Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for January 15th, 2023 | |
| Date Submitted | February 10th, 2023 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Sunday January 15th, 2023, 16:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:01 ET

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/23/ec-23-0007-00-WCSG-2023-01-15-wireless-chairs-teleconference-agenda.docx>

* **Move to approve the agenda:**
  + Moved: Edward Au, 2nd: Ben Rolfe
  + No objection to approving by unanimous consent.
* **Consider actions from the last WCSC meeting December 14th 2022:**
  + **Action**: Jon Rosdahl to prepare a motion to consider a schedule of potential venues in 2025 during a later 2023 WCSC meeting. **Outstanding**
* **Move to approve the minutes for December 14th 2022 – 802 EC-22/260r1:**
* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0260-01-WCSG-minutes-december-14-2022.docx>
  + Moved: Stephen McCann, 2nd: Jon Rosdahl
  + No objection to approving by unanimous consent.

1. **Frequency Table (IEEE 802.18 & IEEE 802.19)**

<https://mentor.ieee.org/802-ec/dcn/22/ec-22-0266-00-WCSG-ieee-802-s-wireless-standards-table-of-frequency-ranges.xlsx>

* Chair: Has a link been posted to this frequency table on the various WG web sites?
* 802.15, 802.24: Not yet.
* 802.11, 802.18, 802.19: Yes

1. **IEEE 802.18**

* <https://mentor.ieee.org/802.18/dcn/22/18-22-0158-00-0000-rr-tag-2023-january-interim-chair-opening-report.ppt>
* Presented by Edward Au.
* There are 2 meeting slots this week, for these and other topics.
* No questions

1. **Financial Report**

* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0003-00-WCSG-wireless-treasurer-report-2023.pptx>
* These are the accounts to 31st December 2022.
* Slides #3 and #4 show the current net cash and cash flow situations. The joint 802.11/15 treasury is doing well at the moment.
* There are currently 587 people attending this session both in person or remotely.
* The fees for the May and September 2023 interim sessions are suggested at $600/$800/$1000.
* Q: 2 of the deadbeat people on slide #16 appear to be from IEEE 802.15. Is that correct?
* A: Yes
* Q: If a deadbeat attends a meeting, should they be removed?
* A: Yes. They should be removed from a call.
* C: It may be useful to remind them and tell them what is happening.
* C: Regarding the number of attendees on slide #8, there are holidays in Asia that impact the number of in-person attendees.
* C: Slide #17 shows that the total number of people attending the mixed-mode interims is quite considerable compared to pre-pandemic.
* C: At the moment, there are about 200 people, on average, who are attending interims remotely.
* C: Regarding visas, the conference industry is working hard to encourage embassies to issue visas.

1. **Future Wireless Interim Sessions**

* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0001-01-WCSG-ieee-802wcsc-meeting-venue-manager-report-2023.pptx>
* Jan 15-20, 2023 Hilton Baltimore Inner Harbor
* May 14-19, 2023 – Rescheduled Hilton Orlando Lake Buena Vista March 2023, Contract executed in May 2022, in the repository
* September 10-15, 2023 Atlanta Buckhead – Contract executed, in repository
* Jan 14-20 2024 – Panama Hilton - Contract executed, in repository
* May 2024 – Planned reschedule of 2022-05 Marriott Warsaw
* Sept 8-13, 2024 Hilton Waikoloa Village – Contract executed, in repository
* January 2025 – Potential Asia Venue – likely to be Kobe, Japan.
* May 2025 - Planned Asia/Europe venue
* Sept 9-14, 2025 Hilton Waikoloa Village - Contract executed, in repository
* January 2026
* May 2026
* Sept 8-13, 2026 Hilton Waikoloa Village - Contract executed, in repository
* Regarding this January 2023 session, it has been changed from the Baltimore Marriott to the Baltimore Hilton and is shown in red on slide #3.
* The sessions on slide #3 in yellow are re-booked sessions from the time of the Covid-19 pandemic.
* On slide #4, open sessions for the future are shown in green.
* Slide #7 shows that the September 2023 interim session is in-person only (whereas May 2023 is mixed-mode).
* With regards to January or May 2025, plans for a venue in Japan (Kobe) are moving ahead. There is a domestic airport in Kobe connecting via Tokyo.
* C: I can help with some travel options.
* **Motion to approve 2023 Sept Fees**
  + **Move to approve the 2023 Sept 802 Wireless Session as a Mixed-mode Interim at the Grand Hyatt Atlanta, Buckhead Atlanta Georgia (Sept 10-15, 2023) and approve the session fees as $600/$800/$1000 for any in-person or virtual attendee.  
    Registration Target to open no later than July 1, 2023**
  + **Rate Changes are Early-bird until July 28; Standard until August 25, 2023.**
  + **Refund Schedule: Full until July 28, $150 fee until August 25, and no refund after August 25, 2023.**
  + Moved: Jon Rosdahl, Seconded: Ben Rolfe
  + Result: 8-0-0 Passes (WCSC joint treasury)
* **Motion to approve Site Visit for Buckhead**
  + **Move to authorize the 802W Venue Manager, Jon Rosdahl, to go on a site visit with Linespeed and Face to Face Events with the purpose to prepare for 2023 September IEEE 802 Wireless Mixed-mode Interim.  
    Expenses not to exceed: $2,600.**
  + Moved: Ben Rolfe, Seconded: Stephen McCann
  + Result: 8-0-0 Passes (WCSC joint treasury)

1. **Motion: Approve waiving the 2023 January Wireless Interim session registration fee for the following individuals:**

|  |  |  |
| --- | --- | --- |
| **Participant** | **Affiliation** | **Rationale** |
| **Russ Housley** | **Vigilsec** | **Co-Chair IAB/802 Coordination Committee, past IETF Security Area Director, IETF Chair** |
| **Geoff Garner** | **Self** | **Recently retired editor of P802.1ASdm, attending to finish ballot resolution** |

* Moved: Dorothy Stanley, 2nd Jon Rosdahl
* Result: 8-0-0 Passes (WCSC joint treasury)

1. **January 2023 Session**

* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0006-02-WCSG-802w-0123-thingstoknow.pptx>
* Please note that there is an IEEE 802 Wireless Interim Opening meeting on Monday 16th January 2023 at 08:00 ET. This also includes IEEE 802.1 who are joining this interim session.
* The meeting planning room is Armistead on the 2nd floor.
* Please remember to announce that registration fees should have been paid for this session.
* The social will be in the south foyer of the hotel.
* There is an attendee lounge (Key 9) for people to work away from the meeting rooms.
* The registration page is now open for the March 2023 session.
* Lunch will be served at this January interim session.

1. **IEEE 802.19**
   * <https://mentor.ieee.org/802.19/dcn/23/19-23-0002-00-0000-january-2023-wg-opening-report.pptx>
   * Presented by Tuncer Baykas
   * No questions
2. **IEEE 802.24**

* <https://mentor.ieee.org/802.24/dcn/23/24-23-0001-00-0000-jan-2023-interim-meeting-presentation.pptx>
* Presented by Tim Godfrey
* There will be 2 slots for the 802.24 session in January 2023.
* Working on a new topic of “Alternative Fuel Vehicle (AFV) Charging Communication Vertical”
* No questions

1. **AoB**

**Future Wireless Chairs Standing Committee Meetings**

* The next meetings are:
* 2023-02-15 Wednesday 15:00 ET 2 hours
* 2023-03-12 Sunday 16:00 ET in Atlanta 1.5 hours
* 2023-04-12 Wednesday 15:00 ET 2 hours

**IEEE 802.1**

* IEEE 802.1 have joined us for this January 2023 interim session. It would be useful to invite them to the May and September 2023 wireless interim sessions.

1. **Adjourn**

* No objection to adjourning
* Adjourned at 16:06 ET

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Chaplin, Clint | Samsung Research America |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | Meta |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Stanley, Dorothy | Hewlett Packard Enterprise |
| Au, Edward | Huawei Technologies Co., Ltd |
| Bahn, Christy | IEEE Staff |
| Das, Subir | Peraton Labs |
| Kreiger, Ann | US DoD |
| Slykhouse, Dawn | Face to Face Events |
| Nickolich, Paul | Various/Self |
| Beecher, Phil | WiSun |
| Baykas, Tuncer | Offino |
| Sand, Stephen | German Aerospace Center (DLR) |
| Stacey, Robert | Intel |
| Levy, Joseph | InterDigital |

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