Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for June 24th, 2020  |
| Date Submitted | June 24th, 2020 |
| Source | Stephen McCannBlackBerry | Tel: +44 1753 667099E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
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**Wednesday June 24th, 2020, 11:00 Eastern Daylight Time (EDT)**

* **Wireless Chairs Committee Meeting**
* **Call to order**: Meeting called to order
* **Attendees**: Jon Rosdahl, Steve Shellhammer, Subir Das, Ben Rolfe, Bob Heile, Clint Chaplin, Dawn Slykhouse, Jay Holcomb, Max Riegel, Rick Alfvin, Roger Marks, Stuart Kerry, Stephen McCann, Tim Godfrey, Robert Stacey.
* **Chair**: Bob Heile
* **Recording Secretary**: Stephen McCann
* **Review and approve agenda:**
	+ Call to Order
	+ Postponement of September 2020 IEEE 802 Wireless Interim Meeting
	+ Adjourn
* **Postponement of September 2020 Wireless Interim Meeting**
* Chair: Regarding the current international situation with COVIFD-19, the discussion topic is to consider postponement of this meeting, following a survey of all IEEE 802 wireless Working Group (WG) members.
* The survey results are as follows:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **2020-09** | **2020-11** | **Q1 2021** | **Q2 2021** | **Late 2021** | **2022+** |
| **North America** | 19% | 35% | 74% | 87% | 96% | 99% |
| **Asia** | 3% | 35% | 57% | 71% | 90% | 98% |
| **Europe** | 16% | 30% | 60% | 77% | 94% | 99% |

**Expected turnout ratio given a region and date.**

* Comment (C): At the moment, there is some hesitation from the hotel regarding whether a cancellation fee will be charged or not.
* Chair: The results of this survey indicate that this meeting will be impossible due to travel restrictions.
* C: In addition, there is another regional group that can take up some of our meeting space at the same time, so that may assist us with a postponement.
* Chair: So, if a face-to-face meeting were to occur, not many people will turn up anyway. Therefore, postponement is the best outcome. January 2024 is a possible replacement date for the same venue.
* C: Please note that only about 33% of all IEEE 802 wireless WG members responded to the survey.
* Question (Q): Where does 38% come from?
* Answer (A): This is the sum of the North America, Asia and Europe columns in the results table (see above)
* C: I don’t think that’s correct, as averages across the different WGs are required.
* C: Let’s just use the raw expected attendance numbers.
* C: I would say to the hotel that “Only 65 out of 350 would attend.”
* C: It’s important to provide data to the hotel regarding why we are potentially cancelling (or postponing) this meeting. I would like to try and avoid any cancellation fees.
* Chair: Let’s propose to do a postponement to Jan 2024.
* **Motion:**
* **Move to postpone the 2020 Interim in Grand Hyatt in Buckhead, GA, to the next available North American Interim time.**
* Moved: Jon Rosdahl, Second: Rick Alfvin
* Q: Does this also cancel the wireless interim face to face aspect.
* A: Yes, but all the WGs can still continue their teleconference work
* Q: Do we know what the cancellation costs will be?
* A: No, not at this point.
* C: Ok, so I’m going to speak against this motion, as we do not know the potential loss for this meeting postponement. I would like to see the financial impact.
* C: I would like to speak in favor of this motion, as we need to move ahead. I don’t think a meeting with 65 people is reasonable.
* C: The loss will be about $70,000 US
* Result: Y: 5, N: 1, A: 0 (Motion passes)
* C: We’ll do our best to postpone the meeting and minimize the loss.
* **AoB**
	+ C: I’d like to thank Bob, Dawn and Jon for sorting out a possible postponement deal with the Buckhead Hyatt.
* **Adjourn**
	+ No objection to adjourning.
	+ Adjourned at 11:29 EDT

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