Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for May 2019  |
| Date Submitted | May 12th, 2019 |
| Source | Stephen McCannBlackBerry | Tel: +44 1753 667099E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Committee (WCC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Sunday May 12th 2019, 16:02 Eastern Daylight Time (EDT)**

* **Wireless Chairs Committee Meeting**
* **Call to order**: Meeting called to order
* **Attendees**: Stephen McCann, Bob Heile, Jay Holcomb, Jon Rosdahl, Dorothy Stanley, Pat Kinney, Ben Rolfe, Rick Alfin, Lee Hyeong Ho, Subir Das, Robert Stacey, Clint Chaplin, Dawn Slykhouse*,* Amelia Andersdottir, Tim Godfrey, Paul Nikolich, Tuncer Baykas, Charlie Perkins, Jonathan Segev
* **Recording Secretary**: Stephen McCann
* **Review and approve agenda:**
* <https://mentor.ieee.org/802-ec/dcn/19/ec-19-0073-01-WCSG-802-wireless-chairs-meeting-agenda-2019-05-11.docx>
* **Move to approve the agenda:**
	+ Moved: Rick Alfin, 2nd: Dorothy Stanley
	+ No objection to approving by unanimous consent.
* **Minutes from last meeting**:
* <https://mentor.ieee.org/802-ec/dcn/19/ec-19-0038-00-WCSG-vancouver-march-2019-minutes.docx>
* **Move to approve these minutes**
	+ Moved: Pat Kinney, 2nd: Rick Alfin
	+ No objection to approving by unanimous consent.
* **Face-to-face items – Dawn**
	+ Most rooms on the lobby level
	+ This week is the 20th anniversary of 802.15 (1999-2019)
	+ Registration is around 300
	+ Meeting network is working ok (Linespeed) and internet in bedrooms is also ok.
	+ Lunch will also be served this week. There may be some lunch on the 3rd floor in the Japanese garden area.
	+ The social at the Brazilian Steak House will also cater for vegetarian options.
	+ There are plenty of restaurants nearby the hotel.
* **Meeting network-status – Rick**
	+ There is a landing page for all the meeting information.
	+ There is a 500 Mb pipe from the hotel, that Linespeed can share this week.
* **Future Wireless Interim Meetings-Bob**
	+ September 15-20, 2019 - Marriott Hanoi, Hanoi Vietnam
		- Meeting link should be ready this week and early bookings are encouraged, as this helps with the overall contract rate.
		- There will be a separate link for the new Vietnam E-visa information.
	+ January 12-17, 2020 Hotel Irvine, Irvine, CA
	+ May 10-15, 2020 Warsaw Marriott
	+ Future EU venues Lisbon Marriott, Budapest Marriott, Sorrento Hilton, JW Bucharest.
		- Also looking at Istanbul and Prague.
		- It was noted that some people cannot travel to Turkey based on their nationalities.
		- **Action**: to find out more information about the visa situation.
	+ Potential Asian venues include Japan (Sapporo), Cairns, South China
		- The target date is May 2021 or May 2023.
	+ Report on Phoenix, New Orleans and Baltimore for future locations plus recommended action.
		- It seems that Baltimore is a good location and would give a good deal for 2 meetings: Sept 2020 and Jan 2023
		- New Orleans: January 2021
		- Atlanta Buckhead: This is also an option for Sept 2020
		- A decision will be made later this week.
		- In YVR we approved $1450 for site visits to Phoenix, New Orleans and Baltimore. Actual was $2185 due primarily to higher than expected airfare for BWI/MSY
		- **Move that the increase from $1450 to $2185 due to higher airfares is approved**
			* Moved: Rick Alfin, 2nd: Pat Kinney
			* No objection to approving by unanimous consent.
	+ Attending IMEX Frankfurt next week. Most expenses are taken care of except for 2 additional nights hotel/meals to get the lower cost airfare to Germany (saving $1000 with a Saturday night). Seeking approval for an amount not to exceed $450.
	+ Please note that IMEX have a cap of $1200 for airfares, so that’s why this has been necessary
	+ **Motion to approve the extra $450 expenses.**
		- Move: Rick Alfin, 2nd: Dorothy Stanley
		- No objection to approving by unanimous consent.
* **Update on 802.11/3GPP Coexistence Workshop, Vienna – Dorothy**
	+ This is going well and there are 90 people who have registered for this event. Note, this is a separate event from that of the IEEE 802 meeting. Therefore there is a separate registration fee of $50 for this event.
* **802.18-Regulatory issues for this week & other matters as needed – Jay**
	+ A major issue this week is to discuss the 5GAA waiver request that was produced earlier this year. This concerns IEEE 802.11bd.
	+ Regarding WRC 2019, is there any opportunity for IEEE 802 to contribute towards this? Could IEEE 802 assist a national body at WRC?
* **802.19-Goals for the week + Coexistence Issues/Actions – Tuncer**
	+ The main item this week is the IEEE 802 co-existence process. This will be discussed in the 802.19 opening plenary.
* **802.24-Goals for the week -Tim**
	+ The main items are to address some whitepaper that are being worked on.
* **AoB**
	+ **Reciprocal attendance for 802.18**
		- In the July 2019 meeting in Vienna, the reciprocal agreements rules will be re-considered.
	+ **Vienna (July 2019) logistics**
		- The convention centre is able to provide some more flexibility with meeting room availability. Therefore, all rooms are available as per normal (for an IEEE 802 meeting). No meeting rooms will be required within the Melia hotel.
		- The Melia hotel is basically full. However, there are other hotels within the convention center area.
		- At the moment there is only the 3GPP/IEEE 802 co-existence workshop that is occurring within the Melia hotel.
	+ **US Mother’s Day**
		- Would it be possible to avoid the US Mother’s Day for future meetings please.
* **Adjourn**
	+ No objection to adjourning.
	+ Adjourned at 17:25 EDT

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