

3.03 March 2022 Plenary Meeting Registration Fees

(ec-22-0009-00-00EC)

George Zimmerman

1/4/2022 9:17 AM

Considerations leading to proposal

- We were unable to negotiate a no-cost cancellation of our March 2022 plenary
 - Total expenses for the meeting (including admin and cancellation) are expected to be approximately \$300,000
- Our bank balance (cash-on-hand) is now less than the expenses of a single typical meeting, and there is still significant risk on upcoming meetings
 - Reduced primarily by deposits for upcoming, rebooked meetings
- Recommendation:
 - Due to uncertainty and financial stress, March 2022 fees should be commensurate with the meeting expenses of the meeting
 - Budgeting on 700 attendees (typical for a normal-meeting-fee face-to-face meeting) gives an average revenue of about \$430 USD/attendee
 - This is consistent with a meeting fee structure of \$400 / \$600 / \$800
 - Treat the existing registrants as a separate question, awaiting input from risk management

Motion: Reset March 2022 Registration fees

- Move that the registration fee for the March 2022 802 plenary be reset as follows, and registration be reopened as soon as practical:
 - \$400 until Friday, January 28, 2022 (fully refundable)
 - \$600 until Friday, February 25, 2022 (refundable with cancellation fee)
 - \$800 after Friday, February 25, 2022 (non-refundable)
- M: Zimmerman
- S: (Rosdahl?)

What to do about existing registrants?

- Our goals would be to minimize 802 transaction fees and maximize fairness
- At a minimum, I suggest we commit to guaranteeing those already registered the 'early bird' registration fee up until the end of regular registration.
- I propose that we settle this question by electronic ballot, when we have additional feedback (e.g., IEEE risk management)