Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for September 1st, 2021 | |
| Date Submitted | September 16th, 2021 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Wednesday September 1st, 2021, 15:00 Eastern Daylight Time (EDT)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**

* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0205-00-WCSG-2021-09-01-wireless-chairs-teleconference-agenda.docx>
* **Move to approve the agenda:**
  + Moved: Stuart Kerry, 2nd: Clint Powell
  + No objection to approving by unanimous consent.
* **Minutes from the last meeting August 4th 2021**:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0185-00-WCSG-minutes-august-04-2021.docx>
* No Action items.
* **Move to approve these minutes**
  + Moved: Stephen McCann, 2nd: Jon Rosdahl
  + No objection to approving by unanimous consent.

1. **Financial Report**

* Jon Rosdahl presented the financial report, update to 31st August 2021.
* For reference the document is:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0186-00-WCSG-wireless-treasurer-report-sept-2021.pptx>
* There are still some minor issues with the new tools that are being used.
* C: There will be some earnings arriving in the middle of September 2021 from the September interim.
* C: This is a little different from how cash flow used to arrive, before these new tools were used.

1. **Future Wireless Interim meetings**

* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0025-09-WCSG-ieee-802wcsc-meeting-venue-manager-report.pptx>
* The list of future venues for wireless interim meetings is summarized as follows:
* See slide #3 for updates
* Sept 12-17, 2021, – electronic
* Jan 16-21, 2022, Hilton Panama – see later discussion
* May 15-20, 2022, Warsaw Marriott– Contract executed, in repository
* Sept 11-16, 2022, Hilton Waikoloa Village– Contract executed, in repository
* Jan 15-20, 2023, Baltimore Marriott Waterfront – Contract executed, in repository
* May 2023 – open/unscheduled (Asia)
* September 10-15, 2023, Atlanta Buckhead – Contract executed, in repository
* Jan 2024 – Hotel Irvine
* The hotel is going to close.
  + The IEEE 802.11/15 treasury is working with the IEEE Emergency Response Team and MCE to negotiate any potential penalties as the contract has been formally cancelled by the Hotel Irvine corporation.
  + Therefore this date is now open/unscheduled (USA)
  + No questions about this.
* May 2024 open/unscheduled (Europe)
* Sept 2024 Hilton Waikoloa Village – Contract executed, in repository
* Sept 2025 Hilton Waikoloa Village – Approved March 2020 by 802WCSC – Contract in progress
* Sept 2026 Hilton Waikoloa Village – Approved March 2020 by 802WCSC – Contract in progress
* **Panama January 2022 (slide #8)**
* Please remember that there is no one thing that determines whether this is going to be face to face or not.
* Panama is open at the moment.
* C: So if you are vaccinated, you do not have to quarantine.
* Straw polls were held by the working groups and the results show that 61% of the expected minimum were willing to attend.
* Many companies have rules that travel will not be considered until January 2022, so there are still many unknowns at the moment.
* C: The change in the safety status of Panama City is a recent change (slide #21)
* The recommendation is to make the January 2022 an electronic meeting and postpone Panama to January 2024.
* Q: Will there be an increase in the costs for January 2024?
* A: It looks as though we will just change the contract dates at the moment.
* Q: If we decide that this is an online meeting, are there any penalties?
* A: No, as the contract has not been signed.
* Q: Is there an option to consider a different face to face venue?
* A: The IEEE 802 EC are considering mixed-mode meetings going forward. There are many debates about this at the moment. There is no fall back venue for January 2022. Please remember that for over 50% of our attendees travelling to the USA is not an option from a Covid point of view. There are also many issues with obtaining USA visas. Also remember that from an organizational point of view, January 2022 is very close.
* Poland in May 2022 is looking quite hopeful as the next 802 wireless interim face to face meeting.
* C: I was in Mexico City 2 weeks ago and everything there is open, hotels and restaurants. You need a test prior to arrival and also before returning to the USA. Meeting are being held there. There are no restrictions for visas, so it could be considered as a future venue?
* C: We know of a company that could provide mixed-mode meeting tools. I have a slide deck that can be shared.
* **Action:** Jon Rosdahl to provide a link to this slide deck for the secretary.
* **Motion (slide #24)**
* **Whereas the ongoing restrictions of the COVID-19 Pandemic has impacted the ability to hold a viable in-person meeting in January 2022, (Attendees not able to travel, less than 47% potential minimum attendance, Travel Restrictions, Space available).**
* **Move to Cancel the 2022 January 802 Wireless Interim at the Hilton Panama, Panama City, Panama, in person event.**
  + Moved: Jon Rosdahl, 2nd: Stephen McCann
  + No objection to approving by unanimous consent (14 members of the 802WCSC).
* **Motion (slide #25)**
* **Whereas the 802 Wireless treasury has been funding costs associated with supporting 802 Wireless activities (session contracting costs - both in person and electronic, group costs, etc.) from the reserves without any income for the past 18 months,**
* **Move to hold the 2022 January 802 Wireless Electronic Interim with a meeting fee of USD$50 payable 15 days prior to start and USD$75 until the start of the Interim Session, and USD$125 thereafter.**
  + Moved: Jon Rosdahl, 2nd: Ben Rolfe
  + No objection to approving by unanimous consent (9 members of the 802.11/802.15 joint treasury).
* Chair: This is not a decision that we take lightly, but I think it’s the only sensible option at the moment.

1. **Discussion: September Wireless electronic interim**

* Dates: Friday, September 10th 09:00 Eastern Time to Thursday, September 23rd at 16:00 Eastern Time.
* Registration is now open: <https://www.ieee802.org/11/email/stds-802-11/msg05492.html>
* Wireless Interim Opening meeting: Friday Sept 10, 09:00ET for 2 hours.
* There is now a draft agenda available for this meeting: <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0140-01-WCSG-2021-09-wireless-interim-opening-plenary-agenda.xlsx>
* C: There are 384 people who have registered for the meeting at the moment.
* C: Regarding the opening agenda in “any other business”, please can you add that the IEEE election is currently open and to encourage members to vote.

1. **802.18 – Regulatory issues**

* Discussion topics include:
  + ETSI BRAN has been looking at 6 GHz issues and they will have some ad-hoc meetings to address some specific aspects.
  + ITU-R have 4 liaisons: ITS, IEEE 802.11 (x2) and Light Communications
  + There is an FCC NPRM regarding 60 GHz operation.
  + Q: Do you have enough time with 10 minutes in the IEEE 802 wireless opening plenary?
  + A: Yes
* No questions

1. **802.19 – Co-existence**

* Provided comments on the 802.11be co-existence document.
* Continue to provide help to 802.18 with the 802 wireless frequency table.
* No questions

1. **802.24 – Vertical Applications TAG**

* There will also be 1 meeting in the September interim to discuss the 3 whitepapers that the TAG has been working on.
* Also looking at new vertical markets for IEEE 802 future interests.

1. **AoB**

* **Motion (ec-21-0025r9 slide #25)**
* **Approve Panama Hilton – January 2024**
* **Move to approve the Panama Hilton, Panama City, Panama as the venue location for the 2024 January 802 Wireless Interim.**
  + Moved: Jon Rosdahl. 2nd: Rick Alfvin
  + C: I think this decision is too early, as we don’t know exactly where we stand with the Hotel Irvine.
  + Q: Does the contract still cover us for Covid issues in January 2024.
  + A: Yes, it does contain the force majeure statements for events like Covid.
  + C: It appears that everything in the January 2022 contract will remain the same for January 2024, apart from a change in the date.
  + Results: Yes: 11, No: 0, Abstain: 3 (14 members of the 802WCSC)
  + Motion passes
* The future WC SC meetings are planned to be on:
  + 2021-10-06 Wednesday 15:00 ET for 1.5 hrs
  + 2021-11-03 Wednesday 15:00 ET for 1.5 hrs
  + 2021-12-01 Wednesday 15:00 ET for 1.5 hrs
* IEEE Annual Election
  + Please be aware that this election is currently open and please can you all encourage all of your members to vote.
  + <https://www.ieee.org/about/corporate/election/index.html>
* The decision about the May 2022 interim meeting (face to face or online) will be made at an IEEE 802 wireless chairs meeting in January 2022

1. **Adjourn**

* No objection to adjourning
* Adjourned at 16:19 EDT

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Alfvin, Rick | Linespeed |
| Bahn, Christy | IEEE STAFF |
| Beecher, Phil | Wi-SUN Alliance |
| Branik, Daniel | MTG Events Pty Ltd |
| Chaplin, Clint | Self |
| Das, Subir | Perspecta Labs Inc |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Holcomb, Jay | Itron Inc. |
| Kerry, Stuart | OK-Brit; Self |
| Kinney, Pat | Kinney Consulting |
| Levy, Joseph | InterDigital, Inc. |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Nikolich, Paul | Samsung |
| Powell, Clint | Facebook |
| Rolfe, Benjamin | Blind Creek Associates |
| Ronmark, Lisa | Face to Face Events Inc. |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm Incorporated |
| Slykhouse, Dawn | Face To Face Events, Inc. |
| Stacey, Robert | Intel Corporation |
| Stanley, Dorothy | Hewlett Packard Enterprise |

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