Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for December 14th, 2022 | |
| Date Submitted | December 16th, 2022 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Wednesday December 14th, 2022, 15:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:04 ET

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**
3. <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0264-00-WCSG-2022-12-14-wireless-chairs-teleconference-agenda.docx>

* **Move to approve the agenda:**
  + Moved: Clint Powell, 2nd: Stuart Kerry
  + No objection to approving by unanimous consent.
* **Consider actions from the last meeting November 13th 2022:**
  + **Action**: Jon Rosdahl to prepare a motion to consider a schedule of potential meetings in 2025 during the January 2023 meeting. **Outstanding**
* **Move to approve the minutes for November 13th 2022 – 802 EC-22/240r0:**
* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0240-00-WCSG-minutes-november-13-2022.docx>
  + Moved: Stephen McCann, 2nd: Jon Rosdahl
  + No objection to approving by unanimous consent.

1. **Frequency Table (IEEE 802.18 & IEEE 802.19)**

<https://mentor.ieee.org/802-ec/dcn/22/ec-22-0266-00-WCSG-ieee-802-s-wireless-standards-table-of-frequency-ranges.xlsx>

* There has been a clean-up of the original frequency table. This will be available to the IEEE 802 working groups shortly.
* Chair: Thanks to everyone who has worked on this table.

1. **IEEE 802.18**

* Presented by Edward Au.
* The ad-hoc meeting now meets once a week on Friday. This is about producing an IEEE 802 statement on wireless standards and the future looking positions.
* No questions

1. **Financial Report**

* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0205-01-WCSG-wireless-treasurer-report-november-2022.pptx>
* Since this report has been posted, there are now 256 people who will attend in person at the January 2023 meeting. In addition, there are a similar number of people who are attending remotely.
* Note that for the January 2023 meeting, the venue hotel has requested a deposit. We are working to ask them to provide receipts to everyone who made a reservation.
* There are concerns about the IEEE 802.11bf ad-hoc (13th and 14th January 2023), as there are only 8 people who have registered to attend this meeting in person.
* Q: Regarding the 1 night charge by the hotel, will receipts be produced?
* A: Yes. You’ll also see the charge on the final bill at the end of your stay.
* Q: What is the room rate for the Hilton?
* A: $159 per night.

1. **Future Wireless Interims**

* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0001-12-WCSG-ieee-802wcsc-meeting-venue-manager-report-2022.pptx>
* Again there no new updates to the report posted above.
* With regard to the Asia meetings in 2025, the best venue appears to be Kobe, Japan in January 2025.
* For the May 2023 meeting, it may be useful to have a site visit during the 1st week of February. Once a date has been decided, authorization will be required.
  + - **Motion: Authorize the 802 WCSC Venue Manager, Jon Rosdahl to go on a site visit with Linespeed and Face to Face Events with the purpose to prepare for 2023 May IEEE 802 Wireless Mixed-mode Interim. Expenses not to exceed: $2,600.**
    - Moved: Ben Rolfe, Seconded: Stephen McCann
    - Result: 6-0-0 Passes
* Chair: There will be an IEEE 802 wireless opening plenary for the 1st hour on the Monday morning.

1. **Interim Venue Summary**

* Jan 15-20, 2023 Hilton Baltimore Inner Harbor
* May 14-19, 2023 – Rescheduled Hilton Orlando Lake Buena Vista March 2022, Contract executed in May 2022, in the repository
* September 10-15, 2023 Atlanta Buckhead – Contract executed, in repository
* Jan 14-20 2024 – Panama Hilton - Contract executed, in repository
* May 2024 – Planned reschedule of 2022-05 Marriott Warsaw
* Sept 8-13, 2024 Hilton Waikoloa Village – Contract executed, in repository
* January 2025 – Potential Asia Venue
* May 2025 - Planned Asia venue
* Sept 9-14, 2025 Hilton Waikoloa Village - Contract executed, in repository
* January 2026
* May 2026
* Sept 8-13, 2026 Hilton Waikoloa Village - Contract executed, in repository

1. **IEEE 802.19**
   * Presented by Steve Shellhammer
   * The group has been quiet recently.
   * There have been no co-existence document recently.
   * No questions
2. **IEEE 802.24**

* Presented by Tim Godfrey
* There will be 2 slots for the 802.24 session in January 2023.
* Some of the current activities are:
* IEEE 802 Solutions for Vertical Applications’ Networks
* AFV Charging Communication Vertical
* No questions

1. **AoB**

**Future Meetings**

* The next meetings are:
* 2023-01-15 Sunday 16:00 ET in Baltimore 1.5 hours
* 2023-02-15 Wednesday 15:00 ET 2 hours
* 2023-03-12 Sunday 16:00 ET in Atlanta 1.5 hours

**Globecom Communications History**

* Globecom have produced a new guide to communications: [https://www.comsoc.org/comsoc-history](https://www.comsoc.org/comsoc-history/). In there I noticed that IEEE 802 is not mentioned.
* C: I can talk to the ComSoc (communications society) chair about this.
* C: It’s not ComSoc specific, but talking to them may help to update this history document.

**March 2023 Plenary Registration**

* The plan is to open the registration page for this meeting on Thursday 15th December or Friday 16th December.

1. **Adjourn**

* No objection to adjourning
* Adjourned at 16:06 ET

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Chaplin, Clint | Samsung Research America |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | Meta |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Stanley, Dorothy | Hewlett Packard Enterprise |
| Au, Edward | Huawei Technologies Co., Ltd |
| Bahn, Christy | IEEE Staff |
| Steve Shellhammer | Qualcomm |
| Das, Subir | Peraton Labs |
| Kreiger, Ann | US DoD |
| Kerry, Stuart | OK Brit (xx check) |
| Ronmark, Lisa | Face to Face Events |
| Slykhouse, Dawn | Face to Face Events |
| Levy, Joseph | InterDigital |
| Nickolich, Paul | Various |

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