Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for April 10th, 2024 | |
| Date Submitted | April 16th, 2024 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Wednesday April 10th, 2024, 15:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:00 ET

* **Acting Chair**: Jon Rosdahl, 802W Future Venue Manager
  1. No Objection to Jon Acting as Chair
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0072-00-WCSG-2024-04-10-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
  + Moved: Clint Powell, 2nd: Stephen McCann
  + No objection to approving by unanimous consent.

1. **Consider actions from the last WCSC meeting March 10th, 2024:**

* Deferred until next meeting.

1. **IEEE 802.18**

* Presented by Edward Au.
* There are 3 possible motion for the EC members to consider.
* Welcome to the new IEEE 802.18 vice-chair.
* There may be a presentation during the May interim meeting from a Polish regulator. If they can attend in person, there may be a registration fee waiver motion on the Sunday before the meeting.
* No questions.

1. **IEEE 802.19**
   * Presented by Tuncer Baykas
   * The WG now has a volunteer for the secretary position that will be confirmed in May.
   * No questions.
2. **IEEE 802.24**
   * Presented by Tim Godfrey
   * There was a teleconference yesterday (April 9th) to continue work on various whitepapers.
   * No questions.
3. **IEEE 802.15**
   * Presented by Clint Powell.
   * There are a couple of ballots ongoing at the moment, one of which is for 802.15.4ab.
   * The WG may appoint a new position for someone to act as a “WNG, academic and corporate research contact” liaison.
   * The voting calculator tool that uses IMAT is maturing and is ready for use. It is based on excel. Once it is up and running it seems to be efficient.
   * Q: Could we plan some time in a future wireless chairs meeting for a presentation of this tool please?
   * A: Yes, I think so. Let’s arrange something for the May 2024 interim.
   * C: Can you also include the Face-to-Face team.
   * Please remember to bring your 802.15 Anniversary shirt to Warsaw Interim for Mid-week Photo opportunity.
   * Clint Powell will attend the 802 Milestone Ceremony
4. **IEEE 802.11**
   * Presented by Robert Stacey.
   * 802.11bp has been approved and will start as a new TG in May 2024.
   * 802.11bh and 802.11bf have started their conditional SA ballot cycles.
   * Q: There’s an error in the LinkedIn page for the 11bc awards that needs fixing.
   * A: Ok. The corrected URL is: <https://www.linkedin.com/feed/update/urn:li:activity:7183912019492786177>
5. **May 2024 registration update**

* There are 549 registered for the meeting (300 in person, 247 remote and 2 students)
* Some Marriott hotel issues have been sorted out, but it is now fully booked.
* The social is at the Stary Dom restaurant, including a bus tour through the old town.
* No questions.

1. **September 2024 registration update**

* The meeting registration should be open by June 10th.
* No questions.

1. **Future Venues**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0006-04-WCSG-ieee-802wcsc-meeting-venue-manager-report-2024.pptx>

* January 2026
  + There have been a couple of issues with the Victoria, Canada venue for January 2026. A site visit will occur shortly to try and resolve these issues. The backup plan would be to possibly go to Hyatt Regency Irvine.
* **May 2026**
  + The proposed venue is Hilton Antwerp. Access would be via Amsterdam or Brussels. There are lots of fast trains from both Brussels and Amsterdam airports.
  + Q: Can you clarify the estimates for the meeting room rental?
  + A: Yes, sure. The slides can be updated. Europe has a different concept from the USA.
  + There are also options for Abu Dhabi and Edinburgh. However, the week for the session would have to move.
  + **Straw Poll: Would you be happy with Antwerp for May 2026 Interim?**
    - Yes: 12
    - No: 3
    - Abstain: 0
  + **Motion: Approve the location of the 2026 May IEEE 802W Interim: Antwerp, Belgium 2026 May 10-15.**
    - Moved: Stephen McCann, 2nd: Clint Powell
    - Results: Yes: 5, No: 0, Abstain: 2 [Motion passes]
    - (Motion for ECJT)
  + Please can Sara/Daniel pass on our regrets to Abu Dhabi and Edinburgh.
  + No questions.
* **September 2024**
  + The registration date will probably have to be earlier than June 10th, as the early bird deadline is also June 10th.

1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-03-WCSG-wireless-treasurer-report-2024.pptx>

* The bank account is not accessible today, but things have not really changed since the March 2024 meeting.
* No questions.

1. **May 2024**

* Registration fee required.
* Meeting Fee Waivers (if any)
* Wireless Interim Opening meeting May 13th at 8AM Warsaw time, 1 hour.
* See the draft agenda, <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0073-00-WCSG-2024-may-wireless-interim-opening-plenary-agenda.xlsx>.
  + Status reports on each WG/TAG.
  + Q&A time on WG/TAG topics, general topics.
* Each WG/TAG Chair announces that their session is a credited session or not.
* No questions.

1. **AoB**

* **WCSC Meetings**
* The dates of the next WCSC meetings are:
  + 2024-05-12 – Sunday 4PM Central European, in Warsaw, 1.5 hours
  + 2024-06-12 – Wednesday June 12, 3PM Eastern, 2 hours
  + 2024-07-14 – Sunday 4PM Eastern, in Montreal 1.5 hours
  + 2024-08-13 - Wednesday August 13th, 3PM Eastern 2 hours - if needed
  + 2024-09-08 - Sunday 4PM HAST, in Waikoloa, 1.5 hours

1. **Adjourn**

* No objection to adjourning.
* Adjourned at 16:06 ET.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Archer, Sara | MTG Events |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| Krieger, Ann | DoD |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm |
| Slykhouse, Dawn | FTF Events |
| Stacey, Robert | Intel |
| Williams, Stephanie | FTF Events |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Au, Edward | Huawei Technologies Co., Ltd |
| Alfvin, Rick | Linespeed |
| Beecher, Phil | Wi-SUN Alliance |
| Patwardhan, Gaurav | HPE |

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