

**IEEE 802 July 2019 Task Force
Meeting Notes
18 July 2019 10:30-12:30**
Recorded by Jonathan Goldberg (IEEE)

Attendees

Paul Nikolich, Chair
James Gilb
John D’Ambrosia
Roger Marks
Jay Holcomb

David Law
Dorothy Stanley
Geoff Thompson
Jonathan Goldberg, IEEE Staff
Lisa Perry, IEEE Staff

Agenda

1. IEEE 802 LMSC 40th anniversary 13 March 2020
 - a. Ad hoc update
 - i. Paul’s vision
 1. Publicity campaign similar to the 50th anniversary of the moon landing
 2. Inform the public of the impact of 802 standards
 3. 13 March 2020 is 802’s actual birthday
 4. Involve IEEE corporate and IEEE-SA marketing
 5. Budget is expected to be up to \$100,000 USD
 - ii. **Action Item**
 1. John D to Chair the 40th Anniversary Ad Hoc and coordinate update for the 802 EC October 2019 teleconference
2. Discuss move 802 Task Force meeting to TAB meeting venue
 - a. SASB meeting series determined to be too busy to schedule
 - b. TAB meeting has more availability and may be a more logical time to hold the EC TF meeting
 - c. **Action Item**
 - i. Paul to schedule EC TF meeting tentatively for Thursday 5 September 2019 1 – 2 pm ET
 - d. Next TAB meeting is November 21st, 2019
 - e. Options
 - i. Option 1 – Optimal = EC + SA Leadership all in
 - ii. Option 2 – Next optimal = Some EC + SA leadership telco combo
 - iii. Option 3 – Least optimal = EC + SA only teleconference
3. IEEE SA tools update and discussion
 - a. MyProject replacement status to be reported via web conference within next few weeks by Newman
 - i. **Action Item**
 1. Paul to schedule teleconference tentatively for Thursday August 8, 2019 1 – 2pm ET with Newman
 - ii. **Action Item**
 1. Jonathan to verify that feedback has been captured with an understanding of how/why the feedback would or would not be included in future phases of development
 - b. Review draft letter regarding “old” to “new” transition concerns of the MyProject platform
 - i. EC TF reviewed and edited rev01 of the draft document
 - ii. **Action Item**
 1. Paul to present letter to the EC for approval
 - c. Mentor
 - i. No update available

4. Web conferencing service alternative(s) discussion
 - a. 802.3 acquired annual license at low cost that is meeting their needs
 - i. John D presented available WebEx options
 - ii. **Action Item**
 1. John D to work with George Z to acquire 4 WebEx licenses
 - a. For use by .1, .11, .15 and general
 - iii. **Action Item**
 1. Roger Marks to review and provide options for one (1) Zoom teleconferencing license for testing and potential alternative to WebEx
5. Bulk Framemaker license discussion
 - a. Highly desirable for IEEE SA to provide a bulk license for WG editors
 - b. The expense is prohibitively high for WG editors to bear the cost
 - i. IEEE staff concerns have been shared with the working group
 - ii. **Action Item**
 1. David Law to review and propose purchase and management of FM licenses to EC
 2. James to draft a motion to the EC for allocating funds for the purchase of EC-available FM licenses for usage
6. Availability of IEEE statements in response to recent additions to the U.S. Export Administration Regulations, <https://www.ieee.org/about/news/2019/compliance-with-us-trade-restrictions.html>
 - a. John D presented IEEE staff response
 - b. EC TF reviewed the response
 - c. No action items assigned
7. Copyright Policy
 - a. IEEE-SA Copyright Policy presentation reviewed from webinar
 - i. **Action Item**
 1. Roger to lead collection comments from the EC to develop communication and recommended copyright slide set updates endorsed by the 802 EC to the IEEE SASB
8. Any other business
 - a. None
9. Action item review
 - a. Completed
10. Adjourned at 12:30pm