Wireless Chairs Committee

Joint 11/15 Executive Committee

|  |  |
| --- | --- |
| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for November 2015  |
| Date Submitted | November 8, 2015 |
| Source | Stephen McCannBlackBerry | Tel: +44 1753 667099E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Committee (WCC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by IEEE 802. |

**Sunday November 8th 2015, 16:00 Central Time (CT)**

Agenda Topics:

* **Call to order**: Meeting called to order
* **Attendees**: Stephen McCann, Adrian Stephens, Dorothy Stanley, Jon Rosdahl, Rick Alfin, Bob Heile, Pat Kinney, Subir Das, Clint Chaplin, Tim Godfrey, Mike Lynch, Apurva Mody, John Notor, Steve Shellhammer, James Gilb, Roger Marks, Dawn Slykhouse, Paul Nikolich, Ben Rolfe, Pat Thaler, Joseph Levy
* **Recording Secretary**: Stephen McCann
* **Review agenda topics**: <https://mentor.ieee.org/802-ec/dcn/15/ec-15-0088-01-WCSG-802-wireless-chairs-meeting-agenda-2015-11-08.docx>
* **Move to approve the agenda:**
	+ Moved: Rick Alfin, Second: Adrian Stephens
	+ No objection to approving by unanimous consent.
* **Minutes from last meeting**: <https://mentor.ieee.org/802-ec/dcn/15/ec-15-0077-00-WCSG-bangkok-september-2015-minutes.docx>
* **Move to approve these minutes**
	+ Moved Rick Alfin, Second Stephen McCann
	+ No objection to approving by unanimous consent.
* **Announcements (if any) related to the November 2015 Session or other matters**
	+ See document and application from the meeting providers (Face to Face).
	+ Hospital suite for 802 officers is room 1830.
	+ Social is in the hall on the bottom level (on Wednesday evening). Guest badges are required for guests.
	+ An updated room agenda will be issued later.
	+ There are about 750 people here this week.
	+ Regarding the Hotel WLAN in guest rooms, no code is now required. The login code has been removed on the captive portal page.
	+ Lunches are available at $13.50 and the coffee shop downstairs will have extra sandwiches etc. There are also special dinner rates in the main hotel restaurants.
* **Network-status report (Rick Alfin)**
	+ Regarding the network, the hotel network is fine. The password is still “ieeeieee”
* **Financial report-Ben/Jon (11-15-1215r0/15-15-0853r0)**
	+ The balance sheet is update as of October 31st 2015
	+ The Atlanta January 2016 interim meeting will be sponsored by IEEE 802, so there is no impact to the IEEE 802.11/15 treasury. Verilan will be doing the network this time, as opposed to SwissCom.
	+ Due to the 802.11 anniversary there was about a $3,900 expense during the July 2015 (Waikoloa) meeting for the 802.11 Anniversary Celebration.
	+ For January 2016, there are already about 39 who have signed up.
* **IEEE 802.11/WFA Leadership Summit:**
	+ **Motion**
	+ **Approve hosting the IEEE 802.11/WFA Leadership Summit Nov 16, 2015 in Dallas, with the expenditure not to exceed $300 ( F&B $200 $50 screen, $50 power)**
	+ Moved: Jon Rosdahl, 2nd: Adrian Stephens
	+ No objection to approving by unanimous consent.
* **Future Interim Meetings-Bob**
	+ May 2016 – Waikoloa
		- No issues
	+ September 2016 – Europe
		- Issues with local contracts which has delayed the selection process. The specific week has not been decided yet.
		- Warsaw: Doubletree (11-17 Sept), Marriott (18-23 Sept)
		- Budapest: Marriott (18-23 Sept)
		- A teleconference will be arranged to finalize a decision about this. Monday 30th November 11:00 ET has been suggested.
	+ May 2017 - Daejeon, Korea – struggling to put together a draft contract.
	+ January 2018 – Irvine (Recommended) or Vancouver
	+ May 2018 – EU destination
		- It would be useful to consider Vienna for this meeting. Also Istanbul or Lisbon
	+ 2019 – Update on the Marriott Hanoi
* **Financial liability for IEEE 802 interim meetings**
	+ There is an issue about financial liability for the IEEE 802 interim meetings. It is not clear who has ultimate responsibility. Therefore IEEE will now sign all contracts going forward.
* **IEEE meeting cancellation insurance**
	+ The IEEE are now considering meeting cancellation insurance.
* **Wireless Chairs Standing Committee Operations Manual (WCSC OM)**
	+ This is a new document that has been around since May 2016. There have been a few recent updates. A minor correction about the role of secretary was mentioned, which will be updated in a future version.
	+ This document will be motioned during the teleconference on 30th November. If then approved it will go to the EC for their consideration in March 2016.
* **802.24 - Goals for the week**
	+ Monday PM2: Review of ITU response. Also sub GHz whitepaper.
	+ Tuesday: Dedicated to IoT topics.
	+ Wednesday: Complete the IEEE 802 student paper contest discussion.
* **802.19 - 3GPP update**
	+ There was a workshop at the end of August, although not much material was prepared for the Bangkok meeting. There are some notes from the 3GPP RAN1 chairman on the IEEE 802.19 document server. A liaison may be created within IEEE 802.19 this week as a response to 3GPP.
	+ There will be also a discussion about a testing methodology.
* **802.18 - Regulatory TAG**
	+ Within the ITU-R (radio) study groups 5 and 6, there have been some major changes recently.
	+ WRC-2015 is occurring this week and is discussing 5 GHz. This needs to be monitored going forward.
* **PAR related issues**
	+ There will be the consideration of new PARs this week.
* **Working Group P&P rules**
	+ AudCom have not found any issues with these rules. However they have not been approved by IEEE 802, so this issue will come up during Friday’s IEEE 802 Executive Committee (EC).
* **IETF discussions about IEEE 802.11/IEEE 802.15**
	+ IEEE 802.11
		- This was a discussion at the IETF meeting last week about the use of IPv6 multicast with IEEE 802.11. The suggestion is that IEEE 802.11 does not acknowledge multicast in the same way as wired technologies. Therefore this has an issue with operating IPv6 with IEEE 802.11.
		- There are some IEEE 802.11 optional features which could be used to address this.
		- There will be an IETF reflector set up to discuss this.
	+ IEEE 802.15 LLC
		- Within IEEE 802.15, a study group was set up in July 2016 on this topic.
		- IETF is also doing some work on IEEE 802.15 (6LoWPAN, 6tisch), which may have some overlaps.
* **Adjourn:**
	+ Meeting Adjourned at 17:18 CT