunday before the meeting.
* No questions.
1. **IEEE 802.19**
	* Presented by Tuncer Baykas
	* The WG now has a volunteer for the secretary position that will be confirmed in May.
	* No questions.
2. **IEEE 802.24**
	* Presented by Tim Godfrey
	* There was a teleconference yesterday (April 9th) to continue work on various whitepapers.
	* No questions.
3. **IEEE 802.15**
	* Presented by Clint Powell.
	* There are a couple of ballots ongoing at the moment, one of which is for 802.15.4ab.
	* The WG may appoint a new position for someone to act as a “WNG, academic and corporate research contact” liaison.
	* The voting calculator tool that uses IMAT is maturing and is ready for use. It is based on excel. Once it is up and running it seems to be efficient.
	* Q: Could we plan some time in a future wireless chairs meeting for a presentation of this tool please?
	* A: Yes, I think so. Let’s arrange something for the May 2024 interim.
	* C: Can you also include the Face-to-Face team.
	* Please remember to bring your 802.15 Anniversary shirt to Warsaw Interim for Mid-week Photo opportunity.
	* Clint Powell will attend the 802 Milestone Ceremony
4. **IEEE 802.11**
	* Presented by Robert Stacey.
	* 802.11bp has been approved and will start as a new TG in May 2024.
	* 802.11bh and 802.11bf have started their conditional SA ballot cycles.
	* Q: There’s an error in the LinkedIn page for the 11bc awards that needs fixing.
	* A: Ok. The corrected URL is: [https://www.linkedin.com/feed/update/urn:li:activity:7183912019492786177](https://www.linkedin.com/feed/update/urn%3Ali%3Aactivity%3A7183912019492786177)
5. **May 2024 registration update**
* There are 549 registered for the meeting (300 in person, 247 remote and 2 students)
* Some Marriott hotel issues have been sorted out, but it is now fully booked.
* The social is at the Stary Dom restaurant, including a bus tour through the old town.
* No questions.
1. **September 2024 registration update**
* The meeting registration should be open by June 10th.
* No questions.
1. **Future Venues**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0006-04-WCSG-ieee-802wcsc-meeting-venue-manager-report-2024.pptx>

* January 2026
	+ There have been a couple of issues with the Victoria, Canada venue for January 2026. A site visit will occur shortly to try and resolve these issues. The backup plan would be to possibly go to Hyatt Regency Irvine.
* **May 2026**
	+ The proposed venue is Hilton Antwerp. Access would be via Amsterdam or Brussels. There are lots of fast trains from both Brussels and Amsterdam airports.
	+ Q: Can you clarify the estimates for the meeting room rental?
	+ A: Yes, sure. The slides can be updated. Europe has a different concept from the USA.
	+ There are also options for Abu Dhabi and Edinburgh. However, the week for the session would have to move.
	+ **Straw Poll: Would you be happy with Antwerp for May 2026 Interim?**
		- Yes: 12
		- No: 3
		- Abstain: 0
	+ **Motion: Approve the location of the 2026 May IEEE 802W Interim: Antwerp, Belgium 2026 May 10-15.**
		- Moved: Stephen McCann, 2nd: Clint Powell
		- Results: Yes: 5, No: 0, Abstain: 2 [Motion passes]
		- (Motion for ECJT)
	+ Please can Sara/Daniel pass on our regrets to Abu Dhabi and Edinburgh.
	+ No questions.
* **September 2024**
	+ The registration date will probably have to be earlier than June 10th, as the early bird deadline is also June 10th.
1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-03-WCSG-wireless-treasurer-report-2024.pptx>

* The bank account is not accessible today, but things have not really changed since the March 2024 meeting.
* No questions.
1. **May 2024**
* Registration fee required.
* Meeting Fee Waivers (if any)
* Wireless Interim Opening meeting May 13th at 8AM Warsaw time, 1 hour.
* See the draft agenda, <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0073-00-WCSG-2024-may-wireless-interim-opening-plenary-agenda.xlsx>.
	+ Status reports on each WG/TAG.
	+ Q&A time on WG/TAG topics, general topics.
* Each WG/TAG Chair announces that their session is a credited session or not.
* No questions.
1. **AoB**
* **WCSC Meetings**
* The dates of the next WCSC meetings are:
	+ 2024-05-12 – Sunday 4PM Central European, in Warsaw, 1.5 hours
	+ 2024-06-12 – Wednesday June 12th, 3PM Eastern, 2 hours
	+ 2024-07-14 – Sunday 4PM Eastern, in Montreal 1.5 hours
	+ 2024-08-14 - Wednesday August 14th, 3PM Eastern 2 hours - if needed
	+ 2024-09-08 - Sunday 4PM HAST, in Waikoloa, 1.5 hours
1. **Adjourn**
* No objection to adjourning.
* Adjourned at 16:06 ET.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Archer, Sara | MTG Events |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| Krieger, Ann | DoD |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm |
| Slykhouse, Dawn | FTF Events |
| Stacey, Robert | Intel |
| Williams, Stephanie | FTF Events |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Au, Edward | Huawei Technologies Co., Ltd |
| Alfvin, Rick | Linespeed |
| Beecher, Phil | Wi-SUN Alliance |
| Patwardhan, Gaurav | HPE |

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