

Temporary Rule Changes

Information for Participants

- Please review the Pre-PAR meeting consolidated slide set:
 - http://grouper.ieee.org/groups/802/3/WG_tools/templates/policies_slides_pre_PAR.pptx

Slides from Meeting on 2020-04-01

Status so Far

- Discussions with IEEE SASB members and IEEE SA staff has led to this suggestion:
 - Propose modification to current IEEE 802 LMSC P&P
 - Modification should overrides requirements in IEEE 802 LMSC Operations Manual and IEEE 802 LMSC Working Group Policies and Procedures for approval of changes only at a plenary meeting
- Approving an update to the P&P is clearly in the purview of AudCom and SASB.

Requirement to change LMSC P&P

10.0 Revision of Sponsor P&P

Revisions to these P&P shall be submitted to the Sponsor no less than 30 days in advance of a motion (or conclusion of an electronic ballot) to approve them. Amendments in response to comments on the P&P are permitted. Insufficient time to consider complex amendments is a valid reason to vote disapprove. A motion to revise the Sponsor P&P shall require a vote of approve by at least two thirds of all voting members of the Sponsor.

Proposed Modification

- Add new clause 11.0 as follows:
- 11.0 Revision of Standards Committee Inferior Rules
- Revisions to IEEE 802 LMSC Operations Manual and IEEE 802 LMSC Working Group Policies and Procedures shall be submitted by an IEEE 802 LMSC member to the IEEE 802 LMSC no less than 30 days in advance of a motion (or conclusion of an electronic ballot) to approve the proposed revision. Amendments in response to comments on the proposed amendment are permitted. Insufficient time to consider complex amendments is a valid reason to vote disapprove. A motion to revise either document shall require a vote of approve by at least two thirds of all voting members of the LMSC. If approved, the revisions become effective at the end of the meeting where the votes were taken or at the conclusion of the electronic ballot in which they were approved.

Discussion

- Standards Committee Member (Sponsor Member)
 - All voting and non-voting members of the EC
 - Executive Committee is only mentioned once in the P&P and its membership is not defined.
- Text is a merge of 10.0 in the LMSC P&P, 17 in the OM and 13.0 in the LMSC WG P&P.

Schedule

- April 8, 15, 22, 29: Conference calls to discuss OM and WG P&P changes
 - Primarily to discuss PAR approval for new work without a Plenary
 - Other issues as they occur
- April 20 – April 30 LMSC electronic ballot
- By April 30, propose OM and/or WG P&P changes for PAR approval and other critical items
- Early May: AudCom and SASB decision
- If approved by SASB, consider OM and WG P&P changes on June teleconference.

Slides from Meeting on 2020-03-24

Overview/approach

- Challenges:
 - P&P changes need SASB approval
 - LMSC OM and LMSC WG P&P require vote at plenary session
- SASB can suspend/modify our P&P as they are the ones who approve it.
 - We need specific modifications/suspension that we should request
- SASB rules (and our P&P) supersede the OM and WG P&P
 - Can they adopt a P&P change that allows electronic ballot for OM and WG P&P?
 - If so, that is all we need to, at least temporarily, work around the issues we face with those two documents.

Term of change

- The requests for suspension should be for a specified period of time:
 - Until the next face to face meeting?
 - 6 months?
 - Some other trigger?
- Discussion:
 - 12 months
 - 12 months or next face to face meeting, which ever is sooner
 - Consensus position is 12 months.

To change the OM and WG P&P

- Current text:
 - LMSC OM, section 17: “Votes to approve revisions shall be taken at a plenary session. If approved, revisions become effective at the end of the plenary session where the votes were taken.
 - WG P&P, section 13: “A vote to approve revisions shall only be taken at a plenary session. If approved, revisions become effective at the end of the plenary session where the vote was taken.

Potential request

- IEEE 802 requests that SASB provide the IEEE 802 Standards Committee with the authority until 2 April 2021 to change the IEEE 802 Operations Manual and IEEE 802 Working Group Policies and Procedures via an electronic ballot of the Standards Committee with the same notification and approval rate as in the current documents.
 - The first change would be to fix 17 and 13 to allow the change by electronic ballot
 - All other changes, e.g., the plenary PAR approval process, could be processed by electronic ballot.

Alternate wording

- The Standards Committee shall have the authority to change any inferior rules document, regardless of the rule in place in that document for its changes providing that:
 - 1) Such changes shall be submitted by a Standards Committee member to the Standards Committee no less than 30 day in advance of a Standards Committee vote to approve them, and
 - 2) Approval of the changes shall require a vote of approve by at least two thirds of all voting members of the Sponsor

Bob Grow suggestion: forwarded to AudCom

- The SASB suspends until _____ any Standards Committee, SCC or Working Group rules that require business to be conducted at an in-person meeting or meeting series. Such suspension is conditioned on the rule being replaced by a functionally equivalent electronic process for conduct of business that otherwise would be restricted by the inability to hold in-person meetings. Such processes shall adhere to the IEEE-SA principles for openness, due process and right of appeal.
- Further, such electronic process shall to the maximum extent possible be based on existing rules for conducting business via electronic process.
- The determination that the electronic process is functionally equivalent is to be made by the Standards Committee Chair, SCC Chair, or Working Group Chair, unless an electronic vote by the relevant body requires approval by the group.

- The LMSC request that IEEE SASB modify IEEE 802 LMSC Working Group Policies and Procedures, section 13 as follows: “A vote to approve revisions shall only be taken via an electronic ballot or at a Standards Committee meeting. If approved, revisions become effective at the close of the ballot or the end of the Standards Committee meeting where the vote was taken.”

Plenary Session Specific Items in P&P

- Terms for LMSC elected and appointed positions expire at close of 1st plenary session of each even numbered year.
 - This has not yet happened, can or should we hold elections before the plenary meeting?
 - Traditionally, the current WG Chairs elect the LMSC Chair as any new WG Chairs have not yet taken office at the time of th election
 - If we don't meet at all in 2020, does this push until 2022?
 - Not an urgent thing to fix. But should be fixed this year.
- Confirmation of newly appointed Hibernating WG Chair
 - Likely not a pressing issue, we should change in new P&P

Plenary Session from P&P (cont)

- Study Group
 - Chartered plenary session to plenary session
 - Expected to submit a PAR to the EC for consideration by the 2nd plenary session after its initiation
 - Status report presentation at plenary
 - Disbanded no later than the end of next plenary after recommendations accepted.
 - 1 year limit in superior rules regarding existence of a study group.
 - New projects are not blocked by this rule.
- Attended opening and closing sponsor meetings for 2 of last 4 plenary sessions to be part of an appeals pool
- An appeal hearing is held at a plenary
 - We may want to ask for temporary authority to hold an appeals meeting outside of a plenary. Perhaps under the new baseline's rules?
 - Right to appeal is fundamental. Currently no appeals, next possibility is July, following this would be November.
 - Not urgent. May become urgent if July meeting is canceled as well.

WG P&P Issues

- Elections for WG Chair and Vice Chair
 - How would we handle elections if we do not meet face to face?
 - If we are allowed to change the WG P&P via electronic ballot, then we don't need SASB to weigh in specifically on how we would handle this.
- WG voting membership
 - WG Chairs can confer membership if they wish
 - Again, something we can provide a temporary fix if SASB enables us to change the WG P&P.

Miscellaneous

- Plenary Session – all of the meetings held during the week
- Plenary Meeting – optional meeting held during plenary session
- Plenary session is defined in the “Plenary sessions” subclause of the IEEE 802 LMSC Operations Manual
- Expense for electronic participation
 - If held in conjunction with the Plenary, it is part of the Plenary’s budget
 - Otherwise, would need to be approved by the LMSC
- Attendees at a Plenary session need to pay the fee or face consequences (OM)

Summary of Plenary Session Specific Items

- Modification of LMSC P&P, LMSC OM and WG P&P
- Appointed and elected positions become effective at the end of the plenary session (unless appointed/elected and confirmed outside of plenary)
- Terms for LMSC and WG officers expire at close of 1st plenary session of each even numbered year.
- Elections for WG Chair and Vice Chair
- Confirmation of newly appointed Hibernating WG Chair
- Review of new ICAIDs and “PARs for significant new work”
- Expiration of conditional approval to forward to RevCom
- Study Group exists plenary session to plenary session
- Study Group approval and status report presentation
- Study Groups are disbanded by end of next plenary after recommendations accepted.
- Gain WG voting membership via previous attendance
- To be part of an appeals pool, attended opening and closing sponsor meetings for 2 of last 4 plenary sessions
- Hold an appeal hearing

The Team (so far)

- John D'Ambrosia
- Bob Grow
- Geoff Thompson
- Jon Rosdahl
- Jonathan Goldberg
- Dorothy Stanley
- Paul Nikolich
- Joe Levy
- Jay Holcomb
- Roger Marks
- Steve Shellhammer
- George Zimmerman

Backup

Quotes from the relevant rules document

LMSC P&P, 6.0 Meetings

Sponsor meetings may be conducted either exclusively in-person or in-person with one or more participants contributing via electronic means, or exclusively via electronic means. Sponsor meetings shall be held, as decided by the Sponsor Chair, or by petition of 5 or more voting members, to conduct business such as making assignments, receiving reports of work, progressing draft standards, resolving differences among subgroups, and considering views and objections from any source. A meeting notice shall be distributed to all members at least 30 days in advance of the meeting. A meeting agenda shall be distributed to all members at least 14 days in advance of the meeting. Meetings of subgroups may be held as decided upon by the members or Chair of the subgroup. Notification of the potential for action shall be included on any distributed agendas for meetings.

LMSC P&P, 6.1 Quorum

A quorum shall be identified before the initiation of Sponsor business at a meeting, but if a quorum is not present, actions may be taken subject to confirmation by letter or electronic ballot, as detailed in Clause 7.4. When the voting membership is less than 50 voting members, a quorum shall be defined as a majority of the current total voting membership. When the voting membership is 50 or more voting members, a quorum shall be defined as 50% of the current total voting membership or 26, whichever is greater. Voting members who recuse themselves shall not be counted in the equation to determine whether a quorum exists.

WG P&P, 6.0 Meetings

Working Group meetings may be conducted either exclusively in-person or in-person with one or more participants contributing via electronic means, or exclusively via electronic means. Working Group meetings shall be held, as decided by the Working Group, the Chair, or by petition of 15% or more of the voting members, to conduct business, such as making assignments, receiving reports of work, progressing draft standards, resolving differences between subgroups, and considering views and objections from any source. A meeting notice shall be distributed, by a Working Group officer or designee, 30 calendar days in advance publicly and to the Working Group reflector. A meeting agenda shall be distributed publicly and to the Working Group reflector at least 14 calendar days in advance of a meeting. Meetings of subgroups may be held as decided upon by the Working Group members or Working Group Chair. Notification of the potential for action shall be included on any distributed agendas for Meetings.

WG P&P, 6.1 Quorum

A quorum shall be identified and announced before the initiation of Working Group business at a meeting, but if a quorum is not present, actions may be taken subject to confirmation by letter or electronic ballot, as detailed in Subclause 7.2 or at the next Working Group meeting. Unless otherwise approved by the Sponsor, a quorum shall be defined as one-half of Working Group voting members.

No quorum is required at meetings held in conjunction with the plenary session since the plenary session time and place is established well in advance. No quorum is required for any Working Group meeting publicly announced at least 45 days in advance. A quorum is required at other Working Group meetings.

OM 4.1.3

Sponsor meetings are open to observers. However, some meetings may occur in Executive, as described in the “Executive Session” subclause of the IEEE Project 802 LMSC Policies and Procedures. An open discussion or acknowledgement of a request to participate in a particular discussion is determined by the Sponsor Chair. The Sponsor meets in-person during plenary sessions. At the discretion of the Chair, between plenary sessions, meetings via electronic means may be scheduled.

OM, 5. IEEE 802 LMSC sessions

For the purposes of this OM, a technical meeting is defined as, but is not limited to, any meeting of a IEEE 802 LMSC WG, TAG, ECSG, any of their subgroups, or any call for interest at an IEEE 802 LMSC session.

All active IEEE 802 WGs shall meet face-to-face during each IEEE 802 Plenary session. All WG meetings shall only be face-to-face, electronic meetings are not allowed. Additionally, IEEE 802 TAGs are allowed to have electronic meetings to make decisions between meetings, but such meetings do not count for participation credit.

The WG Chair may designate specific individual experts who are allowed to participate in WG discussions via electronic means during a face-to-face meeting for the benefit of the group. These individuals are not considered to be attending the meeting and so they are not required to pay meeting fees and they do not get participation credit. The participation of these individuals should be limited to specific technical topics. Such participation shall be documented in the minutes of the WG meeting.

OM 5.1 Plenary Sessions

- 5.1 Plenary Sessions
 - Plenary sessions are the primary LMSC sessions. All active IEEE 802 LMSC WGs hold their plenary sessions during IEEE 802 LMSC plenary sessions.
 - IEEE 802 LMSC may collect fees, usually a registration fee, from all attendees of any portion of any technical meeting that is a part of an IEEE 802 LMSC plenary session to cover the expenses of the plenary session and the expenses of operating IEEE 802 LMSC.