Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

|  |  |
| --- | --- |
| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for June 2nd, 2021  |
| Date Submitted | June 8th, 2021 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by IEEE 802. |

**Wednesday June 2nd, 2021, 15:06 Eastern Daylight Time (EDT)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures
* No statements were made.
1. **Attendees**: Stephen McCann*,* Dorothy Stanley,Dawn Slykhouse, Stuart Kerry, Clint Chaplin*,* Subir Das, Ben Rolfe*,* Joseph Levy, Pat Kinney*,* Clint Powell,Rick Alfvin*,* Christy Bahn, Max Riegel, Tim Godfrey, Al Petrick, Steve Shellhammer, Jay Holcomb
2. **Review and approve agenda**
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0114-01-WCSG-2021-06-02-wireless-chairs-teleconference-agenda.docx>
* **Move to approve the agenda:**
	+ Moved: Pat Kinney, 2nd: Rick Alfvin
	+ Question (Q): Why is the May 2021 still considered a future item?
	+ Answer (A): That’s a typo.
	+ No objection to approving by unanimous consent.
* **Minutes from the last meeting May 5th 2021**:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0110-00-WCSG-minutes-may-05-2021.docx>
* Action items:
	+ None
* **Move to approve these minutes**
	+ Moved: Stephen McCann, 2nd: Stuart Kerry
	+ No objection to approving by unanimous consent.
1. **Financial Report**
* Ben Rolfe presented the financial report:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0093-00-WCSG-wireless-treasurer-report-may-2021.pptx>
* No questions
1. **Future Wireless Interim meetings**
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0025-05-WCSG-ieee-802wcsc-meeting-venue-manager-report.pptx>
* The list of future venues for wireless interim meetings is summarized as follows:
* Sept 12-17, 2021, Hilton Waikoloa Village – Contract executed, in repository
* Jan 16-21, 2022, Hilton Panama – contract in negotiations
* May 15-20, 2022, Warsaw Marriott– Contract executed, in repository
* Sept 11-16, 2022, Hilton Waikoloa Village– Contract executed, in repository
* Jan 15-20, 2023, Baltimore Marriott Waterfront – Contract executed, in repository
* May 2023 – open
* September 10-15, 2023, Atlanta Buckhead – Contract executed, in repository
* Jan 2024 – Hotel Irvine – Contract in the final signature process
* May 2024 Open
* Sept 2024 Hilton Waikoloa Village – Contract executed, in repository
* Sept 2025 Hilton Waikoloa Village – Approved March 2020 by 802WCSC – in negotiations
* Sept 2026 Hilton Waikoloa Village – Approved March 2020 by 802WCSC – in negotiations
* Comment (C): I think the Jan 2024 contract has also now been executed.
* Chair: Ok.
* **September 2021**
* C: I think the electronic fees for September 2021 will be different from the July 2021 plenary. How is this going to work?
* Chair: There will be a 3 tier payment, as discussed in the last meeting (May 5th 2021).
* **Action**: Jon Rosdahl to propose an open date for the Sept 2021 fee payments to the 802 wireless chairs’ mailing list.
* Chair: Jon and Ben Rolfe should be able to determine some suitable dates.
* C: I will also work with Jon and Ben on this topic.
* Q: For January 2022, I assume we have to decide around September 2021, whether this meeting will go ahead or not.
* **Action**: Add this as an action item for the September 2021 meeting agenda.
* Chair: regarding the September 2021 3 tier payment scheme, please look at the revised motion #2 from the May 5th minutes.
* C: There may be some issues with the January 2022 meeting in Panama, but I don’t know of any details at the moment.
* Chair: The face to face meeting week was originally be September 12th – 17th.
	+ 802.11 will meet from September 13th – 21st.
	+ 802.15 - September 14th – 23rd.
	+ 802.18 - September 16th and 23rd.
	+ 802.19 - September 13th and 16th.
	+ 802.24 - September 15th.
* Therefore, the 802 wireless interim will run from September 13th – 23rd, starting with 802.11 and finishing with 802.18.
* C: I think a joint 802 wireless opening may not be a good idea using an online format. Perhaps we could ask the wireless groups during the July 2021 plenary?
* C: Yes, I think this would be a good question.
* Chair: We could have a joint opening on the 10th September?
* C: Yes, that’s also a good point.
* C: I think it would be useful, but perhaps some form of a joint opening report for the 802 wireless groups would work.
* C: There are also some recent videos about of the working groups.
* C: Could this also go on the registration web-site?
* C: I think this information gathering needs to be discussed further.
* C: For the 802.15 May 2021 interim there were about 150 people who attended, many of whom were new. So I think a joint 802 wireless opening would be very important.
* Chair: I would prefer not to have a fixed joint report. I think it should be more interactive.
* C: I would like to see an agenda item about face to face, online and hybrid meetings.
* Chair: Ok, so I think an opening meeting in September 2021 is a good idea. I don’t think we need to ask members in July 2021, as I think this is a good idea anyway. I prefer the Friday September 10th.
* C: A one page summary of activities for each WG in the September 2021 meeting would also be useful for the registration page. Perhaps an additional link to agendas?
* C: Perhaps we could also have a unique 802 wireless online agenda for the September meeting in a similar fashion to the current all 802 calendar. I think Roger Marks may be able to help?
* Chair: Would this be just for the September 2021 interim?
* C: It would be useful for the interim.
* C: Perhaps we can just use the 802 calendar and be able to hide the 802.1 and 802.3
* C: It is possible to synchronize the 802 calendar with your own personal calendar (e.g. Outlook) and them select the WGs that you wish to display.
* C: I would like to add an item about cross WG attendance credits within this meeting.
* C: Then, there is the voting credit attendance rule question. It would be good to have a common rules by the September 2021 meeting.
* Chair: I believe that electronic interims do not count towards attendance credits.
* C: However, 802.15 has a different interpretation.
* Chair: I would prefer not to discuss this point at an IEEE 802 wireless chairs’ meeting. I think this should be discussed at a future IEEE 802 rules meeting.
* C: Therefore the reciprocity rules do not work, if the 802 wireless groups have differing attendance credit rules.
* Chair: So the September 2021 meeting will now open on Friday 10th September. A draft agenda for that opening meeting will therefore need to be ready by early August 2021. I would also like to see a draft report for each WG in the early August time-frame please.
1. **802.18 – Regulatory issues**
* Discussion topics include:
	+ 5 and 6 GHz in Europe, including some new questions from France
	+ 6 GHz in South America, Mexico and Canada
	+ ITU-R, 3 liaisons from WG 5a
	+ 6 GHz multi stake holders group
* Update of the frequency tables document in conjunction with 802.19 is progressing.
* Q: Regarding the ITU-R liaison, on the topic of terahertz, I would like 802.15 to review these documents that the ITU-R send to IEEE 802.
* A: Yes, I will make sure that 802.15 looks at that liaison.
1. **802.19 – Co-existence**
* There is the ongoing discussion about the frequency table document with 802.18.
* There is now a comment collection on the 802.11be coexistence assessment document. The comments will then be sent to 802.11.
* No questions
1. **802.24 – Vertical Applications TAG**
* There is an agenda for the July plenary and there will be one 802.24 session.
* This meeting intends to evolve the 3 whitepapers that the TAG has been working on. Also looking at new vertical markets for IEEE 802 future interests.
* No questions
1. **AoB**
* The future WC SC meetings are planned to be on:
	+ 2021-07-07 Wednesday 15:00 ET for 1.5 hrs
	+ 2021-08-04 Wednesday 15:00 ET for 1.5 hrs
	+ 2021-09-01 Wednesday 15:00 ET for 1.5 hrs
* Regarding Webex, there have been a couple of issues that have been raised with the IEEE staff, but I’ve not heard anything recently.
* C: I don’t know any specific answers, but I can check with the IEEE staff about the status of these issues.
* Q: There is also an issue about the generation of host keys for recurring meetings.
* A: I think this has been resolved now and thanks for raising the issue with IEEE staff.
1. **Adjournment**
* No objection to adjourning
* Adjourned at 16:21 EDT

End of Document