Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for May 14th, 2023  |
| Date Submitted | June 13th, 2023 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Sunday May 14th, 2023, 16:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:03 ET
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.
1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/23/ec-23-0086-01-WCSG-2023-04-12-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
	+ Moved: Stuart Kerry, 2nd: Stephen McCann
	+ No objection to approving by unanimous consent
* **Consider actions from the last WCSC meeting April 12th 2023:**
	+ To add a link to the 802.18/802.19 frequency table, as a new menu item to the IEEE 802 main page (Dorothy Stanley). In progress.
* **Move to approve the minutes for April 12th 2023:**
* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0045-00-WCSG-minutes-march-12-2023.docx>
	+ Moved: Stephen McCann, 2nd: Clint Powell
	+ No objection to approving by unanimous consent
1. **IEEE 802.18**
* Presented by Edward Au
* Various consultations have been worked on in 802.18.
* There is an ongoing review of a draft IEEE 802 submission for the US National Telecommunications and Information Administration (NTIA)'s consultation, namely "Development of a National Spectrum Strategy".
* <https://mentor.ieee.org/802.18/dcn/23/18-23-0041-04-0000-draft-response-to-ntia-s-consultation-on-the-development-of-a-national-spectrum-strategy.pdf>
* Thanks for all the support from 802.11 and 802.15 individuals.
* Q: Regarding the upcoming ITU World Radiocommunication Conference (WRC-23) 802.18 have any plans or representation?
* 802.18 Chair: There will be an IEEE-SA session to determine the requirements from 802.11 for 1 hour. These requirements can then be forwarded to the WRC-23. Perhaps I can ask that 802.15 is also included in this session.
1. **IEEE 802.19**
	* Presented by Tuncer Baykas
	* There are currently no co-existence assurance documents in the pipeline and no ongoing ballots. There will be 1 slot during the May interim meeting.
	* No questions
2. **IEEE 802.24 - deferred**
3. **May 2023 meeting**
* There are currently 469 people who have registered for this meeting, of whom 256 will be in-person.
* However, the room block for the hotel is rather low, so at the moment a small penalty will have to be paid. Of the 256 people who are attending, only 206 are staying in the conference hotel.
* The meeting rooms will be in 2 main clusters with the lunch in a central area.
* Q: How many more room reservations do you require?
* A: It’s about 7 more people who make reservations for the whole week.
* C: However, if our exposure is only $10,000 for the room block that’s not too bad.
* C: There are some special rates for the Disney themepark. That information will be available soon.
* C: The social will be near the pool in the hotel.
* C: Additional microphones will be provided in the meeting rooms, based on the feedback from the March 2023 meeting.
* C: Please note that the security lines in Orlando airport are still long.
* Q: Is there a special rate for parking?
* A: No, I don’t think so.
1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/23/ec-23-0003-03-WCSG-wireless-treasurer-report-2023.pptx>

* These are the accounts to 11th May 2023.
* The joint 802.11/15 treasury is doing well at the moment, although please remember that various bills are still outstanding.
* There was a reasonable surplus from the January 2023 meeting.
* The fees for the July 2023 plenary are $700/$1,000/$1,300.
* Slide #14, several deadbeats have now paid their fees.
* Q: Is this list of deadbeats just for the plenaries?
* A: No, it also includes interims. Therefore, that list includes deadbeats from all of the IEEE 802 working groups.
1. **Future Wireless Interim Sessions**

<https://mentor.ieee.org/802-ec/dcn/22/ec-23-0001-02-WCSG-ieee-802wcsc-meeting-venue-manager-report-2023.pptx>

* Note that slide #4 shows the future IEEE 802 plenary venues.
* The EC has now allowed Requests for Proposals (RFPs) to start in June 2023 (see May 2025 below). Therefore the gaps in the future venue calendar will start to be populated going forward.
* The EC has already decided that all of the 2024 plenaries will be mixed-mode.
* There should be a status update for the Kobe, Japan next week.
* May 14-19, 2023 – Rescheduled Hilton Orlando Lake Buena Vista May 2023
* September 10-15, 2023 – Atlanta Buckhead mixed mode – Contract executed, in repository. IEEE 802.1 may join, to be confirmed in March 2023.
* Jan 14-20, 2024 – Panama Hilton - Contract executed, in repository. A site visit is planned for August 2023.
* May 2024 – Planned reschedule of 2022-05 Marriott Warsaw. There is no update at the moment, but it is looking ok.
* Sept 8-13, 2024 – Hilton Waikoloa Village, Contract executed, in repository
* January 2025 – Potential Asia Venue, likely to be Kobe, Japan,
* May 2025 – Planned Asia/Europe venue, RFP to be sent in May/June 2023
* Sept 9-14, 2025 – Hilton Waikoloa Village, Contract executed, in repository
* January 2026 – To be determined (TBD)
* May 2026 – TBD
* Sept 8-13, 2026 – Hilton Waikoloa Village, Contract executed, in repository
1. **May 2023 interim meeting**
* Registration fee required
* Wireless Interim Opening meeting May 15th at 8AM Local Eastern time, 1 hour.
* Each WG/TAG Chair to announce that their session is a Credited Interim or not.
* No questions
1. **AoB**

**Future Wireless Chairs Standing Committee Meetings**

* The next meetings are:
* 2023-06-14 Wednesday 15:00 ET 2 hours
* 2023-07-09 Sunday 16:00 ET in Berlin 1.5 hours

**2024 mixed mode meetings**

* There will a motion to discuss mixed mode interim meetings for 2024 at the 2023 July meeting.

**July Plenary Registration Page**

* The registration page for the July Plenary in Berlin should be available within the next week or so.
1. **Adjourn**
* No objection to adjourning.
* Adjourned at 16:51 ET

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Chaplin, Clint | Samsung Research America |
| Petrick, Al | Skyworks |
| Powell, Clint | Meta |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Stanley, Dorothy | Hewlett Packard Enterprise |
| Au, Edward | Huawei Technologies Co., Ltd |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Stacey, Robert | Intel |
| Kerry, Stuart | OK-Brit; Self |
| Slykhouse, Dawn | Face to Face Events |
| Baykas, Tuncer | Ofinno |
| Nikolich, Paul | IEEE 802 chair |

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