

# Proposed Rule changes for July 2013

# Guidelines for IEEE-SA Meetings

- ▣ **All IEEE-SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.**
- ▣ **Don't discuss the interpretation, validity, or essentiality of patents/patent claims.**
- ▣ **Don't discuss specific license rates, terms, or conditions.**
  - ▣ Relative costs, including licensing costs of essential patent claims, of different technical approaches may be discussed in standards development meetings.
    - ▣ Technical considerations remain primary focus
- ▣ **Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.**
- ▣ **Don't discuss the status or substance of ongoing or threatened litigation.**
- ▣ **Don't be silent if inappropriate topics are discussed... do formally object.**

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If you have questions, contact the IEEE-SA Standards Board Patent Committee Administrator at [patcom@ieee.org](mailto:patcom@ieee.org) or visit <http://standards.ieee.org/about/sasb/patcom/index.html>

See *IEEE-SA Standards Board Operations Manual*, clause 5.3.10 and “Promoting Competition and Innovation: What You Need to Know about the IEEE Standards Association's Antitrust and Competition Policy” for more details.

This slide set is available  
at <https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.ppt>

# Agenda

- Review guidelines for IEEE SA meetings
- Review OM updates
- Other issues?
- Adjourn

## 4.1.5 Revision of OM and WG P&P

- Revisions to these documents shall be submitted by a Sponsor member to the Sponsor no less than 30 day in advance of a Sponsor Vote to approve them. The Sponsor member proposing the revision may modify the proposed revision during the 30 days prior to a Sponsor Vote (in response to comments). Insufficient time to consider complex modifications is a valid reason to vote disapprove. A motion to revise these documents shall require a vote of approve by at least two thirds of all voting members of the Sponsor. Votes to approve revisions shall be taken at a plenary session. If approved, revisions become effective at the end of the plenary session where the votes were taken.
- We have 6 officers, 10 voting WG/TAG chairs (one overlap)
  - 15 voting members, 2/3 approval is 10 affirmative votes

# OM: Change to 5C

- Proposed changes found in ec-13-0009-07.
- Summary of changes found in ec-13-0024-03

# OM: Meeting Manager Tasks

- Change #1: Add the following as a new paragraph after the first paragraph in OM 5.1.3:
  - If the Meeting Manager role is taken by a volunteer, the tasks and responsibilities in this subclause apply. If the Meeting Manager role is contracted out, then the tasks and responsibilities are defined only in the contract.
- Change #2: Move OM 5.1.3 to Chair's Guidelines.

# OM: Private Letter Ballot (1)

- Add a new subclause, 6.1.4: Private Electronic Ballot
  - The Sponsor Chair may declare that an electronic ballot is to be a private electronic ballot. A private electronic ballot shall only be held to decide items that would otherwise require an executive session. The Sponsor Chair or a Sponsor member designated by the Sponsor Chair is the ballot coordinator. The ballot coordinator shall publicly announce the private electronic ballot to the Sponsor email reflector, including, at a minimum, the following items:
    - The start and end times of the ballot and the possibility of an early close (if applicable)
    - A generic description of the action being considered
    - The members of the Sponsor who are entitled to vote
  - In addition, the ballot coordinator shall send an the complete private electronic ballot announcement directly to each of the members of the Sponsor who are entitled to vote with at least the following information:
    - The full motion including mover and seconder
    - Start and end time of the ballot and the possibility of an early close (if applicable)
    - Links to the required additional information, kept in a private area, if required.

# OM: Private Letter Ballot (2)

- (continue new subclause, closing the ballot)
  - The Sponsor members shall only send their vote directly to the ballot coordinator. No discussion of the motion is provided for in the private electronic ballot process. When the private electronic ballot process has completed, the ballot coordinator shall announce the result of the ballot to the Sponsor email reflector including the following:
    - The overall ballot tally (approve/disapprove/abstain/did not vote)
    - The vote of each Sponsor member
  - The Sponsor Chair shall determine which information is to be kept private consistent with the requirements for executive session.



# OM: Administrative processes

- Add a new subclause: Sponsor Administrative Policies
  - The Sponsor may hold meetings to decide administrative related issues. The following items are considered to be administrative:
    - Approval of contacts for suppliers or meeting venues.
    - Approval of expenditures
  - Except as indicated in this subclause, the same rules apply to administrative meetings as to meetings held to decide standards related issues.
  - Meetings to consider administrative issues shall be announced at least 1 week in advance. With 2/3 approval of the Sponsor via an early close electronic ballot, this meeting announcement requirement may be waived.

## OM: 5.3 Registration

- Change final sentence in the last paragraph as follows:
  - ~~Unless otherwise specified in WG, TAG, or ECSCG P&Ps, t~~The interpretation and implementation of the registration policy for interim sessions of IEEE 802 LMSC subgroups not hosted by the IEEE 802 LMSC shall be the responsibility of the Chair and Treasurer (if any) of the IEEE 802 LMSC subgroup(s) holding the session.

# OM: Editing Guidance

- Delete the last page of the OM that begins with:
  - “Editing Guidance (not part of formal P&P or OM)”

# OM: 4.1.5 Revision subclause

- Move 4.1.5, “Revision of the IEEE 802 LMSC OM and IEEE 802 LMSC WG P&P” to be the final clause of the OM

# OM: ECSG Vice Chair

- Add to the end of the paragraph in OM 4.3.1:
  - “The election of an ECSG Vice Chair is subject to confirmation by the Sponsor.”

# OM or P&P: Suspension of rules

- Add the following to Clause 1:
  - “Unless otherwise stated, none of the rules or requirements in this OM may be suspended by vote of the Sponsor as would otherwise be allowed by Robert's Rules of Order Newly Revised (latest edition).”
- If this is to be added to the P&P, then add it as 11.0 “Suspension of rules in IEEE 802 LMSC Operations Manual” and change “this OM” to be “the IEEE 802 LMSC Operations Manual”
- Add “The rules in this subclause and its subsidiary subclauses may be suspended by 2/3 vote of the Sponsor.” to the following subclauses:
  - 5.1.2 IEEE 802 LMSC plenary venue selection
  - 8.1 Procedure for coordination with other standards bodies
  - 8.2 Procedure for communication with government bodies