

Treasurer Report

March 2024

(ec-24-0050-03-00EC) (DRAFT)

George Zimmerman & Clint Chaplin

3/15/2024 11:02 AM

'Deadbeat' status update

- Deadbeat list posted ec-22-0247-08-00.pdf on mentor – updated per November plenary
<https://mentor.ieee.org/802-ec/dcn/22/ec-22-0247-08-00EC-deadbeat-list.pdf>
- 7 total (5 are from July 2021, none since 2022)
- Effect of rules is to suspend voting rights & registration, and attendance at meetings in plenary session

These individuals are in arrears on meeting fees

Until payment is made IEEE 802 rules mandate that they not attend meetings during any 802 plenary session, cannot complete registration for a meeting, voting rights are rescinded, and attendance credit is reset as if no meetings had been attended.

WG	Name	Affiliation	Session 1	Session 2
3	Rea, David	The Siemon Company (note - no longer with them)	Nov-21	
1	Bolia, Harsh	Analog Devices Inc.	Jul-21	
3	Rannow, R K	Silverdraft Supercomputing	Jul-21	
15	Rocha, alessandra	Wimax forum	Jul-21	
11	Roy, Richard		Jul-21	
11	Liu, Baosheng		Sep-21	
11	OZDEN ZENGIN, OZLEM	Vestel	Mar-22	

UPDATED THROUGH NOV 2023 802 PLENARY (INCLUSIVE), and payment activity through 12/7/2023.

Cash on Hand and Committed Funds

- Committed Reserves as of 03/06/2024 – \$87,500 (Atlanta 2025)
 - No change
- Payments made to vendors for future Sessions - \$11,250
 - F2F for initial work on upcoming rebooked sessions (7/2024, 11/2024)
- Cash on Hand (Bank Balance) as of 3/6/2024: \$2,320,175.89
- Includes income to date, initial payments to F2F for this meeting
 - But NOT all (or even most) expenses for this venue or final payments to meeting planner ,network, and other vendors (~\$650k total)

2022 Session Estimates and Forecasts

Session Result	March 2022 T1	July 2022 T2	Nov 2022 T3	TOTAL 2022
STATUS	ACTUAL	PRELIMINARY	ACTUAL	PRELIMINARY
AS OF DATE	2023-03-12	2023-03-12	2023-03-12	2023-03-12
Session Income	\$428,000	\$565,325	\$621,787	1,615,112
Session Expense	-\$271,447	-\$384,377	-\$471,913	-\$1,127,737
Session Surplus/Loss	\$156,553	\$180,949	149,874	\$487,376
Sponsorships	\$0.00	\$11,647	\$4,379	16,026
Net Session Surplus/Loss	\$156,553	\$192,596	\$154,253.49	\$503,402

Notes:

1. March 2022: 884 attendees, Expense includes contract cancellation fee, collections payments
2. July 2022: 977 registrants 418 onsite, Results are pending tax refund (checking with IEEF)
3. Nov 2022: 926 registrants 391 onsite, Final Results as of 3/12/2023
4. Net worth change estimated \$503,402, with non session income \$7,266 and \$5,558 expense

2023 Session Estimates and Forecasts

Session Result	March 2023 T1	July 2023 T2	Nov 2023 T3	TOTAL 2023
STATUS	ACTUAL*	ACTUAL*	ACTUAL*	FORECAST
AS OF DATE	2024-03-01	2023-07-12	2023-11-03	2023-07-12
Session Income	\$672,558	\$756,965	\$760,336	\$2,189,859
Session Expense	-\$627,870	-\$684,953	-\$701,087	-\$2,013,910
Session Surplus/Loss	\$44,689	\$72,012	\$59,249	\$175,950
Sponsorships	0	0	0	0
Net Session Surplus/Loss	\$44,689	\$72,012	\$59,249	\$175,950

Notes:

1. **March 2023: 980 attendees, 462 onsite (*pending actual registration charges distribution)**
2. **July 2023: 969 registrants 578 onsite (*pending actual registration charges distribution)**
3. **Nov 2023: 920 registrants 460 onsite (*pending actual registration charges distribution)**

2024 Session Estimates and Forecasts

Session Result	March 2024 T1	July 2024 T2	Nov 2024 T3	TOTAL 2024
STATUS	ESTIMATE	BUDGET	BUDGET	BUDGET
AS OF DATE	29-Nov-2023	7-Mar-2024	7-Mar-2024	
Session Income	\$698,327	\$604,985	\$549,775	\$1,853,087
Session Expense	-\$704,404	-\$602,885	-\$553,596	-\$1,860,885
Session Surplus/Loss	-\$6,077	\$2,100	-\$615	-\$4,592
Sponsorships	0	0	0	0
Net Session Surplus/Loss	-\$6,077	\$2,100	-\$615	-\$4,592

Notes:

1. March 2024: Budget 900 attendees, 480 onsite (976 attendees/471 regular onsite as of 3/15/2024)
2. March 2024: revenue as of 3/15/2024: \$770,146
3. July 2024: 950 registrants budgeted, 490 onsite
4. Nov 2024: 900 registrants budgeted, 450 onsite (revised from rev 0 of this report)

Reserves Update – Back to Normal, Increase leveling off

2019 Year End Reserve: \$1.15M

2020 Year End Reserve: \$0.96M (\$0.23M in deposits w/vendors)

2021 Year End Reserve: \$1.00M (\$0.32M in deposits w/vendors)

2022 Year End Reserve: \$1.505 M (\$0.14M in deposits w/vendors)

2023 Year End Estimated Reserve: \$1.68 M (\$0.12M in deposits w/vendors)

Reserves back to target level and climbing

Growth is leveling off, expected to continue with inflation –
recommend stay the course

How much to have in reserve

- EC resolution (2018) – Reserve of 1.0 to 1.5 M
 - With inflation, 1.0-1.5M 2018 USD would be \$1.25M to \$1.875M 2024 USD
 - Hotel fees seem to have increased faster, but US BLS CPI for lodging away from home only increased 11% since 2018, e.g., \$1.11M to \$1.67M USD
- Desire is to cover cancellation of one or more meetings
 - Experience has said we may need to cover 2 or more meetings
 - CoVID took 3 meetings before we stabilized operationally
- Average cancellation fee (for negotiated contracts through 2026):
approximately \$500k per meeting
 - There is one outlier, but all others are < \$500k
 - This suggests the existing range still holds and doesn't need to be increased materially

However... Has Remote Access Changed the Situation? (food for thought and discussion)

- One could argue that our risk profile has changed with remote access because cancelling a venue no longer means cancelling a meeting
- The meeting is still held – just online
 - Cancellation fee to the venue would be payable
 - Some vendor costs are sunk, but many are avoidable
 - BUT – meeting fees would not need to be refunded
- Since revenue would still hold – hence do we need a reserve for more than 1 meeting
 - Still determining exposure, but for most meetings exposure is likely < \$100k
 - There may be other costs such as possible refunds to those not staying at the venue.
 - These need to be carefully considered, and will take more time for a thoughtful proposal
- Need to consider other needs for reserve (e.g., deposits, working capital, vendor prepayments, mitigating risk of low registration)

Questions?

BACKUP – CONFIDENTIAL – DO
NOT POST