Wireless Chairs Committee

Joint 11/15 Executive Committee

|  |  |  |
| --- | --- | --- |
| Project | Wireless Chairs Committee | |
| Title | Meeting Minutes for January 2016 | |
| Date Submitted | January 17, 2016 | |
| Source | Stephen McCann  BlackBerry | Tel: +44 1753 667099  E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Committee (WCC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by IEEE 802. | |

**Sunday January 17th 2016, 16:00 Eastern Time (ET)**

Agenda Topics:

* **Call to order**: Meeting called to order
* **Attendees**: Stephen McCann, Adrian Stephens, Dorothy Stanley, Jon Rosdahl, Rick Alfin, Bob Heile, Pat Kinney, Subir Das, Clint Chaplin, Mike Lynch, John Notor, James Gilb, Dawn Slykhouse, Ben Rolfe, Paul Nikolich.
* **Recording Secretary**: Stephen McCann
* **Review agenda topics**:
  + <https://mentor.ieee.org/802-ec/dcn/16/ec-16-0007-01-WCSG-802-wireless-chairs-meeting-agenda-2016-01-17.docx>
* **Move to approve the agenda:**
  + Moved: Rick Alfin, Second: Adrian Stephens
  + No objection to approving by unanimous consent.
* **Minutes from last meeting**: <https://mentor.ieee.org/802-ec/dcn/15/ec-15-0089-01-WCSG-dallas-november-2015-minutes.docx>
* **Move to approve these minutes**
  + Moved: Rick Alfin, Second: Ben Rolfe
  + No objection to approving by unanimous consent.
* **Minutes from December 2015 teleconference**: <https://mentor.ieee.org/802-ec/dcn/16/ec-16-0002-00-WCSG-minutes-of-wc-sc-telecon-nov-2015.doc>
* **Move to approve these minutes**
  + Moved: Rick Alfin, Second: Ben Rolfe
  + No objection to approving by unanimous consent.
* **Announcements (if any) related to the January 2016 Session or other matters**
  + This is an 802 hosted session and has 700 people attending. Remember that the registration has been limited to $375 per person. The meeting may make a minimal loss, but overall this should not be a problem.
  + The main potential problem is going to be food and beverage, as this was only for budgeted for 600 people. So, please be aware that there may be complaints. However, people must be encouraged to not take too many items.
  + The food court is very convenient to the hotel lobby and the hotel bar will offer $5 beer specials throughout the week.
  + There is an IEEE 802 workshop on Friday afternoon and more information will be sent out later in the week.
  + Please contact Jon Rosdahl regarding the arrangements for the IEEE 802 EC meeting next Saturday 23rd January 2016.
  + Thanks to Verilan for attending this time. There is a network help desk and please contact Donna for any help. Darcel is looking after the room allocations and schedule.
* **Announcements (if any) related to the March 2016 Session or other matters**
  + The recommendation is to fly into Hong Kong and if you stay after 6pm it is recommended to stay overnight in Hong Kong.
  + There are two ferry terminals, one in the airport and one downtown.
  + Just buy Ferry tickets when you are there. Pay a little extra and take the first class ferry options. Most Hong Kong hotels will help you buy the Ferry ticket. Hardly anyone needs Visas, as these are not usually required.
  + Edward Au will assist with some more information about Hong Kong and Macau itself.
  + There will be a social outside of the property and busses will be provided.
* **Financial report-Ben/Jon (11-15-1525r0/15-16-0046r0)**
  + The balance sheet is update as of December 31st 2015.
  + There is now only one bank account
  + There was a surplus from the Bangkok meeting
  + The Atlanta 2016 registrations are low on the slide, as that is the total as of Dec 31st 2015.
  + Note, this Atlanta January 2016 meeting is hosted by IEEE 802, even though it’s an interim.
* **Network-status report (Rick Alfin)**
  + Regarding the network, the hotel network is fine. However, there were some still some issues from last January here in the hotel. The backhaul is contracted at 100 Mbps, although it’s operating at 500+ Mbps. Therefore everything should be fine.
  + A good WLAN methodology, is to re-associate your WLAN every time you move rooms.
* **802.15 100th Session T-Shirts**
  + **Motion:**
  + **Move that the Jt Treasury authorize the payment of $221.54 for T-Shirts recognizing the 100th Session.**
  + Moved: Pat Kinney, Second: Rick Alfvin
  + No objection to approving by unanimous consent.
* **Reimbursement to Jon Rosdahl for a recognition item for Clint Chaplin**
  + **Motion:**
  + **Move the Joint Treasury authorize payment of $51.20 to Jon Rosdahl.** Moved by: Bob Heile, Second: Pat Kinney
  + No objection to approving by unanimous consent.
* **Future Wireless Interim Meetings-Bob**
  + May 2016 - Waikoloa, HI status
    - The registration page will be up by the end of February 2016.
  + September 2016 - Warsaw Marriott
    - This is now approved
  + January 2018- Hotel Irvine
    - This is California
  + May 2018 – EU destination
    - Also considering Istanbul or Israel (Tel Aviv/Jerusalem)
    - There are issues with both places, regarding some nationals who are restricted travelling there.
    - Dawn also mentioned that Lisbon or Iceland should also be considered. It was agreed that she should find out some more information.
  + 2019 - Update on the Marriott Hanoi
    - Negotiations appear to be going well.
* **WCSC OM - draft for discussion / approval? (document: ec-15-0028r3)**
  + This document has now been updated following the discussion during the December 2015 teleconference (see minutes from this meeting above).
  + Question: Is Annex A still required within this revision?
  + Answer: No, they can be removed.
  + **Motion:**
  + **Move to approve document ec-15-0028r4 subject to revisions of updating the reference links and deletion of Annex A and all references to Annex A.**
  + Moved: Ben Rolfe, Second: Mike Lynch.
  + No objection to approving by unanimous consent.
* **IEEE 802.24**
  + There is a student paper competition, which will be dealt with on Wednesday.
  + There is a joint 802.16/802.24 tutorial on Tuesday evening.
  + It is noted that there are 5 IEEE 802.11 meetings at the same time.
* **IEEE 802.18**
  + There will be discussions about WRC ‘15, based on the official WRC ‘15 press release.
  + The official report should be available in 6 months’ time.
  + There is a document about WRC ‘19 on the IEEE 802.18 document server.
  + They will also discuss >24 GHz technology.
* **AoB**
  + Room requests will be required early for the Macau (March) 2016 meeting.
  + Unfortunately it turns out that the earlier motion is incorrect.
  + **Motion**
  + **Motion to reconsider the motion “Move the Joint Treasury authorize payment of $51.20 to Jon Rosdahl”**
  + Move: Jon Rosdhal, 2nd: Rick Alfin
  + No objection to approving by unanimous consent.
  + **Motion**
  + **Move to table the motion “Move the Joint Treasury authorize payment of $51.20 to Jon Rosdahl” until the next meeting.**
  + Move: Jon Rosdhal, 2nd: Dorothy Stanley
  + No objection to approving by unanimous consent.
  + Why is the food budget for 600 people this week, when there are 750 actually in attendance?
  + Answer: because we’re trying to limit the budget expense and some working groups feel that the registration fees need to be kept under control. We just need to make this very clear during the opening plenary tomorrow morning.
  + Another solution is to do away with the food and beverage during the breaks, which may not be so popular.
  + The agenda for the IEEE 802 wireless meeting tomorrow morning is quite straight forward.
  + Please note that the IEEE 802.11 opening plenary starts 5 minutes after the IEEE 802 wireless opening plenary.
* **Adjourn:** 
  + Meeting Adjourned at 17:27 ET