Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for February 14th, 2024 | |
| Date Submitted | February 16th, 2024 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Wednesday February 14th, 2024, 15:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:00 ET

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0036-01-WCSG-2024-02-14-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
  + Moved: Stuart Kerry, 2nd: Jon Rosdahl
  + No objection to approving by unanimous consent.

1. **Consider actions from the last WCSC meeting January 14th, 2024:**
   1. None

**Move to approve the minutes for January 14th, 2024:**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0027-01-WCSG-minutes-january-14-2024.docx>

* + Moved: Stephen McCann, 2nd: Ann Kreiger
  + No objection to approving by unanimous consent.

1. **IEEE 802.18**

* See the summary in the agenda.
* Presented by Al Petrick
* No questions.

1. **IEEE 802.19**
   * Presented by Steve Shellhammer.
   * There are no co-existence documents to consider at the moment.
   * IEEE 802.15 may have a co-existence document in either March or May 2024.
   * The IEEE SA SASB ballot on NesCom recommendations closes on February 15th for the 802.19 PAR.
   * Q: What is the IEEE 802.15 co-existence document?
   * A: This is from IEEE 802.15.4ab. It’s likely to be May 2024. A draft is available here: <https://mentor.ieee.org/802.15/dcn/23/15-23-0452-02-04ab-coexistence-assessment-document.docx>.
   * No questions.
2. **IEEE 802.24**
   * Presented by Ben Rolfe.
   * The group has been working on 4 whitepapers and there have been 2 comment collections since January 2024. These identified some holes in the whitepapers and the group will be working on those during the March 2024 plenary session.
   * Regarding the alternative fuel/charging for automotives project, there has been little progress recently and the main contributors meet mainly during plenary sessions.
   * No questions.
3. **IEEE 802.15**
   * Presented by Clint Powell.
   * In March 2024, we will present anniversary shirts to 802.15 members to celebrate the 150th session of 802.15 at the 2024 May IEEE 802 Wireless Interim in Warsaw.
   * **1. Motion to authorize up to $4000 for the IEEE 802.15 150th session shirts. This amount covers 107 shirts, embroidery, packing and shipping.**
     + Moved: Ann T Kreiger, Second: Clint Powell
     + No objection to approving by unanimous consent (7/0/0 ECJT voters)
   * No questions.
4. **IEEE 802.11**
   * Presented by Dorothy Stanley.
   * Various activities are ongoing.
   * Officer elections: nominations open and close on Monday March 11th. The current chair is not standing for re-election.
   * Chair: It is recommended that the WCSC chair also change and this would be an appointment from the new IEEE 802 chair.
   * No questions.
5. **May 2024 registration update**

* See document ec-24-0006r2 (slide 7).
* The May 2024 session registration is now open, and this is to assist people obtaining visas.
* No questions.

1. **Future Venues**

* Document ec-24-0006r2
* The plenary venues (slide 4) are now decided for 2027.
* The interim venues (slide 6) with 4 open dates that still require some more discussion. There are still 2 open dates in each of 2026 and 2027 that will be discussed in this meeting.
* **January 2025**
* Regarding the January 2025 Kobe session, there was some confusion about the exact dates. Therefore, the following motion will reset the dates.
* **2. Motion: Approve the date change (reversion) of the 2025 January 802W Interim to January 12-17, 2025, in Kobe (was subsequent week).**
* **[Note: this rescinds the 2024 January date change approval and 2023 May location/date approval, due to hotel availability]**
  + Moved: Jon Rosdahl, Second: Ben Rolfe
  + Result: No objection to approving by unanimous consent with one voter abstaining (Stuart Kerry) (13/0/0 IEEE 802 wireless officers).
* **May 2025**
* Regarding the May 2025 Prague session, there is a motion to request a site visit.
* **3. Motion: Move to authorize the 802W Venue Manager, Jon Rosdahl, to go on a site visit with Linespeed and Mtg Events with the purpose to prepare for 2025 May IEEE 802 Wireless Mixed-mode Interim in Prague, Czech Republic.  
  Expenses not to exceed: $5,000.**
  + Moved: Jon Rosdahl, Second: Ben Rolfe
  + Result: No objection to approving by unanimous consent (7 ECJT voters).
* **Future Open Venue Slots** (slide #14)
* There are 4 open interim venues in 2026 and 2027, 2 that Face to Face Events and 2 that MTG Events are looking at.
* The following is an update of various venue options.
* MTG Events (slide 14):
  + **May 2026**
    - No firm decision can be made for May 2026 at the moment, as more information is still being gathered.
    - There will be an updated report in the March 2024 session.
    - Q: For the May 2024 session registration, there was no question within the web form about the SA PIN?
    - A: The SA PIN entry is included, but not on the initial page.
  + **May 2027**
    - Auckland is available for both Jan and May 2027. Abu Dhabi is also an option.
    - Q: Is the Abu Dhabi location the same for May 2026 and May 2027?
    - A: Yes.
    - **Straw Poll: Which venue would you prefer?**
      * A: New Zealand - 12
      * B: Abu Dhabi UAE - 4
      * No answer – 3
    - **4. Motion: Approve the location of the 2027 IEEE 802W Interim as Auckland, New Zealand 2027 May 9-14.**
      * Moved: Jon Rosdahl, Second: Stephen McCann
      * Result: No objection to approving by unanimous consent (6/0/0 ECJT).
  + **January 2028**
    - This is possibly the Panama City Hilton Hotel
    - Q: Why not the 2nd Sunday in January?
    - A: No reason at all.
    - **5. Motion: Approve holding the 2028 January IEEE 802 Wireless Interim Session at the Panama Hilton, Panama City, Panama on January 16-21, 2028**
      * Moved: Jon Rosdahl, Second: Robert Stacey
      * Result: No objection to approving by unanimous consent (6/0/0 ECJT).
* FTF Events (slide 29):
  + **January 2026**
  + At the moment, the meeting spaces at these venues are being held, so a decision needs to be made today.
  + The Irvine venue is willing to make a deal for both the January 2026 and 2027 sessions.
  + Chair: Some people would prefer to have separate venues for these January sessions.
  + **Straw poll: Which Venue would you prefer for Jan 2026?**
    - A. Hyatt Regency Austin - 5
    - B. Victoria - 9
    - No answer - 5
  + **6. Motion: Approve holding the 2026 January IEEE 802 Wireless Interim Session at Victoria, Canada 2026 Jan 11-16 and Authorize Jon Rosdahl to conduct a Site visit with F2F Events and Linespeed prior to contracting not to exceed $3,000.**
    - Moved: Jon Rosdahl, Second: Stephen McCann
    - Result: No objection to approving by unanimous consent (6/0/0 ECJT).
  + **January 2027**
  + Irvine is the preferred option. There are no other options within the budget at the moment.
  + **7. Motion: Approve holding the 2027 January IEEE 802 Wireless Interim Session at the Hyatt Regency Irvine, CA on Jan 10-15, 2027, and Authorize Jon Rosdahl to conduct a Site visit with F2F Events and Linespeed prior to contracting not to exceed $3,000**
    - Moved: Jon Rosdahl, Second: Ann Kreiger
    - Result: No objection to approving by unanimous consent (6/0/0 ECJT).
  + Q: What about May 2026?
  + A: Yes, this is still outstanding. There should be more information at the next meeting in March 2024.
  + C: For May 2026, the options are: Antwerp, Dubai, Edinburgh and Abu Dhabi.
  + C: There may be a increased security risk for the UAE at the moment.
  + C: I would recommend Antwerp.
  + Q: Is there any objection to the slightly different May dates for these 4 venue options?
  + Chair: No objections.
  + No questions.

1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-02-WCSG-wireless-treasurer-report-2024.pptx>

* These slides have been updated since the January 2024 (Panama City) session and the bank account values are correct as of February 9, 2024.
* There are a few people who registered and then decided not to attend the January 2024 session in person and therefore now need to re-pay the $300 discount from their initial hotel reservation.
* C: I think that surplus of $25,000 on slide 8, will be more like $20,000.
* C: There will be an update to the May 2024 session (Warsaw) budget during the next few weeks.
* Regarding the future interim session fees (slide #10), this is ok for 2024. Note that the plenary session registration fees are about $100 more than those of the interims.
* There were 568 people who attended the January 2024 (Panama City) session.

1. **May 2024 session**

* No questions.

1. **AoB**

* **WCSC Meetings**
* The dates of the next WCSC meetings are:
  + 2024-03-10 – Sunday 4PM Mountain in Denver, 1.5 hours
  + 2024-04-10 – Wednesday April 10 3PM Eastern, 2 hours
  + 2024-05-12 – Sunday 4PM Central European in Warsaw, 1.5 hours

1. **Adjourn**
2. No objection to adjourning.
3. Adjourned at 16:56 ET

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Stacey, Robert | Intel |
| Krieger, Ann | DoD |
| Archer, Sara | MTG Events |
| Chaplin, Clint | Samsung Research America |
| Nikolich, Paul | Self |
| Stanley, Dorothy | HPE |
| Levy, Joseph | InterDigital |
| Kerry, Stuart | Self, OK-Brit |
| Yee, Peter | Akalya |
| Branik, Daniel | MTG events |
| Shellhammer, Steve | Qualcomm |
| Baykas, Tuncer | Ofinno |
| Petrick, Al | Skyworks |
| Ronmark, Lisa | FTF Events |
| Slykhouse, Dawn | FTF Events |
| Williams, Stephanie | FTF Events |
| Alfvin, Rick | Linespeed |
| Halasz, Dave | Morse Micro |

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