



Orientation Program Report

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IEEE 802 Orientation slides

- **Current IEEE 802 Orientation slides:**
 - <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0023-03.pptx>
 - See also <http://www.ieee802.org/orientation.shtml>
 - Updated 27 October 2020
 - Added voice audio explanations embedded into slides (pptx)

Orientation

- IEEE 802 Orientation slides are the basis of the IEEE 802 Orientation meeting, normally held Monday 09-10:00 each 802 Plenary Session
- Historically, assignment of presenter was rotated among 802 Working Groups
- Current Second Vice Chair invites specific presenters, generally in accordance with historical WG rotation
 - Intends to seek additional volunteers from the larger Working Groups
- Web-based presentation in July & Nov 2020
 - 2020-07-08, 09:00-10:30 ET (Webex)
 - 2020-10-28, 10:00-11:30 ET (Webex)

Orientation Presenters

Plenary Date	Presenter	Role
2018-07-09	Hyeong-Ho Lee	802.21 Vice Chair
2018-11-12	Oliver Holland	802.22 Vice Chair
2019-03-11	Ben Wolfe	802.24 Vice Chair
2019-07-15	Max Riegel	802.1 TG Chair
2019-11-11	Jessy Rouyer	802.1 Secretary
2020-03	–	
2020-07-08	Roger Marks	EC Mentoring
2020-10-28	Roger Marks	EC Mentoring

Orientation, 2020-10-28

- Marks provided the presentation
 - encouraged participants to register in IMAT
 - 12 attendees (including 3 EC members)
 - Down from 35 in July
 - Fewer new participants? Less publicity?
 - encouraged participants to submit the survey
 - 3 responses
 - Down from 35 in July
- Marks completed the presenter survey

Orientation Survey 2020-10-28 (1/4)

- Surveys returned: 3
- How likely is it that you would recommend IEEE 802 Orientation Training to a friend or colleague? (out of 5)
 - 5 (1x); 4 (2x)
- Overall, how would you rate the IEEE 802 Orientation Training?
 - 5 (1x); 4 (2x)
- How organized was the IEEE 802 Orientation Training program?
 - 5 (2x); 4 (1x)
- How friendly was the speaker?
 - 5 (3x)
- How helpful was the speaker?
 - 5 (2x); 4 (1x)
- Did the written material include the information you needed?
 - 5 (1x); 4 (2x)
- Was the IEEE 802 Orientation Training program length too long too short or about right?
 - About Right (3x)

Newcomer Orientation Survey 2020-10-28 (2/4)

- What did you like about the IEEE 802 Orientation Training program?
 - Overview of how organization operates..

Newcomer Orientation Survey 2020-07-08 (3/4)

- What did you dislike about the IEEE 802 Orientation Training program?
 - Did not provide details on best ways to get started in a work group, especially with virtual meetings.
 - Presenter followed up to all participants:
 - True, this session has not typically provided much WG-specific information, and meetings are run differently in different WGs. Some of the WGs run their own WG orientation meetings. For example 802.11 is doing one on 3 November. If you don't see such a program for your WG of interest, I suggest you consider attending the 802.11 one anyway, because I suspect that some of the information will help you. Also, consider attending the upcoming Plenary meetings of your WG, because you will get a good overview of the activity there.

Newcomer Orientation Survey 2020-07-08 (4/4)

- What additional questions do you have following the IEEE 802 Orientation Training program ?
 - I attended a Study Group (WebEx) teleconference meeting prior to the orientation. Noticed at the SG and orientation meeting, participants had affiliations appended to their names in the participants list. I'm a novice with WebEx & attempted to do that at orientation and couldn't make it work. Was wondering how IEEE veterans do that. Would be nice if that was covered in orientation now that we have more teleconferences.
 - Presenter followed up to all participants:
 - I believe you can find instructions [here](#). Some WGs have their members record their WG membership status in their display name; e.g. "[VM]" (for "voting member") at the start of the name field.

Presenter Survey 2020-10-28 (1/2)

- How much did you enjoy presenting the IEEE 802 Newcomer Orientation Training?
 - 4/5
- Did the written material include the information you needed?
 - All of the information
- Was the IEEE 802 Orientation Training program length too long too short or about right?
 - About right
- How much do you think that the participants appreciated the information?
 - 4/5
- What questions did the participants have that were not answered on the slides, and what answers did you offer?
 - none

Presenter Survey 2020-07-08 (2/2)

- Do you have any suggestions for improvement in the slides or the process?
 - Text on Slide 27 (Affiliation) is hard to understand, though it is copied directly from the IEEE SA FAQ:
 - “An affiliation, as defined in the IEEE SA Standards Board Bylaws, 5.2.1.5, is an individual deemed "affiliated" with an individual or entity that has been, or will be, financially or materially supporting that individual's participation in a particular IEEE standards activity.”
 - It would be better to quote 5.2.1.5 directly: “An individual is deemed "affiliated" with any individual or entity that has been, or will be, financially or materially supporting that individual's participation in a particular IEEE standards activity.”
 - People are concerned with getting their participation credit. It may be best to refer to the WG for explicit details.
 - It would be useful for the presentation to identify the schedule of upcoming WG orientation programs.
- Approximately how many people attended the IEEE 802 Newcomer Orientation Training?
 - 12

Recommendations

- The live orientation program should be repeated, in a similar time slot and duration, before future electronic Plenary Sessions.
- Advance promotional efforts should be strengthened, including reaching out to those not yet subscribed to reflectors
 - e.g. twitter
- A recording, with the slides and audio, could be made available.
 - The programs of 2020-07-08 and 2020-11-28 were not recorded due to objections raised during prior EC meetings.
 - The embedded audio partially resolves the issue and is easier to maintain, since slides can be updated without replacing all the audio.