Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee | |
| Title | Meeting Minutes for January 2020 | |
| Date Submitted | January 12th, 2020 | |
| Source | Stephen McCann  BlackBerry | Tel: +44 1753 667099  E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Committee (WCC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
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**Sunday January 12th 2020, 16:05 Pacific Standard Time (PST)**

* **Wireless Chairs Committee Meeting**
* **Call to order**: Meeting called to order
* **Attendees**: Stephen McCann, Jay Holcomb, Jon Rosdahl, Dorothy Stanley, Ben Rolfe, Rick Alfvin, Dawn Slykhouse, Lee Hyeong Ho, Clint Chaplin, Jonathan Goldberg, Bob Heile, Subir Das, Robert Stacey, Pat Kinney, Guido Hiertz, Lennert Bober, Steve Shellhammer, Tim Godfrey, Joseph Levy. James Gilb.
* **Recording Secretary**: Stephen McCann
* Review and approve agenda:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0002-00-WCSG-802-wireless-chairs-meeting-agenda-2020-01-12.docx>
* **Move to approve the agenda:**
  + Moved: Ben Rolfe, 2nd: Dorothy Stanley
  + No objection to approving by unanimous consent.
* **Minutes from last meeting**:
* <https://mentor.ieee.org/802-ec/dcn/19/ec-19-0181-00-WCSG-waikoloa-november-2019-minutes.docx>
* **Move to approve these minutes**
  + Moved: Pat Kinney, 2nd: Tim Godfrey
  + No objection to approving by unanimous consent.
* **Face-to-face items – Dawn Slykhouse**
  + There is a document which has been sent to the Executive Committee summarizing this list of items for the week.
  + All meetings are in the conference area, except for lunch.
  + There will be a USB stick for the IEEE 802 document archive this time.
  + Nearly all the meeting room projectors use HDMI connectors. There are no VGA cables provided.
  + The social event (Wednesday evening) is at K1 speed. This is a 20 – 25 minute walk, as it is less than 1 mile from the hotel. Busses have also been provided. If you wish to attend, you need to complete a waiver either online or using a sheet of paper, which is available at the registration desk.
* **Network**
  + This is working well and appears to be a high-speed connection with a 300 Mbps pipe from the hotel.
  + The Linespeed landing page has links to many items of logistical information required by members, as mentioned in the list above (face-to-face items)
* **Treasury**
  + The document is:
  + <https://mentor.ieee.org/802-ec/dcn/19/ec-19-0216-00-WCSG-wireless-treasurer-report-jan-2020-irvine.pptx>
  + This is the report up to December 31st 2019 and everything is well at the moment.
  + **Move to approve the following fee waivers for this week’s meeting:**
    - **RUSSELL, Melissa, Executive Director of the IEEE Computer Society,**
    - **JALLOH, Abu Bakarr, Tuesday PM joint IEEE 1609/802.11bd**
    - **MCNEW, Justin, Tuesday PM joint IEEE 1609/802.11bd**
    - **ROY, Richard, Tuesday PM joint IEEE 1609/802.11bd**
    - **SMITH, Kevin, Tuesday PM joint IEEE 1609/802.11bd**
  + Moved: Pat Kinney, 2nd: Dorothy Stanley
  + Comment: Please note that the 4 people attending the joint IEEE 1609/802.11bd are only allowed to stay for that workshop on Tuesday.
  + No objection to approving by unanimous consent.
* **Future Wireless Interim Meetings**
  + May 10-15, 2020 Warsaw Marriott
  + Sept 13-18, 2020 Grand Hyatt Atlanta in Buckhead
  + Jan 10-15, 2021 Marriott New Orleans (To be Confirmed - TBC)
    - A contract is now being arranged
  + May 9-14, 2021 Sapporo, Japan (TBC)
  + Sept 12-17, 2021 Hilton Waikoloa Village
  + Jan 16-21, 2022 Hotel Irvine
  + May 15-20, 2022 Hilton Panama (TBC)
  + Sept 11-16, 2022 Hilton Waikoloa Village
  + Jan 15-20, 2023 Baltimore Marriott Waterfront (TBC)
  + Other future options are be considered for Paris, Egypt and India
* **802.18 - Regulatory issues for this week & other matters** - Jay Holcomb
  + Main item this week is the 5.9 GHz NPRM from the FCC.
  + Another issue will be future WRC 2023 agenda items.
* **802.19 - Goals for the week + Coexistence Issues/Actions** – Steve Shellhammer
  + The main items will be a discussion about the IEEE 802 coexistence operation manual. The outcome of this discussion will then be considered by the IEEE 802 rules committee at the March 2020 plenary.
* **802.24 - Goals for the week** - Tim Godfrey
  + There are 2 sessions this week to consider the two whitepapers under current discussion.
  + There’s also a new project about using ZigBee in the home.
* **AoB**
  + **IEEE MyProject changes**
    - This is now being rolled about on January 26th 2020. Therefore, the new myProject system will be available during the first week of February 2020.
    - There will be documentation available for the new tool.
* **Adjourn**
  + No objection to adjourning.
  + Adjourned at 17:05 PST

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