Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for August 4th, 2021  |
| Date Submitted | August 6th, 2021 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Wednesday August 4th, 2021, 15:00 Eastern Daylight Time (EDT)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright
* No statements were made.
1. **Attendees**: Stephen McCann, Dorothy Stanley*,* Clint Chaplin*,* Pat Kinney*,* Clint Powell*,* Tim Godfrey*,* Jay Holcomb*,* Jon Rosdahl*,* Rick Alfvin*,* Phil Beecher, Tuncer Baykas, Christy Bahn, Dawn Slykhouse.
2. **Review and approve agenda**
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0182-00-WCSG-2021-08-04-wireless-chairs-teleconference-agenda.docx>
* **Move to approve the agenda:**
	+ Moved: Jon Rosdahl, 2nd: Pat Kinney
	+ No objection to approving by unanimous consent.
* **Minutes from the last meeting July 7th 2021**:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0152-00-WCSG-minutes-july-07-2021.docx>
* Action items:
	+ Action: Stephen McCann to find the last 802 wireless opening plenary minutes for approval within this meeting.
	+ These minutes were incorporated into the main January 2020 802.11 and 802.15 Interim Meeting WG minutes (e.g. see <https://mentor.ieee.org/802.11/dcn/20/11-20-0015-00-0000-minutes-working-group-january-2020.docx> ) and have already been approved. Note: the next 802 wireless opening plenary meeting in September 2021 will be plenary #113.
	+ Comment (C): I think these minutes should be a separate document going forward. It’s very easy to do this with all the electronic tools that we now use.
	+ C: This will help as it avoids 802.11 and 802.15 trying to keep in synch for these minutes.
	+ Chair: Yes, so I agree that a separate document should be created. Please note that Stephen McCann will be secretary for this the 802 wireless opening plenary in September.
* **Move to approve these minutes**
	+ Moved: Stephen McCann, 2nd: Jon Rosdahl
	+ No objection to approving by unanimous consent.
1. **Financial Report**
* Jon Rosdahl reported that there is no significant update from the last time the financial report was presented in the July 7th 2021 meeting.
* For reference the document is:
* [https://mentor.ieee.org/802-ec/dcn/21/ec-21-0130-00-WCSG-wireless-treasurer-report-August-2021.pptx](https://mentor.ieee.org/802-ec/dcn/21/ec-21-0130-00-WCSG-wireless-treasurer-report-july-2021.pptx)
* No questions
1. **Future Wireless Interim meetings**
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0025-07-WCSG-ieee-802wcsc-meeting-venue-manager-report.pptx>
* There are not many changes this month.
* The list of future venues for wireless interim meetings is summarized as follows:
* Sept 12-17, 2021, – electronic
* Jan 16-21, 2022, Hilton Panama – contract in negotiations
* May 15-20, 2022, Warsaw Marriott– Contract executed, in repository
* Sept 11-16, 2022, Hilton Waikoloa Village– Contract executed, in repository
* Jan 15-20, 2023, Baltimore Marriott Waterfront – Contract executed, in repository
* May 2023 – open/unscheduled
* September 10-15, 2023, Atlanta Buckhead – Contract executed, in repository
* Jan 2024 – Hotel Irvine – Contract executed, in repository (Postponed from 2022 January). However, it is understood that the hotel will not re-open and so IEEE will attempt to create a compensation proposal. This meeting venue is now open/unscheduled.
* May 2024 open/unscheduled
* Sept 2024 Hilton Waikoloa Village – Contract executed, in repository
* Sept 2025 Hilton Waikoloa Village – Approved March 2020 by 802WCSC – in negotiations
* Sept 2026 Hilton Waikoloa Village – Approved March 2020 by 802WCSC – in negotiations
* Question (Q): Have we looked at the convention center in Phoenix?
* Answer (A): Yes, it has been considered.
* Chair: Is there any idea of how much compensation is being discussed with the Hotel Irvine at the moment?
* A: There’s no idea at the moment. This hotel is owned by a bigger hotel group and so there should be some compensation.
1. **Registration fee experience for the recently completed July meeting**
* Chair: It appears that very few people who attended, did not pay the registration fee.
* C: Yes, and of those people who did not pay, once they were notified the majority of them paid. The number was about 60 people. The main issue was that people said that they initially did not know that they had to pay.
* C: After 60 days from the close of the July meeting (September 21st), if people have not paid they are declared as “deadbeats”. In this state they are not allowed to attend future meetings, until the July fees have been paid.
* Chair: Thanks for all the information and for everyone’s help in tracking these people.
* Chair: I know there were over 1000 people who attended.
* C: Yes, so it’s about 5% of people who did not initial pay the registration fee.
1. **Discussion: September Wireless electronic interim**
* Dates: Friday, September 10th 09:00 Eastern Time to Thursday, September 23rd at 16:00 Eastern Time.
* Registration is now open: <https://www.ieee802.org/11/email/stds-802-11/msg05492.html>
* Wireless Interim Opening meeting: Friday Sept 10, 09:00ET for 2 hours.
* There is now a draft agenda available for this meeting: <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0140-01-WCSG-2021-09-wireless-interim-opening-plenary-agenda.xlsx>
* Q: I wonder if this is a good place for 802.18 to provide an update of the frequency table topic that they have been working on?
* A: Yes, that’s a good idea.
* C: It may also encourage people to join in and help with this 802.18 topic.
* Q: Will there be a discussion about mixed-mode meetings.
* Chair: Yes, it will be covered in item 5.02 of the agenda.
* Chair: For 802.15, Pat Kinney will not be available, so Rick Alfvin will be presenting the material.
* Chair: At the base of the agenda from the July 7th meeting,
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0139-01-WCSG-2021-07-07-wireless-chairs-teleconference-agenda.docx> , there is a diagram that may be useful for IEEE 802.24.
* C: Could that slide also be used for marketing or on the registration page, rather than a picture of a future hotel.
* C: I would be cautious as this slide could be easily mis-interpreted.
* C: If we add something to say this is a high level simplification, I think it would be ok.
* Chair: I think this would be good idea.
* C: If there is any negative feedback, then those people can be encouraged to join one of the 802 working groups.
* Chair: Yes, please re-use this slide on the September 2021 registration web-site.
* Chair: There will be a discussion topic about voting rights at future IEEE 802 interim meetings.
* C: A reminder email about the September 2021 registration will be sent out on August 12th 2021.
1. **802.18 – Regulatory issues**
* Discussion topics include:
	+ ETSI and CEPT UWB issues in Europe.
	+ WRC 23 agenda items.
	+ There was a good ad-hoc at the end of the July 2021 Plenary regarding the updating of the frequency table together with 802.19.
	+ There is a FCC NPRM about 60 GHz regarding increasing radar powers and this may effect some of the IEEE 802 wireless standards. IEEE 802.11bf may look at some of these issues to see how they affect 60 GHz in-car device operation.
* No questions
1. **802.19 – Co-existence**
* There will be 1 meeting during the September interim.
* There is the ongoing discussion about the frequency table document with 802.18.
* During the July 2021 Plenary, the WG trialed the use of registered WebEx meetings. Unfortunately, there were some painful issues and some people did struggle to join the calls.
* No questions
1. **802.24 – Vertical Applications TAG**
* There will also be 1 meeting in the September interim to discuss the 3 whitepapers that the TAG has been working on. Also looking at new vertical markets for IEEE 802 future interests.
1. **AoB**
* The future WC SC meetings are planned to be on:
	+ 2021-09-01 Wednesday 15:00 ET for 1.5 hrs – this main agenda item of this meeting will be to decide on the status of the January 2022.
	+ Chair: There will be an 802.11 member poll to determine interest levels for the November 2021 and January 2022 meetings. This poll is planned for August 23.
	+ C: The poll is to determine the number of interested people who would travel to these two future meetings. This is then to assist with a decision about whether these meetings will be face to face or electronic.
	+ C: I would like to clarify that a mixed-mode meeting for each of these two meetings will not be possible, as such a meeting will have a very large cost impact.
	+ 2021-10-06 Wednesday 15:00 ET for 1.5 hrs
1. **Adjourn**
* No objection to adjourning
* Adjourned at 16:08 EDT

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