

# Agenda – Future Meetings AdHoc

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## Participant behavior in IEEE-SA activities is guided by the IEEE Codes of Ethics & Conduct

- All participants in IEEE-SA activities are expected to adhere to the core principles underlying the:
  - [IEEE Code of Ethics](#)
  - [IEEE Code of Conduct](#)
- The core principles of the IEEE Codes of Ethics & Conduct are to:
  - *Uphold the highest standards of integrity, responsible behavior, and ethical and professional conduct*
  - *Treat people fairly and with respect, to not engage in harassment, discrimination, or retaliation, and to protect people's privacy.*
  - *Avoid injuring others, their property, reputation, or employment by false or malicious action*
- The most recent versions of these Codes are available at <http://www.ieee.org/about/corporate/governance>

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## Participants in the IEEE-SA “*individual process*” shall act independently of others, including employers

- The [IEEE-SA Standards Board Bylaws](#) require that “*participants in the IEEE standards development individual process shall act based on their qualifications and experience*”
- This means participants:
  - **Shall act & vote** based on their personal & independent opinions derived from their expertise, knowledge, and qualifications
  - **Shall not act or vote** based on any obligation to or any direction from any other person or organization, including an employer or client, regardless of any external commitments, agreements, contracts, or orders
  - **Shall not direct** the actions or votes of other participants or retaliate against other participants for fulfilling their responsibility to act & vote based on their personal & independently developed opinions
- By participating in standards activities using the “*individual process*”, you are deemed to accept these requirements; if you are unable to satisfy these requirements then you shall immediately cease any participation

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## IEEE-SA standards activities shall allow the fair & equitable consideration of all viewpoints

- The [IEEE-SA Standards Board Bylaws](#) (clause 5.2.1.3) specifies that *“the standards development process shall not be dominated by any single interest category, individual, or organization”*
  - This means no participant may exercise *“authority, leadership, or influence by reason of superior leverage, strength, or representation to the exclusion of fair and equitable consideration of other viewpoints”* or *“to hinder the progress of the standards development activity”*
- This rule applies equally to those participating in a standards development project and to that project’s leadership group
- Any person who reasonably suspects that dominance is occurring in a standards development project is encouraged to bring the issue to the attention of the Standards Committee or the project’s IEEE-SA Program Manager

# Hybrid Meetings – Here to Stay (for now)

- From April 2023 EC meeting: Motion #2 Move to prepare and conduct IEEE 802 Plenary Sessions in a mixed-mode format continuing through at least the November 2024 plenary, inclusive.
- This is NOT about whether the 802 Plenaries continue to offer remote access in the near future.

# Future Meeting Vision Ad Hoc Scope (Updated from Dec 2022 802 EC minutes)

Establish recommendations to be presented to the 802 EC at the March 2023 802 EC plenary on guidelines for meeting requirements (for 802 plenaries) beyond 2026, including:

- Planned annual format for 802 plenary sessions, i.e., in-person, mixed-mode, electronic-only, or some combination
- Any modification to the rule of three 802 plenary sessions per year
- Any modification to the rule of all working groups meeting in-person at the 802 plenary sessions

13 July 2023

# Future Venue Contract Status

- 2023 Nov 12-17 – Hawaiian Village, Oahu, Hawaii, United States
- 2024 March 10-15 – Hyatt Regency Denver at Colorado Convention Center, Denver, CO, (March 2021)
- 2024 July 14-19 – Sheraton Le Centre Montreal, Montreal, Quebec, Canada (July 2020)
- 2024 Nov 10-15 – Hyatt Regency Vancouver, Vancouver, Canada (Nov 2021)
- 2025 March 9-14 – Hilton Atlanta, Atlanta, GA, United States (2 of 2 – March 2020).
- ❖ 2025 July 13-18 – Marriott Madrid Auditorium, Madrid, Spain (July 2021)
- ❑ 2025 Nov 9-24 – Open
- ❖ 2026 March 8-13 - Hyatt Regency Chicago, Chicago, IL, United States (March 2024)
- ❖ 2026 July 13-18 – Le Centre Sheraton Montreal, Montreal (July 2022 attrition offset)
- ❑ 2026 Nov 8-13 - Open
- 2027 March – Hilton Atlanta, Atlanta, GA, United States ( offset potential shortfall 2023/2025)
- ❑ 2027 July 11-16 - Open -
- 2027 Nov 14-19 – Hawaiian Village, Oahu, Hawaii, United States
- ❖ 802 EC Approved – Contract is being Negotiated.

# Agenda

- Presentation: Remote Participation, Scott Mansfield
- Discussion
  - Input on Membership and Voting Rules
  - Input on Hybrid meeting features
  - Input on # of meetings & if transitioning, how?



# Input received from 802.3 participant/subgroup leader, re: voting & encouraging in-person attendance

Sorry I will miss your Thursday Long Term 802 Structure sub-committee meeting, but I wanted to share some thoughts.

I feel the use of hybrid and virtual meetings has been invaluable to get us through the COVID19 period and continues to allow broad participation. However, I believe we should look again at the voting and voting rights within the current hybrid meetings which I expect to continue. In the rush to enable fully remote meetings, I do not think we understood the unintended consequences of changing the rules around voting and gaining voting rights. Pre-COVID, these voting rights were achieved and maintained by the simple demonstration of commitment by physically traveling to the meetings. I believe we should consider adding an aspect of that back into our procedures.

There are many reasons to encourage in-person participation for 802.3 meetings. Primarily, the meeting experience is orders of magnitude better in terms of being able to progress work due to the advantages of being able to collaborate quickly together if everyone is in one place. We all participate in these meetings due to industry interest to get specifications done as quickly as we can. We should not lose sight of that. Building in-room consensus is challenged when remote attendees are not able to be intimately involved in discussions and any compromise that might come together risks failing due to that. Things go quicker when everyone is together.

A second case for encouraging in-person attendance is the challenges around hosting an interim meeting. The financial risk to hosts that arises from lack of attendance needs to be considered.

There are many ways that achieving and maintaining voting rights being coupled to physical attendance. We could revert to previous policies which would include requiring in-person attendance to achieve voting rights and to vote. However, in the newer hybrid world, we could look at updated approaches such as requiring some cadence of attendance to achieve and maintain voting rights, this is consistent with our requirements to participate in on-going ballot voting within the Working Group.

I believe this is within 802.3's ability to update its own P&Ps and consistent with the historical practices of 802.3. It is reasonable to consider updates to our P&Ps considering the transition to hybrid meetings, but I strongly feel we should not lose sight of the things that make this group successful in its work. I do not see any loss of rights occurring but only an improvement in our ability to move forward efficiently within the many projects.

# Notes from Round Table discussion

- Desired outcomes – list of items to consider & volunteers to work on them.
- Tools practices/guidelines – not mandated
- Financial risk due to attrition by remote attendees
- **Consensus: Continue to support remote attendance option**
  - Increased attendance, increased openness, new entrants/ideas
  - Question is – how to manage it, how to encourage in-person attendance
    - Need to avoid/manage possibilities of cheating & creating dominance
  - Voting tied to in-person attendance
    - Build a hybrid structure that encourages in-person attendance at least at some rate
      - 2 plenaries out of 4 – and one of them is in-person?
      - 2 of the last 4 plenaries needed for voting rights – those 2 need to be in person (more than one person in support)
      - Minimum – some need to be in-person to gain / maintain membership
      - Make gaining membership (2 of last 4 plenaries, 1 can be interim) in-person, change maintaining to 1 in-person per year
      - Some restrictions on participation if not in-person
      - Economic incentives to get/maintain voting rights in-person relative to remote
  - Alternative – invent some other means (than physical presence) to determine participation vs. simply attending
    - Individuals who contribute significantly but are unable to travel – HOW TO MEASURE?
  - Additional issue – enabling hybrid encourages sponsors to drop support for in-person attendance – need to consider
    - Counterpoint – having hybrid allows attendance when travel budget has been cut
- Should we have one or more remote-only meetings?
  - Option – do not reduce number of plenaries, allow WGs to do remote interim series

# Output – Report/Work Items

(meeting held 13 July 2023)

- General Consensus – there is no desire to remove hybrid / remote access, but rather, tuning to make it work better.
  - There is general perceived value in an in-person component, with desires to allow remote participation for various reasons
- Need work on specific proposals to manage voting rights & membership to better reflect participation, Need to check consensus & direction on specific ideas:
  - (Current rules require 2 of 4 plenaries w/ 1 substitute interim, this means ~18 months, ~6 meeting opportunities)
    - Should we only count in person attendance?
    - Should we just require 1 of the 2 in person?
    - Should we create a differential between gaining attendance & maintaining – maybe 2 of 4 plenaries in-person to gain, and 1 in-person/year to maintain
- Consideration of how to measuring participation other than in-person attendance – need ideas
- Need work/contributions to better articulate benefits of being in-person
  - Help us determine what attributes we want to emphasize/improve,
  - Give our attendees reasons to motivate more in-person attendance