Wireless Chairs Committee

Joint 11/15 Executive Committee

|  |  |
| --- | --- |
| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for January 2015  |
| Date Submitted | January 12, 2015 |
| Source | Stephen McCannBlackBerry | Tel: +44 1753 667099E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Committee (WCC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by IEEE 802. |

**Sunday 11 January 16:00 ET**

Agenda Topics:

* **Call to order**: Meeting called to order at 16:10 ET, Sunday, January11th, 2015, by Bob Heile.
* **Attendees**: Pat Kinney, Juan Carlos Zuniga, Paul Nikolich, Subir Das, Steve Shellhammer, Dorothy Stanley, Stephen McCann, Jon Rosdahl, Adrian Stephens, Bob Heile, Dawn Slykhouse, Ben Rolfe, Steve Shellhammer, Mike Lynch
* **Recording Secretary**: Stephen McCann
* **Review agenda topics**: <https://mentor.ieee.org/802-ec/dcn/15/ec-15-0003-01-WCSG-802-wireless-chairs-meeting-agenda-2015-01-11.docx>
* **MOTION: Move to approve the agenda:**
	+ Moved Adrian Stephens, Second Dorothy Stanley
	+ No objection to approving by unanimous consent.
* Minutes from last meeting: <https://mentor.ieee.org/802-ec/dcn/14/ec-14-0077-00-WCSG-wcc-san-antonio-november-2014-minutes.docx>
* **MOTION: Move to approve these minutes.**
	+ Moved Adrian Stephens, Second Dorothy Stanley
	+ No objection to approving by unanimous consent.
* **Social**:
	+ Not an official social this week.
	+ However, Face to Face are hosting 1 hour of drinks.
* **Network issues**:
	+ If you have any, please go to registration desk and then a message will be forwarded to Swisscom.
	+ There is no local access to documents this week, as Verilan is not providing the service. Swisscom is doing that. In addition, there is no local ftp server for quick access to documents and drafts.
	+ A request was made to re-introduce a local ftp server and this be placed in the requirements for future network providers.
	+ Question (Q): Who made this decision?
	+ Answer (A): IEEE 802 chair: I did, as I wanted to try moving to another model of providing network access. Swisscom proposed to do this, to show whether they could take care of our meeting. Another reason was to gain experience with Swisscom if they were to respond to an RFP (Request for Proposal) in the future.
	+ Comment (C): Please note that Swisscom is being paid considerably less than Verilan.
	+ C: Also remember that the wired groups do not have local servers etc. at their interim meetings.
	+ C: Is IMAT running this week?
	+ A: It should be ok.
	+ C: From a finance point of view, do we have a service level agreement with Swisscom?
	+ A: I will check, but please remember that there is no service level agreement with Verilan either. The same basic network requirements for Verilan were also made on Swisscom.
* **Food and Services**:
	+ Things are a little different time, so please read and pay attention to notices.
	+ There is a separate hospitality suite for WG officers, which has been provided by the Hyatt Regency for free. (Room 1731)
* **Financial**:
	+ Please note that this meeting is being hosted/sponsored by IEEE 802, not by IEEE 802.11/15, as is usual at an 802 wireless interim. At the end of the meeting, monies will be exchanged with the IEEE 802.11/15 treasury to re-align items to a net zero change. This means that all bills and income are tracked and deficit will be paid by 802 and any surplus will be sent to 802. Therefore there is no effect on the IEEE 802.11/15 treasury.
	+ Q: Is all of this documented anywhere?
	+ A: Not sure. – yes there is some e-mail – but no specific motion with all the details being requested.
	+ C: Ok, so perhaps a definition of what “hosting” actually means would be useful.
	+ C: There was a motion in 802 to approve the interim being hosted/sponsored by 802 some time ago, to approve this, as a consequence of moving meeting venues. However, there doesn’t appear to have a clear motion to approve the use of the treasury.
	+ C: There is a problem in that I can’t find a clear chain of authorization to allow this situation to have arisen.
	+ C: So in the future, this does need to be made clear.
	+ C: This is also going to occur in 2016, so we need to think ahead.
	+ C: There was an email from the EC, which does state that IEEE 802 is responsible for the finances.
	+ **MOTION: Move to accept IEEE 802 as the sponsor for the interim January 2015 and January 2016 meetings, using the joint wireless treasury for expense and income; providing IEEE 802 bears the cost of any deficit and receives any surplus.**
	+ C: what happens if there is a profit?
	+ A: That goes to IEEE 802, who is the host/sponsor.
	+ Moved Adrian Stephens, Second Dorothy Stanley
	+ No objection to approving by unanimous consent.
* **Network issues II**:
	+ C: Let me introduce Rich Newton who works for Swisscom.
	+ C: Rich then explained why there had been a network issue today.
* **Future Interims**:
	+ September 2015 – there is now an agreement in principal with Centara Grand at Bangkok Central World, Bangkok.
	+ For the September 2016 meeting, there is also the Hilton Vienna which can be added to the list.
	+ C: I would like to thank Bob Heile for all his travels for doing the site visits.
	+ C: We also have a proposed contract from the Athens Hilton for September 2016, including internet in the rooms, although it may not be as promising as the others.
	+ C: Daejeon (Korea) for May 2017 is still looking promising and director will be attending this week.
	+ **MOTION: Motion to waive the registration meeting fee for the Deputy Director of the Daejeon convention center and the 3GPP TSG-RAN chair.**
		- Moved: Adrian Stephens, second: Jon Rosdahl
		- No objection to approving by unanimous consent.
	+ C: Please note that Monday is the last day for room reservations at the Estrel hotel for the March 2015 meeting.
* **Privacy ECSG:**
	+ There will be a report from the IETF trial in Honolulu and this will be presented this week.
	+ We would like to repeat this trial and kindly request that we do this in conjunction with Verilan.
	+ C: Verilan will be providing the network at the next two meetings.
	+ A: Perhaps this could be done in May at the Vancouver meeting.
	+ C: In practice, a separate SSID would be used for the trial.
* **Working Group P&P:**
	+ This will be deferred until a later meeting
* **3GPP:**
	+ A presentation was made at the 3GPP TSG-RAN before the holidays and was received well.
	+ They discussed a “fairness criteria”, which needs to be considered in more detail.
	+ One question that they asked is “Does IEEE 802 have a similar fairness criteria metric?”
	+ The presentation will be made in Tuesday AM1 by the 3GPP TSG-RAN chair and the chair has stated that he will come back again at a future session (e.g. July 2015) for future discussion.
	+ C: An invitation has also been made for the IEEE 802.11/15 regulatory slot in Tuesday AM2 for the same presentation.
	+ C: ETSI BRAN has also been discussing the 5 GHz rules for channel access in unlicensed bands. An update will be given in both IEEE 802.11 and IEEE 802.19 this week.
* **IEEE 802 Wireless Meeting Agenda**:
	+ Please can you correct the agenda item for the IEEE 802.11 updates.
	+ IEEE 802.16 is not meeting this week.
	+ IEEE 802.22 is not meeting this week.
* **IEEE 802.11 giveaway for 25th Anniversary:**
	+ **MOTION: Move to reserve budget for commemorative items for the 802.11 25th Anniversary not to exceed $3,000.**
	+ Moved: Bob Heile, Second: Ben Rolfe
	+ No objection to approving by unanimous consent
* **Adjourn:**
	+ Meeting Adjourned at 17:37 ET