Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

|  |  |
| --- | --- |
| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for February 14th, 2024  |
| Date Submitted | February 16th, 2024 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by IEEE 802. |

**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Wednesday February 14th, 2024, 15:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:00 ET
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.
1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0036-01-WCSG-2024-02-14-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
	+ Moved: Stuart Kerry, 2nd: Jon Rosdahl
	+ No objection to approving by unanimous consent.
1. **Consider actions from the last WCSC meeting January 14th, 2024:**
	1. None

**Move to approve the minutes for January 14th, 2024:**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0027-01-WCSG-minutes-january-14-2024.docx>

* + Moved: Stephen McCann, 2nd: Ann Kreiger
	+ No objection to approving by unanimous consent.
1. **IEEE 802.18**
* See the summary in the agenda.
* Presented by Al Petrick
* No questions.
1. **IEEE 802.19**
	* Presented by Steve Shellhammer.
	* There are no co-existence documents to consider at the moment.
	* IEEE 802.15 may have a co-existence document in either March or May 2024.
	* The IEEE SA SASB ballot on NesCom recommendations closes on February 15th for the 802.19 PAR.
	* Q: What is the IEEE 802.15 co-existence document?
	* A: This is from IEEE 802.15.4ab. It’s likely to be May 2024. A draft is available here: <https://mentor.ieee.org/802.15/dcn/23/15-23-0452-02-04ab-coexistence-assessment-document.docx>.
	* No questions.
2. **IEEE 802.24**
	* Presented by Ben Rolfe.
	* The group has been working on 4 whitepapers and there have been 2 comment collections since January 2024. These identified some holes in the whitepapers and the group will be working on those during the March 2024 plenary session.
	* Regarding the alternative fuel/charging for automotives project, there has been little progress recently and the main contributors meet mainly during plenary sessions.
	* No questions.
3. **IEEE 802.15**
	* Presented by Clint Powell.
	* In March 2024, we will present anniversary shirts to 802.15 members to celebrate the 150th session of 802.15 at the 2024 May IEEE 802 Wireless Interim in Warsaw.
	* **1. Motion to authorize up to $4000 for the IEEE 802.15 150th session shirts. This amount covers 107 shirts, embroidery, packing and shipping.**
		+ Moved: Ann T Kreiger, Second: Clint Powell
		+ No objection to approving by unanimous consent (7/0/0 ECJT voters)
	* No questions.
4. **IEEE 802.11**
	* Presented by Dorothy Stanley.
	* Various activities are ongoing.
	* Officer elections: nominations open and close on Monday March 11th. The current chair is not standing for re-election.
	* Chair: It is recommended that the WCSC chair also change and this would be an appointment from the new IEEE 802 chair.
	* No questions.
5. **May 2024 registration update**
* See document ec-24-0006r2 (slide 7).
* The May 2024 session registration is now open, and this is to assist people obtaining visas.
* No questions.
1. **Future Venues**
* Document ec-24-0006r2
* The plenary venues (slide 4) are now decided for 2027.
* The interim venues (slide 6) with 4 open dates that still require some more discussion. There are still 2 open dates in each of 2026 and 2027 that will be discussed in this meeting.
* **January 2025**
* Regarding the January 2025 Kobe session, there was some confusion about the exact dates. Therefore, the following motion will reset the dates.
* **2. Motion: Approve the date change (reversion) of the 2025 January 802W Interim to January 12-17, 2025, in Kobe (was subsequent week).**
* **[Note: this rescinds the 2024 January date change approval and 2023 May location/date approval, due to hotel availability]**
	+ Moved: Jon Rosdahl, Second: Ben Rolfe
	+ Result: No objection to approving by unanimous consent with one voter abstaining (Stuart Kerry) (13/0/0 IEEE 802 wireless officers).
* **May 2025**
* Regarding the May 2025 Prague session, there is a motion to request a site visit.
* **3. Motion: Move to authorize the 802W Venue Manager, Jon Rosdahl, to go on a site visit with Linespeed and Mtg Events with the purpose to prepare for 2025 May IEEE 802 Wireless Mixed-mode Interim in Prague, Czech Republic.
Expenses not to exceed: $5,000.**
	+ Moved: Jon Rosdahl, Second: Ben Rolfe
	+ Result: No objection to approving by unanimous consent (7 ECJT voters).
* **Future Open Venue Slots** (slide #14)
* There are 4 open interim venues in 2026 and 2027, 2 that Face to Face Events and 2 that MTG Events are looking at.
* The following is an update of various venue options.
* MTG Events (slide 14):
	+ **May 2026**
		- No firm decision can be made for May 2026 at the moment, as more information is still being gathered.
		- There will be an updated report in the March 2024 session.
		- Q: For the May 2024 session registration, there was no question within the web form about the SA PIN?
		- A: The SA PIN entry is included, but not on the initial page.
	+ **May 2027**
		- Auckland is available for both Jan and May 2027. Abu Dhabi is also an option.
		- Q: Is the Abu Dhabi location the same for May 2026 and May 2027?
		- A: Yes.
		- **Straw Poll: Which venue would you prefer?**
			* A: New Zealand - 12
			* B: Abu Dhabi UAE - 4
			* No answer – 3
		- **4. Motion: Approve the location of the 2027 IEEE 802W Interim as Auckland, New Zealand 2027 May 9-14.**
			* Moved: Jon Rosdahl, Second: Stephen McCann
			* Result: No objection to approving by unanimous consent (6/0/0 ECJT).
	+ **January 2028**
		- This is possibly the Panama City Hilton Hotel
		- Q: Why not the 2nd Sunday in January?
		- A: No reason at all.
		- **5. Motion: Approve holding the 2028 January IEEE 802 Wireless Interim Session at the Panama Hilton, Panama City, Panama on January 16-21, 2028**
			* Moved: Jon Rosdahl, Second: Robert Stacey
			* Result: No objection to approving by unanimous consent (6/0/0 ECJT).
* FTF Events (slide 29):
	+ **January 2026**
	+ At the moment, the meeting spaces at these venues are being held, so a decision needs to be made today.
	+ The Irvine venue is willing to make a deal for both the January 2026 and 2027 sessions.
	+ Chair: Some people would prefer to have separate venues for these January sessions.
	+ **Straw poll: Which Venue would you prefer for Jan 2026?**
		- A. Hyatt Regency Austin - 5
		- B. Victoria - 9
		- No answer - 5
	+ **6. Motion: Approve holding the 2026 January IEEE 802 Wireless Interim Session at Victoria, Canada 2026 Jan 11-16 and Authorize Jon Rosdahl to conduct a Site visit with F2F Events and Linespeed prior to contracting not to exceed $3,000.**
		- Moved: Jon Rosdahl, Second: Stephen McCann
		- Result: No objection to approving by unanimous consent (6/0/0 ECJT).
	+ **January 2027**
	+ Irvine is the preferred option. There are no other options within the budget at the moment.
	+ **7. Motion: Approve holding the 2027 January IEEE 802 Wireless Interim Session at the Hyatt Regency Irvine, CA on Jan 10-15, 2027, and Authorize Jon Rosdahl to conduct a Site visit with F2F Events and Linespeed prior to contracting not to exceed $3,000**
		- Moved: Jon Rosdahl, Second: Ann Kreiger
		- Result: No objection to approving by unanimous consent (6/0/0 ECJT).
	+ Q: What about May 2026?
	+ A: Yes, this is still outstanding. There should be more information at the next meeting in March 2024.
	+ C: For May 2026, the options are: Antwerp, Dubai, Edinburgh and Abu Dhabi.
	+ C: There may be a increased security risk for the UAE at the moment.
	+ C: I would recommend Antwerp.
	+ Q: Is there any objection to the slightly different May dates for these 4 venue options?
	+ Chair: No objections.
	+ No questions.
1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-02-WCSG-wireless-treasurer-report-2024.pptx>

* These slides have been updated since the January 2024 (Panama City) session and the bank account values are correct as of February 9, 2024.
* There are a few people who registered and then decided not to attend the January 2024 session in person and therefore now need to re-pay the $300 discount from their initial hotel reservation.
* C: I think that surplus of $25,000 on slide 8, will be more like $20,000.
* C: There will be an update to the May 2024 session (Warsaw) budget during the next few weeks.
* Regarding the future interim session fees (slide #10), this is ok for 2024. Note that the plenary session registration fees are about $100 more than those of the interims.
* There were 568 people who attended the January 2024 (Panama City) session.
1. **May 2024 session**
* No questions.
1. **AoB**
* **WCSC Meetings**
* The dates of the next WCSC meetings are:
	+ 2024-03-10 – Sunday 4PM Mountain in Denver, 1.5 hours
	+ 2024-04-10 – Wednesday April 10 3PM Eastern, 2 hours
	+ 2024-05-12 – Sunday 4PM Central European in Warsaw, 1.5 hours
1. **Adjourn**
2. No objection to adjourning.
3. Adjourned at 16:56 ET

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Alfvin, Rick | Linespeed |
| Archer, Sara | MTG Events |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| Chaplin, Clint | Samsung Research America |
| Halasz, Dave | Morse Micro |
| Kerry, Stuart | Self, OK-Brit |
| Krieger, Ann | DoD |
| Levy, Joseph | InterDigital |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Nikolich, Paul | Self |
| Petrick, Al | Skyworks |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Ronmark, Lisa | FTF Events |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm |
| Slykhouse, Dawn | FTF Events |
| Stacey, Robert | Intel |
| Stanley, Dorothy | HPE |
| Williams, Stephanie | FTF Events |
| Yee, Peter | Akalya |

End of Document