Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for September 11th, 2022 | |
| Date Submitted | October 7th, 2022 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Sunday September 11th, 2022, 16:00 Hawaii Standard Time (HST)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:10 HST

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**

* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0187-00-WCSG-2022-09-11-wireless-chairs-waikoloa-agenda.docx>
* **Move to approve the agenda:**
  + Moved: Stuart Kerry, 2nd: Ben Rolfe
  + No objection to approving by unanimous consent.
* **Consider actions from the last meeting August 3rd 2022:**
  + **Action**: Clint Powell to discuss with Bonnie Heile to determine a way forward to collect photos from the IEEE 802 community. **Completed**
  + **Action**: Jon Rosdahl to prepare a motion to consider a schedule of potential meetings in 2025 during the September meeting. **Outstanding**
* **Move to approve the minutes for August 3rd 2022 – 802 EC-22/172r0:**
* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0172-00-WCSG-minutes-august-3-2022.docx>
  + Moved: Stephen McCann, 2nd: Phil Beecher
  + No objection to approving by unanimous consent.

1. **Financial Report**

* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0173-00-WCSG-wireless-treasurer-report-sept-2022.pptx>
* There were some issues with dollar exchange rates for the May 2022 meeting, but these have now been resolved.
* There is an estimate of 495 registrations for the September 2022 meeting.
* Slide #8 shows that the number of deadbeats per meeting is reducing.
* The IEEE 802 wireless interim fees are expected to balance out over a 2 year period.
* Q: For January 2023, it looks as though lunch is not provided. Is that correct?
* A: No, as lunch will be provided in January 2023; it’s just that it looks to be better value per person.
* Q: Is the plan to determine a fee for January 2023?
* A: Yes.

1. **Future Wireless Interim Meetings**

* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0001-09-WCSG-ieee-802wcsc-meeting-venue-manager-report-2022.ppt>
* Slides 3 and 4 show the current status of the future venues.
* There is now an opening for November 2025.
* The Marriott hotel for January 2023 is no longer available and will change. However, the responsibility is on the Marriott to sort out a change of venue.
* The alternative is the Hilton Baltimore, Baltimore, MD.
* However, this alternative requires a site visit to verify that the alternative is suitable.
  + **Move to authorize the 802W Venue Manager, Jon Rosdahl to go on a site visit with Linespeed and Face to Face Events with the purpose to prepare for 2023 January IEEE 802 Wireless Mixed-mode Interim.**
  + **Expenses not to exceed: $2,600.**
  + **Note: We expect the Marriott to cover all the site visit costs (meals, travel, hotel, and vendor).**
  + Moved: Ben Rolfe, 2nd: Phil Beecher
  + C: The $2,600 is just for Jon Rosdahl.
  + Q: Is there a backup plan; in case this does not work out?
  + A: No.
  + C: 802.1 will also be joining this interim.
  + ECJT Result: Yes: 7, No: 0, Abstain: 1 (motion passes)

**Interim Venue Summary**

* Jan 15-20, 2023 Baltimore Marriott Waterfront – This will change
* May 14-19, 2023 – Rescheduled Hilton Orlando Lake Buena Vista March 2022, Contract executed in May 2022, in the repository
* September 10-15, 2023 Atlanta Buckhead – Contract executed, in repository
* Jan 14-20 2024 – Panama Hilton - Contract executed, in repository
* May 2024 – Planned reschedule of 2022-05 Marriott Warsaw
* Sept 8-13, 2024 Hilton Waikoloa Village – Contract executed, in repository
* Sept 9-14, 2025 Hilton Waikoloa Village – Contract executed, in repository
* Sept 8-13, 2026 Hilton Waikoloa Village – Contract executed, in repository
* Open dates: Jan 2025, May 2025 – Asia or NA, Jan 2026, May 2026 – Europe or NA.
* C: Regarding the Irvine hotel in CA, the hotel property will be bought by Hyatt and will become the Hyatt Irvine.
* C: It will take sometime to produce registration fees for the January 2023 meeting in Baltimore, due to the changes mentioned above.

1. **IEEE 802 wireless opening agenda for Monday September 12th**

* No questions

1. **IEEE 802.18**

* Presented by Edward Au.
* There will be 2 sessions this week.
* There is an IEEE Spectrum Update Statement (ISUS) spectrum ad-hoc chaired by Amelia Andersdotter. This group should produce a document that will be shared with IEEE 802.11.
* No questions

1. **IEEE 802.19**
   * Presented by Steve Shellhammer
   * All the comments on the joint .18/.19 frequency table have now been resolved. Later in September, there should be an 802.19 vote to approve the final version of the frequency table.
   * The next two ad-hoc meetings for the 802.18/19 Frequency Table are:
   * September 27
   * October 25
2. **IEEE 802.24**

* Presented by Tim Godfrey
* The WG will meet 2 times at the September meeting, where it will work on the ongoing whitepapers.
* Additionally, the WG will considered how its technology can be used by other IEEE 802 WGs going forward.
* No questions

1. **September 2022 meeting**

* This is some information about the meeting this week, here in Waikoloa:
* <https://mentor.ieee.org/802-ec/dcn/22/ec-22-0184-01-WCSG-what-you-need-to-know-about-the-ieee-802-wireless-interim-waikoloa.pptx>
* Please remember that everyone who attends this meeting must pay their registration fee.
* No questions

**Bob Heile Remembrance**

* This week the IEEE 802 wireless interim is honoring Bob Heile. It was one of his favorite places.
* On Tuesday, there will be a shave ice truck onsite. You will all require a pink wrist band, as the shave ice truck will be located at the front of the hotel. You will only be served when you show the wrist band.
* On Wednesday, there is a Bob Heile remembrance. Bonnie and Sara Heile will also be present this week.
* All guests are welcome to the social this week. However, please ask for guest badge at the IEEE 802 registration desk beforehand.
* The event will be in the Waters Edge ballroom and not in the Luau area.
* People will have the opportunity to have their pictures taken for a “Best Hawaiian Shirt” competition.
* The Luau dancers will perform at the base of the grand staircase at the close of the entertainment at the social.

1. **AoB**

* The next meetings are:
  + 2022-10-05 15:00 ET 2 hrs
  + 2022-11-02 15:00 ET 1.5 hrs
  + 2022-11-13 Sunday 16:00 (ICT Indochina Time) in Bangkok
  + 2022-12-14 15:00 ET 2 hrs

1. **Adjourn**

* No objection to adjourning
* Adjourned at 17:20 HST

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Chaplin, Clint | Samsung Research America |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Kerry, Stuart | OK-Brit; Self |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | Meta |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Stanley, Dorothy | Hewlett Packard Enterprise |
| Au, Edward | Huawei Technologies Co., Ltd |
| Petrick, Al | Skyworks |
| Slykhouse, Dawn | Face to Face Events |
| Andersdotter, Amelia | Commscope |
| Christy Bahn | IEEE Staff |
| Jodie Haasz | IEEE Staff |
| Robert Stacey | Intel |
| Subir Das | Peraton |
| Steve Shellhammer | Qualcomm |
| Phil Beecher | WiSun |
| Ann Krieger | US DoD |
| Hyeong Ho Lee | Netvision |
| Bo Sun | ZTE |
| Stephen Sand | DLR |

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